

INFO2000 - MILESTONE 0 ASSESSMENT MATRIX

Team No: S Team Name: Kel110

Criteria	Agree	Somewhat	Disagree
A realistic Project Charter was included	✓		
Each team member signed the Project Charter	✓		
The document was professionally presented (spelling & grammar, formatting, consistency etc.)	✓		
Each team member provided their detailed suggestion(s) on how Slack can be used in the project	✓		
Slack suggestions were innovative as well as realistic		✓	
The team understood the role play, i.e. addressed the panel as client stakeholders	✓		
The presenters were effective (voice projection, volume, eye-contact, appropriate humour etc.)	✓		
The slides/visual aids were professional (colour scheme, spelling and grammar, consistency etc.)	✓	✓	
The team behaved in a professional manner (time-keeping, transitions, body language etc.)	✓		
As a client stakeholder, I was "sold" on the presentation		✓	
The submission instructions were followed (correct filenames, correct folder on Google Drive etc.)	✓		
As a client stakeholder, I was satisfied with the work of this milestone	✓		

Overall Outcome: ACCEPT
(ACCEPT/REJECT)

links to business model/presentation

Will help us to get more grads? X

Terminology - "business"

Not much sense of the system X

"What we do with the data"

"Well formatted reports" and everything X

"Things like that"

Good energy

Memo X

Client X

Slides in on time ✓
Document in on time ✓
All Slack suggestions on time ✓