tEAM\_5 pROJECT DOCUMENT

Milestone 0

Bohlokoa Tilo (1852529)

XolanI mAGOLOZA (1412049)

BOLEKWA MBONISWA (1397266)

cHICO VICENTE (1844374)

RAHUBE SEABI (1834316)

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# Team Profile

**Team Name**: Kelello

**Motivation for the name**: “Kelello” is a Sotho name that translates to “the mind” or “intellect”. This name is representative of our brand, not only because it evokes education, but also because this afrocentric name embodies our passion for the African dream for tertiary education.

**Team Slogan**: We *mind* your business

**Team Members**:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Last Name** | **First Name** | **Student Number** | **Contact Number** | **Email Address** |
| Vicente | Chicocho | 1844374 | 079 387 9757 | 1844374@students.wits.ac.za |
| Seabi | Rahube | 1834316 | 083 897 1775 | 1834316@students.wits.ac.za |
| Mboniswa | Bolekwa | 1397266 | 074 073 1919 | 1397266@students.wits.ac.za |
| Tilo | Bohlokoa | 1852529 | 063 153 6265 | 1852529@students.wits.ac.za |
| Magoloza | Xolani | 1412049 | 076 961 5803 | 1412049@students.wits.ac.za |

# Project Charter

**Conflict and Decisions**

* Decision based conflicts will all be resolved democratically (digital or in person)
* It is mandatory for all team members to participate in democratic decisions
* In the case of a non-unanimous decision a vote will take place and the most votes will conclude the decision.
* Any personal conflicts outside of the project must be left outside of the project.
* In the case of a member losing their temper during a team meeting or any other team “thing” they will have to post a 450-word essay on the group channel in which he/she acknowledges his/her disruptive behavior and apologizes to the members for losing his/her cool.

**Performance**

* All sub-project delegations should be agreed upon in the presence of the whole team (digital or in person)
* All delegations should be made based on equally shared responsibility and individual abilities
* If one feels like their assigned task is beyond their capabilities it is within their rights to object, if one has good and valid reasons, as seen by the rest of the members, to do so.
* Failure to perform a task to required standard, will result in having to redo it and if there is no time for a redo 5% will be deducted from your team evaluation mark.
* Failure to perform a task will result in a 10% deduction from your team evaluation mark and a warning.
* Continuous incompetence will result in possible exclusion from the team.

**Meetings**

* A group meeting is only official if all team members are informed about it
* If a member is unable to attend a meeting reasonable reasons and proof must be provided.

# Team Sign-Off

Each signature below is an acknowledgement and agreement to the Project Charter above.

