Team Meeting #5

Meeting called by:	Julian Hame	Type of meeting:	Presentation preparation
Facilitator:	Michael So	Note taker:	Julian Hame
Timekeeper:	Minutes tracked on Discord		

Attendees:	Michael So, Julian H, Adriana C, Dennis T
Please read:	Presentation slides, file submission page on Canvas
Please bring:	Electronic device

38 Minutes

Agenda item:	Prepare to present the app proposal (with slideshow).	**Presenter: Julian Hame**	

Discussion:

- Which part of the presentation each group member will cover.
- Begin practicing/reciting presentation
- Document submission

Conclusions:

- Group members know which section they will cover in the presentation and will begin to practice.
- Group members have submitted required files to GitHub accounts.

Action items	Person responsible	Deadline
✔ Upload documents to each of our GitHub profiles	Adriana C Michael So Dennis T Julian H	12/2
✔ Submit required documents to Canvas	Adriana C Michael So Dennis T Julian H	12/2
✔ Practice presenting app proposal	Adriana C Michael So Dennis T Julian H	12/13

Other Information

Resources:

Google Docs, Google Slides