

Acuerdo N° 012

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Universidad Distrital Francisco José de Caldas

1. Introduction
2. Modalities of Degree Work
3. Key Aspects
4. Conclusion

Introduction

- **What is it?** An official agreement from the **Academic Council of Universidad Distrital Francisco José de Caldas**.
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Understanding Acuerdo N° 012: Rationale & Legal Basis

- **Why was it created?**
 - To provide clear guidelines for obtaining a university degree.
 - It **modifies and updates previous agreements** (Acuerdo 031 of 2014 and Acuerdo 038 of 2015).
 - Based on a **critical analysis of current training processes** and faculty experiences.
- **Legal Foundation:** Rooted in the Estatuto Estudiantil (Acuerdo N° 027 of 1993, Article 70), which mandates degree work and its regulation by the Academic Council.

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- **What is Degree Work?**

- A crucial **formative process** designed for degree attainment.
- Aims to enhance **holistic student development**, broadening horizons in:
 - Research
 - Creation & Innovation
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- **When Can Students Start?**

- After successfully approving at least 70% of their academic credits.

- **Key Regulations:**

- **Single Modality:** Students can only pursue one degree work modality at a time.
- **Modality Change:** A maximum of one change of modality is permitted.
- **Intellectual Property:** All degree work must adhere to national intellectual property laws and university statutes.

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The Degree Work Journey: Key Steps

1. Proposal Submission:

- Students submit their degree work request to the **Curricular Council** for approval.
- This also authorizes enrollment in the relevant academic spaces.

2. Enrollment:

Enrollment in "Trabajo de Grado" academic spaces occurs during the first designated week in the academic calendar.

3. Development & Guidance:

Students undertake their degree work autonomously, but under the guidance of a Faculty Director.

4. Final Submission & Evaluation:

- Upon completion, the final work is submitted for evaluation.
- Final grades are officially reported by the Curricular Project Coordination in the Academic Management System.

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- Students submit their degree work request to the **Curricular Council** for approval.
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Enrollment in "Título de Grado" academic spaces occurs during the week designated week in the academic calendar.

3. Development & Guidance:

Students undertake their degree work autonomously, but under the guidance of a Faculty Director.

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Students undertake their degree work autonomously, but under the guidance of a faculty member.

4. Final Submission & Evaluation:

Upon completion, the final work is submitted for evaluation. Final grades are initially reported by the Curricular Council, and then confirmed by the Academic Management System.

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- Upon completion, the final work is submitted for evaluation.
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- The final evaluation is the responsibility of the Faculty Director.

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Modalities of Degree Work

Exploring Degree Work Modalities: Overview

- Acuerdo N° 012 outlines various modalities for degree work.
- Here are the primary options available:
 - Research, Research-Creation, Innovation
 - Monograph
 - Creation, Direction, or Interpretation
 - Production of Academic Article

Exploring Degree Work Modalities: Overview

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Primary options available (continued):

- **Entrepreneurship Project**
- Internship (Pasantía)
- Postgraduate Academic Spaces (Professional)
- Deepening Academic Spaces (Technology)

The following slides will delve into each of these modalities.

Primary options available (continued):

- **Entrepreneurship Project**
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The following slides will delve into each of these modalities.

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- **Objective:** To cultivate and strengthen **investigative training**.
- **Key Requirement:**
 - Must be linked to an institutionalized research structure (e.g., Institute, Center, group, or Seedbed) recognized by Acredenciación.
 - Requires an "aval" (endorsement) from the research structure and a faculty director.
- **Typical Duration:** One or two academic periods.
- **Evaluation:** Final grade is an arithmetic average of the director's and evaluator's grades. **Socialization** is a key component of the final grade.

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- **Objective:** To produce an **original, argumentative academic work** that analyzes a specific topic.
- **Methodology:** Primarily relies on the analysis of **primary and secondary sources**.
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Modality: Creation, Direction, or Interpretation

- **Objective:** To engage with elements inherent to art or interdisciplinary fields with art, promoting **creation, analysis, direction, or execution of artistic works.**
- **Format Flexibility:**
 - Can be individual or collective.
 - Group sizes approved by the Director/Council (especially for arts programs).
 - Individual reports are required for larger groups.
- **Typical Duration:** One or two academic periods.
- **Evaluation:** Based on a written report demonstrating objective fulfillment. Final grade is an arithmetic average of the director's and evaluator's grades, with **socialization** included.

