Junior Front-End Developer

Maria Serykh
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Possess NL Work Permit and BSN number

Personal Competencies
Detail-oriented, accurate with numbers, result-focused, stick to deadlines

Education
2021 - now Rolling Scopes School
Javascript/Front-End Program

2021 Online course, Udemy
The Complete JavaScript Course 2021 by Jonas Schmedtmann, certificate

2004 – 2010 Samara State Aerospace University
Mechanics and Mathematical Modeling, Master's Degree

Technical Skills

- **HTML**
- **BEM methodology**
- **CSS3**
- **SVG**
- **Git**
- **JavaScript**
- **Regular Expressions**
- **Jira**
- **Figma**
- **Accessibility**

Languages

- English (advanced)
- Russian (native)
- French (pre-intermediate)
- Polish (pre-intermediate)
- Dutch (beginner)

Professional Experience

Boeing / Aerdata, Amsterdam, Netherlands **Contract Data Analyst**	2019, June – 2020, November

- Managed and uploaded aircraft technical data and lease contract information in management system
- Handled invoices, utilisation entry/check, back-offices tasks from external clients to maintain the assets up to date in the database
- Maintained project documentation

Amazon Development Center Poland, Gdansk, Poland **Senior Compliance Associate**	2018, July– 2019, January

- Analyzed large datasets to identify compliance risks
- Reviewed shipments that required clearance
- Tested and implemented new tools into workflow
- Trained and mentored other Associates
- Audited work of other Associates
- Lead and documented meetings

KAMIS Ltd., St. Petersburg, Russia, kamis.ru
Project Manager Assistant

July, 2015 – September, 2016

- Planned workload, budgets, monitored, supported projects according to the deadlines
- Made presentations, participated in meetings with clients
- Handled documentation working closely with the accountant department
- Provided support to clients by phone and e-email
- Trained clients
- Participated in stakeholders meetings and calls, documented the sessions
- Posted vacancies, scheduled interviews

Language Assistant Ltd., Samara, Russia
- **Exam Manager**

March, 2013 – March, 2014

- Planned and organized Cambridge Exams and IELTS
- Scheduled exams, distributed workload for examinators, recruited teams for supporting exam process
- Handled exam documentation
- **Language School Coordinator**

April, 2012 – February, 2013

- Answered phone calls, greeted guests
- Answered questions from clients by phone, e-mail
- Arranged schedules for teachers, group and individual courses
- Resolved administrative problems
- Updated the company's website
- Coordinated events (teacher trainings, competitions, etc.)

Parcsis Ltd, Samara, Russia
- **Junior Project Manager**

November, 2011 – March, 2012

- Planned, monitored, supported ongoing projects
- Managed communication with clients, clients team and the inner team
- Monitored the development process flow
- **Customer Service Representative**

April, 2011 – November, 2011

- Provided help-desk support to end-users of company services
- Trained clients
- Wrote manuals for clients as well as for colleagues