

Meeting 1

Date & Time: 16.10.2024, 17:30 - 18:00 (offline)

Topics Discussed:

- Defined project methodology and roles.
- Reviewed dataset handling and treatment processes.
- Discussed the literature review process and data storage.
- Agreed on follow-up meeting to review pre-filled project template.

Next Steps: Prepare questions and topics for the project template discussion in the next meeting.

Meeting 2

Date & Time: 22.10.2024, 19:00 - 20:25 (online)

Topics Discussed:

- Detailed discussion on project objectives, outcomes, and deliverables.
- Defined necessary work packages.

Next Steps: Begin developing work packages and discussing task details. Review literature and theoretical knowledge.

Meeting 3

Date & Time: 24.10.2024, 17:30 - 18:00 (offline)

Topics Discussed:

- Prepared and reviewed questions for further project development and clarification.
- Defined topics for discussion with external stakeholders.

Next Steps: Review questions for upcoming discussions and clarify outstanding issues. Fill out project proposal.

Meeting 4

Date & Time: 27.10.2024, 19:00 - 20:00 (online)

Topics Discussed:

- Final proposal review and discussion.

Next Steps: Update GitHub repository, define team tasks, review dataset, and align with DDS methodology.

Meeting 5

Date & Time: 29.10.2024, 18:20 - 20:00 (offline)

Topics Discussed:

- Discussion on DDS methodology and backlog.
- Dataset handling: storage, usage, and transformation.

Next Steps: Prepare Kanban, evaluate software for project implementation.

Meeting 6

Date & Time: 07.11.2024, 18:00 - 19:30 (online)

Topics Discussed:

- Backlog review and Kanban creation.
- Discussion on model technical aspects and Docker/Colab usage.

Next Steps: Book additional consultation time. Review Docker/Colab options.

Meeting 7

Date & Time: 14.11.2024, 17:30 - 18:15 (offline)

Topics Discussed:

- Review of current implementation and required future changes.

Next Steps: Review theoretical part and close gaps. Review initial run log by Dmitrijs.

Meeting 8

Date & Time: 21.11.2024, 18:15 - 19:00 (offline)

Topics Discussed:

- Discussion on embeddings, further project steps, tuning options, and additional steps.

Next Steps: Adjust variables (learning rate, embedding, epochs), and perform multiple tests.

Meeting 9

Date & Time: 23.12.2024, 10:10 - 11:00 (online)

Topics Discussed:

- Review test results and model performance.
- Dataset creation review after Maksims' comment regarding potential bug and steps to resolve it.

Next Steps: Review deliverables and artifacts for completeness.

Meeting 10

Date & Time: 25.12.2024, 09:00 - 09:55 (online)

Topics Discussed:

- Discussion on metrics, artifact completion, and training results.
- Storage of deliverables and artifacts (currently in Gdrive).

Next Steps: Move documents to GitHub for easier access.

Meeting 11

Date & Time: 27.11.2024, 09:05 - 09:25 (online)

Topics Discussed:

- Organizational review of artifacts and deliverables before finalization.

Next Steps: Review all files based on task split.

Meeting 12

Date & Time: 27.11.2024, 14:45 - 15:00 (online)

Topics Discussed:

- Review of GitHub repository and deliverables.

Next Steps: Send link to the project repository.