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- **Evaluation:** Based on a **written report** demonstrating objective fulfillment. Final grade is an **arithmetic average** of the director's and evaluator's grades, with **socialization** included.

- **Objective:** The **publication of a scientific, technological, artistic, review, reflection, or case report article** in an indexed journal.
- **Crucial Requirements:**
 - Student(s) must be the first author(s).
 - Requires an acceptance letter and final draft/proof from the journal.
 - Journal's selection must be reviewed by the Curricular Project Coordinator.
 - University affiliation must be credited in the publication.
- **Typical Duration:** One or two academic periods.
- **Evaluation:** The faculty director assigns the final grade. Socialization is required but does not carry a specific grade; it's a prerequisite for evaluation.

Modality: Production of Academic Article

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- **Objective:** To develop a **business model or plan** that effectively addresses a social need.
- **Typical Duration:** One or two academic periods.
- **Evaluation:** Faculties define specific evaluation criteria. The final grade is an arithmetic average of the director's and evaluator's grades, with socialization included.

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- **Objective:** To gain **theoretical-practical experience** through a stay in a legally constituted organization or university unit (social, cultural, artistic, or business).
- **Duration:**
 - Minimum 20 hours for non-degree students
 - Minimum 30 hours for professional programs
 - Maximum of 100 semesters

- **Objective:** To gain **theoretical-practical experience** through a stay in a legally constituted organization or university unit (social, cultural, artistic, or business).
- **Duration:**
 - Minimum 192 hours for technology programs.
 - Minimum 384 hours for professional programs.
 - Maximum of two semesters.

- **Objective:** To gain **theoretical-practical experience** through a stay in a legally constituted organization or university unit (social, cultural, artistic, or business).
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- **Duration:**
 - Minimum **192 hours** for technology programs.
 - Minimum **384 hours** for professional programs.
 - Maximum of **two semesters**.

Modality: Internship (Pasantía) - Types & Requirements

- **Types:**
 - **External:** With an external organization, requiring an agreement and an appointed professional for accompaniment.
 - **Internal:** Within a university unit, requiring an acceptance letter and an appointed university professional.
- **Mandatory:** ARL (labor risk administrator) affiliation is required before starting. The university handles ARL for internal internships.
- **Evaluation:** Final grade is the arithmetic average of the director's and external codirector's (or invited director's) grades. **Socialization** is included.

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 - **External:** With an external organization, requiring an agreement and an appointed professional for accompaniment.
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 - **External:** With an external organization, requiring an agreement and an appointed professional for accompaniment.
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- **Mandatory: ARL (labor risk administrator) affiliation** is required before starting. The university handles ARL for internal internships.
- **Evaluation:** Final grade is the arithmetic average of the director's and external codirector's (or invited director's) grades. Socialization is included.

Modality: Internship (Pasantía) - Types & Requirements

- **Types:**
 - **External:** With an external organization, requiring an agreement and an appointed professional for accompaniment.
 - **Internal:** Within a university unit, requiring an acceptance letter and an appointed university professional.
- **Mandatory:** **ARL (labor risk administrator) affiliation** is required before starting. The university handles ARL for internal internships.
- **Evaluation:** Final grade is the **arithmetic average** of the director's and external codirector's (or invited director's) grades. **Socialization** is included.

Modality: Postgraduate Academic Spaces (Professional Level)

- **Objective:** Approving a set of academic spaces from a **university postgraduate program** relevant to the student's profile.
- **Requirements:**
 - Professional-level student.
 - Written request and justification demonstrating relevance and affinity with the undergraduate program.
- **Duration:** One academic period (involves "Trabajo de Grado I" and "Trabajo de Grado II" in the same period).
- **Evaluation:**
 - Grades reported by the postgraduate program.
 - Final grade is a weighted average of each space's grade by its credits.
 - Minimum overall final grade is 3.5. All enrolled spaces must be approved.
- *Note: Does not require a director or evaluator. Socialization is considered in the final note.*

Modality: Postgraduate Academic Spaces (Professional Level)

- **Objective:** Approving a set of academic spaces from a **university postgraduate program** relevant to the student's profile.
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- **Duration:** One academic period (involves "Trabajo de Grado I" and "Trabajo de Grado II" in the same period).
- **Evaluation:**
 - Grades reported by the postgraduate program.
 - Final grade is a weighted average of each space's grade by its credits.
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- **Objective:** Approving a set of academic spaces from a **university postgraduate program** relevant to the student's profile.
- **Requirements:**
 - Professional-level student.
 - Written request and justification demonstrating relevance and affinity with the undergraduate program.
- **Duration:** One academic period (involves "Trabajo de Grado I" and "Trabajo de Grado II" in the same period).

