Milestone I

Review Documents

You will be reviewing all documents and updating them as necessary. Make sure that you respond to our comments on the documents. In each document that you update you will want to update the "Document Revision History" accordingly.

PERT/Gantt Chart

Now that you have reached one of your major milestones, check over your PERT/Gantt chart and see if it is still accurate.
- Did you complete your Milestone on time? If not, how do you need to update it to make sure that it reflects your current project status and that you will be able to meet future deadlines.
- Update the PERT/Gantt chart assuming you will continue working on this after the quarter. You may now have Milestone I, Milestone II, Final demo, AND Completion date on there, where completion date can be after the quarter ends.

Project Requirements Specification

Since you may have now updated the completion date to after the quarter, will you be able to meet all requirements? If not, update accordingly. Leave all original requirements, but make sure to indicate which ones you will not be able to complete within the given time frame.

Testing Strategy

Make sure all your tests were passed for Milestone I. If you discovered tests (or the TA asked you to demonstrate something you did not have a test for) add it to your tests.

GitHub Project/Trello Board

Review your GitHub project/Trello board and make sure that it is up to date. Break any epics (larger features) down into smaller issues and user stories to be worked on in the next sprint (now until Milestone II).

Summary

Summarize the changes made from the above sections.

Reflection

As a team (there will be an individual reflection as well), reflect on how your progress has been so far. For any major changes made in the above sections, why did you need to make that change? If you missed your milestone, why did you miss it? If you need to make any changes to your workflow, why do you need to make those changes? If you know that changes need to be made, but don't know how to make thme, pose those questions for the instruction staff to help with.

Submission

Submit the summary of your changes (organized into sections for each document) with your reflection at the end. This should be submitted as a PDF to ilearn.