Jun Xing

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EDUCATION

2015

2020 - 2021 London Business School, United Kingdom

Masters in Analytics and Management

GMAT: 760

2016 - 2020 Ecole hôtelière de Lausanne, Switzerland

Bachelor of Science in International Hospitality Management

GPA 5.56/6 (Top 3%), High Honors Diploma, Scholarship from Foundation 1893

University of Southern California International Academy, Los Angeles, United States

Undergraduate Preparation Program, Completion of the highest academic level

BUSINESS EXPERIENCE

2020 HUATAI SECURITIES, Nantong, China Assistant Investment Advisor (5 months)

- Conducted security analysis of companies on the recently reformed National Equities Exchange and Quotations (NEEQ) and launched an educational presentation series for potential investors
- Advised clients on financial asset investment based on individual risk tolerance, time horizon and investment goals; developed a holistic approach to helping clients structure their portfolios

2019 SALARY.COM, Shanghai, China Data Analyst Intern (3 months)

- Improved monthly data processing by designing customized data templates and developing Python tools that automatically query and aggregate data, expediting the analysis process by over 70%
- Undertook independent quantitative and qualitative research and performed analysis on compensation data, contributing to various industry insight reports
- Communicated with data vendors to understand the data structure; utilized SQL to validate the accuracy and predictive power of sample data and proposed potential use for the team

2019 ACCOR S.A. GREATER CHINA HEAD OFFICE, Shanghai, China Franchise Administrative Intern - Strategic Alliance with Huazhu Hotels Group (5 months)

- Analyzed monthly performance data of all Accor-franchised hotels in Greater China, addressed discrepancies and developed dashboards with operational metrics and KPIs for reporting
- Established an internal FAQ knowledge pool for job training and daily operation; from aggregated user data, identified weak spots in staff training and enhanced employee training structure
- Consolidated campaign materials; wrote promotional articles for both Accor and Huazhu's social media accounts (with 20 million+ followers in total), achieving an average viewer count of 30,000+

2017 INTERCONTINENTAL GENEVA, Switzerland Trainee (7 months)

- Attended the Economic Conference "Opportunités d'Affaires Suisse-Chine (Business Opportunities Swiss-China)" on behalf of General Manager and formed connections with more than 10 suppliers
- Designed an inventory tracking system to optimize stock level, eliminating a long-existing problem of inventory over-stock or under-stock and ensured efficient material movement

2016 HOLIDAY INN NANTONG OASIS, Nantong, China Trainee (6 months)

 Maintained relations with international long-stay clients and created comprehensive guest profiles including food preference and dietary restrictions, improving guest satisfaction rate from 3.0 to 4.5/5

ADDITIONAL INFORMATION

- **Leadership:** Project Manager in Marketing of Young Hoteliers Summit 2020; implemented a chatbot function across official website and social media accounts (Facebook, LinkedIn, and Instagram)
- IT experience: IT assistant in college; solved IT-related issues for faculty members and students; configured software, set up peripherals, and provided audiovisual services for conferences
- **Dissertation:** conducted empirical research on the impact family ownership on restructuring decisions of public corporations in Switzerland and utilized R for data analysis; obtained a final grade of 6.0/6.0
- Programming skills: proficient in R, Python, and VBA; basic skills in Java, SQL, Tableau, SPSS
- Computer skills: advanced Excel proficiency, Micros PMS, Windows and Mac OS systems
- Award: Alpha Sigma Gamma (ASG) by the American Real Estate Society (ARES)
- Certification: Certification in Hotel Industry Analytics (CHIA); Securities Qualification Certificate
- Languages: native Mandarin; fluent English (TOEFL: 120/120); basic French
- **Hobbies:** acquired a highest-level National Professional Certificate of traditional Chinese musical instrument "Erhu"; Karaoke, Musicals; Skiing, diving, bungee jumping; Sudoku, Texas Hold'em; passionate barista, baker, and photographer; traveled to more than 30 countries