• **Evaluation:**

Evaluation is done by the student's advisor and the professor in charge of the course.

Minimum score: final grade is 5. All enrolled spaces must be approved.

- *Note: Does not require a director or evaluator. Socialization is considered in the final note.*

Modality: Postgraduate Academic Spaces (Professional Level)

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 - Professional-level student.
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- **Duration:** One academic period (involves "Trabajo de Grado I" and "Trabajo de Grado II" in the same period).
- **Evaluation:**
 - Grades reported by the postgraduate program.
 - Final grade is a **weighted average** of each space's grade by its credits.
 - **Minimum overall final grade is 3.5.** All enrolled spaces must be approved.
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- **Evaluation:**
 - Grades reported by the postgraduate program.
 - Final grade is a **weighted average** of each space's grade by its credits.
 - **Minimum overall final grade is 3.5.** All enrolled spaces must be approved.
- *Note: Does not require a director or evaluator. Socialization is considered in the final note.*

Modality: Deepening Academic Spaces (Technology Level)

- **Objective:** Approving obligatory and elective academic spaces from **any university professional-level program.**
- **Requirements:**
 - Technology-level student.
 - Written request.
- **Duration:** One academic period.
- **Evaluation:**
 - Grades reported by the professional program.
 - Final grade is a weighted average of each space's grade by its credits.
 - All enrolled spaces must be approved.
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- **Objective:** Approving obligatory and elective academic spaces from **any** university professional-level program.
- **Requirements:**
 - Technology-level student.
 - Written request.
- **Duration:** One academic period.
- **Evaluation:**
 - Grades reported by the professional program.
 - Final grade is a weighted average of each space's grade by its credits.
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 - Written request.
- **Duration:** One academic period.
- **Evaluation:**
 - Grades reported by the professional program.
 - Final grade is a weighted average of each space's grade by its credits.
 - All enrolled spaces must be approved.
- *Note: Does not require a director or evaluator. Socialization is considered in the final note.*

Modality: Deepening Academic Spaces (Technology Level)

- **Objective:** Approving obligatory and elective academic spaces from **any university professional-level program.**
- **Requirements:**
 - Technology-level student.
 - Written request.
- **Duration:** One academic period.
- **Evaluation:**
 - Grades reported by the professional program.
 - Final grade is a simple average of each student's grade by its credits.
 - All enrolled spaces must be approved.
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Modality: Deepening Academic Spaces (Technology Level)

- **Objective:** Approving obligatory and elective academic spaces from **any university professional-level program**.
- **Requirements:**
 - Technology-level student.
 - Written request.
- **Duration:** One academic period.
- **Evaluation:**
 - Request approved by the professional program.
 - Final grade is given by the director of each student's specialty's course.
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Key Aspects

Key Roles and Responsibilities (1/2)

- **Academic Council:** Overarching authority for regulating and modifying degree work.
- **Curricular Council:** Approves requests, designates directors/evaluators, grants extensions, and defines evaluation formats.
- **Curricular Project Coordination:** Manages inscriptions, reports grades, sets deadlines, and verifies journal indexation.
- **Student:** Responsible for developing the degree work autonomously, presenting proposals, and performing public socialization.

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Key Roles and Responsibilities (2/2)

- **Faculty Director:** Guides the student, monitors development, reports final grades, and ensures intellectual property compliance. Must be a career or special contract faculty.
- **Faculty Evaluator:** Reviews the final work, attends socialization, and reports the final grade. Must be a career or special contract faculty.
- **Academic Vice-Rector:** Socializes proposals and manages ARL affiliation for internal internships.

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- **Evaluation Process:** A holistic assessment considering:
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 - Execution time and data analysis
 - Results, conclusions, and information management
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- Minimum Passing Grade: 3.0

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- **Final Grade Calculation:**

- **Most Modalities:** Arithmetic average of Director's and Evaluator's grades.
- **Academic Article Production:** Director's grade only.
- **Postgraduate & Deepening Spaces:** Weighted average based on credits (with a minimum overall of 3.5 for Postgraduate).
- **Academic Calendar:** Standard academic calendar cuts **do not apply** to degree work academic spaces.

