

How To Add A Widget

- 1) Navigate to the 'Create Widget' page by clicking on the 'Widgets' link and then on 'Create Widget' in the Widgets list page.
- 2) When the 'Create Widget' page loads, do the following
 - Add the Widget's name in the 'Name' field and then select a Manufacturer.
 - Select a Manufacturer from the Manufacturers dropdown list. There must be at least one Manufacturer present in the application.
 - Select a Colour (if required).
 - Select a Colour Justification (if required).
 - Select a Status
 - Add a Cost Price (if known)
 - Add a Retail Price (if known)
 - Add a Stock Level (if known)
- 3) Click 'Create' and then the list of Widgets will appear, complete with the new Widget that you just added.