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- **Typical Duration:**
 - **1 or 2 academic periods:** Monograph, Research/Creation/Innovation, Entrepreneurship, Academic Production.
 - **1 or maximum 2 academic periods:** Internship.
 - **1 academic period:** Postgraduate and Deepening Spaces.
 - *(An academic period is typically 18 weeks.)*

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- **Extensions:**
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 - Extensions are subject to the student not having exhausted their matrícula renewals.

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Distinctions for Excellence: Purpose & Awarding

- **Purpose:** To recognize **outstanding degree works** demonstrating originality, creativity, significant results, or invention.
- **Awarded by:** The Faculty Council, upon written request from directors and evaluators.
- **Minimum Grades for Distinction:**
 - Honors: A- or higher
 - Bachelor: 5.0

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Distinctions for Excellence: Exclusions & Criteria

- **Modalities Excluded from Distinctions:**

- Internships
- Postgraduate Academic Spaces
- Deepening Academic Spaces
- Entrepreneurship Projects

- **Specific Criteria for Eligible Modalities (Examples):**

- Monographs: Memoria (new knowledge), Laureada (significant contribution to knowledge frontiers)
- Research/Creation/Innovation: Memoria (new knowledge, social appropriation evidence), Laureada (evidence of intellectual property product)
- Academic Production: Memoria (published in indexed journal Category A, Q2), Laureada (published in indexed journal Category A1, A2, Q1, Q2)

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- Research/Creation/Innovation: Memoria (new knowledge, social appropriation, evidence), Laureada (evidence of intellectual property product)
- Scientific Production: Memoria (published in indexed journal Category A, Q2), Laureada (published in indexed journal Category A1, A2, Q1, Q2)

Distinctions for Excellence: Exclusions & Criteria

- **Modalities Excluded from Distinctions:**

- Internships
- Postgraduate Academic Spaces
- Deepening Academic Spaces
- Entrepreneurship Projects

- **Specific Criteria for Eligible Modalities (Examples):**

- Monographs/Monisms (new knowledge), Laureate (significant contribution to knowledge/field)
- Research/Creation/Innovation: Monisms (new knowledge, social appropriation, evidence), Laureate (evidence of intellectual property product)
- Scientific Production: Monisms (published in indexed journal Category A, Q1), Laureate (published in indexed journal Category A1, A2, Q1, Q2)

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- Monographs/Memoria (new knowledge): Laureate (significant contribution to knowledge/field)
- Research/Creation/Innovation: Monitors (new knowledge, social appropriation, evidence), Laureate (evidence of intellectual property product)
- Scientific Article/Book/Memoria (published in indexed journal Category A, Q1, Q2) or published in indexed journal Category A1, A2, Q1, Q2

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- Internships
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- Deepening Academic Spaces
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- **Specific Criteria for Eligible Modalities (Examples):**

- **Monographs:** Monographs (new knowledge), Laureate (significant contribution to knowledge) (Category A1, A2, C1 + C2)
- **Research/Creation/Innovation:** Monographs (new knowledge, social appropriation, artistic, Laureate) (new forms of intellectual property product)
- **Research/Creation/Innovation:** Monographs (published in indexed journal Category A, C2),
Monographs (published in indexed journal Category A1, A2, C1 + C2)

- **Modalities Excluded from Distinctions:**
 - Internships
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- **Specific Criteria for Eligible Modalities (Examples):**
 - **Monograph:** Meritoria (new knowledge), Laureada (significant contribution to knowledge frontiers).
 - **Research/Creation/Innovation:** Meritoria (new knowledge, social appropriation evidence), Laureada (evidence of intellectual property product).
 - **Academic Production:** Meritoria (published in indexed journal Category B, Q3), Laureada (published in indexed journal Category A1, A2, Q1, Q2).

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 - **Academic Production:** Meritoria (published in indexed journal Category B, Q3), Laureada (published in indexed journal Category A1, A2, Q1, Q2).

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 - **Academic Production:** Meritoria (published in indexed journal Category B, Q3), Laureada (published in indexed journal Category A1, A2, Q1, Q2).

- **Modalities Excluded from Distinctions:**
 - Internships
 - Postgraduate Academic Spaces
 - Deepening Academic Spaces
 - Entrepreneurship Projects
- **Specific Criteria for Eligible Modalities (Examples):**
 - **Monograph:** Meritoria (new knowledge), Laureada (significant contribution to knowledge frontiers).
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Conclusion

- **Effectiveness:** The agreement became effective the day after its communication or publication.
- **Repeals:** This agreement replaces and invalidates previous agreements, specifically N° 031 of 2014 and N° 038 of 2015.
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Thank you!

Questions or comments?