**BANK REPORT**

**CLIENT: ${client}**

**PERIOD: FOR THE YEAR ENDED ${end}**

**BANK ACCOUNTS**

(1) Full titles of all accounts, including overdrafts and running and term finances under

markup arrangements, whether in rupee or in any other currency together with the account numbers and balances thereon, including NIL balances:

(a) where your customer’s name is the sole name in the title;

(b) where your customer’s name is joint with that of other parties;

(c) where the account is in a trade name.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| FULL TITLE OF ACOUNT | TYPE OF ACCOUNT | ACCOUNT NUMBER | CURRENCY | DR  /  CR | BALANCE IN FIGURES |  | BALANCE IN WORDS |
|  |  |  |  |  |  |  |  |

NOTES

(i) Where the amount is subject to any restriction (e.g. garnishee order or arrestment) or

exchange control consideration (e.g. ‘blocked account’) information regarding nature and extent of restriction should be stated.

(ii) Where the authority upon which you are providing this information does not cover any

amounts held jointly with other parties, please refer to your customer in order to obtain the requisite authority of the other parties with a copy to us. If this authority is not forthcoming, please indicate.

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(2) Full titles and dates of closure of all accounts closed during the period.

FULL TITLE OF TYPE OF ACCOUNT DATE OF

ACCOUNT ACCOUNT NUMBER CLOSURE

(3) Details of amounts accrued but not charged or credited as at the above date; e.g. bank

charges, commitment fees, mark-up/interest etc.

DESCRIPTION PERIOD AMOUNT

IN IN WORDS

FIGURES

(4) The amount of mark-up/interest charged during the period, if not specified separately in

the customer’s statement of account.

DESCRIPTION PERIOD AMOUNT

IN IN WORDS

FIGURES

(5) Particulars (i.e. type of document and accounts covered) of any written acknowledgement

of set-off, either by specific letter of set-off, or incorporated in some other document or

security.

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FACILITIES

(6) Details of leasing facilities, loans, overdrafts, cash credit facilities (including standby

facilities), and associated guarantees/ indemnities, specifying agreed limits, unused

facilities, markup/ interest terms, overdue rentals/ installments and in case of term loans

and overdrafts, date for repayment or review or expiry;

DESCRIPTION BALANCE AGREED UNUSED MARKUP / DATE FOR DESCRIPTION DATE ON

AT LIMITS LIMITS INTEREST REPAYMENT/ OF SECURITY TYPE OF WHICH

ABOVE TERMS REVIEW / CHARGED TO CHARGE CHARGE

DATE EXPIRY OF THE BANK WAS

FACILITY CREATED

CONTINGENT LIABILITIES

(7) Nature, currency, amount and extent of facilities limits and details of period of availability

of agreed facility of all contingent liabilities, viz:

NATURE CURREN- OUTSTAND LIMITS EXPIR DATE DESCRIPTI TYPE OF DATE ON

CY -ING Y OF FOR ON OF CHARGE WHICH

AMOUNT LIMITS REPAYM SECURITY CHARGE

ENT/ CHARGED WAS

REVIEW TO THE CREATED

BANK

Total of bills   
discounted with   
recourse to the

Customer or

any subsidiary   
or related party   
of the customer

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Any guarantees

/ comfort

letters / letters

of undertaking

/ bonds /

endorsements   
or indemnities   
given by the

customer in

favour of third

parties (other

than subsidiary

or related

party)

Any guarantees

/ comfort

letters / letters

of undertaking

/ bonds /

endorsements   
or indemnities   
given by the

customer in

favour of any   
subsidiary or   
related party of   
the customer

Any guarantees

/ bonds or

indemnities

given by the   
bank, on the   
customer’s

behalf, stating   
where there is   
recourse to the   
customer and/

or to its

holding, parent   
or any other   
company

within the

group

Total of

acceptances

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Total of

outstanding

liabilities under   
documentary   
credits

Others (please

give details)

DERIVATIVES AND COMMODITY TRADING

(8) Details of all outstanding contracts specifying the number, deal date, maturity or value date,

price at which the deal was transacted and currency of the contract bought and sold for:

NATURE CURREN NUMBER DEAL MATURITY RATE TYPE DESCRIP- TYPE OF DATE ON

CY DATE OR VALUE (BUY/ TION OF CHARGE WHICH

DATE SELL) CHARGE CHARGE

WAS

CREATED

Foreign

exchange   
contracts

Bullions

Securities   
Others

SECURITY

(9) Information regarding securities in respect of facilities, contingent liabilities and

derivatives and commodity trading. Please give:

(i) details of any security formally charged in favor of the bank, including the

date and type of charge, (e.g. pledge, hypothecation, etc.)

TYPE OF CHARGE DESCRIPTION OF DATE ON WHICH

SECURITY CHARGE WAS

CHARGED TO THE BANK CREATED

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(ii) particulars of any undertaking to assign to the bank any assets. If a

security is limited to any borrowing, or if there is a prior pari passu or

subordinate charge, please indicate.

(iii) Details, whether the security supports facilities granted by the bank to the

customer or to another party.

(iv) For any arrangements for setoff of balances or compensating balances   
 e.g. back to back loans, give particulars of any acknowledgement of set off   
 (i.e. date, type of document and account covered)

CUSTODIES: - Investments, bills of exchange, documents of title, or other assets held but not charged. Please give details.

Information in respect of any letter of comfort obtained by the bank from the parent or any other associated concern of the company.

ASSETS UNDER THE ISLAMIC MODES OF FINANCE

(11) Details including the nature, amount, and maturity date of the assets covered under

Islamic mode of finance (e.g. morabaha, musharika, modaraba etc.) or any other mode of finance including leasing:

NATURE AMOUNT MATURITY DESCRIPTION TYPE OF DATE ON WHICH

DATE OF CHARGE CHARGE CHARGE WAS

CREATED

Asset

repurchase   
agreement

Asset resale   
agreement

Options

outstanding   
at the

relevant date

Any other

arrangement

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CUSTOMER'S OTHER ASSETS HELD

(12) Full details (including description, face value, serial numbers) of investments, bills

of exchange, documents of title or other assets including bearer instruments of the customer held

but not charged

ADDITIONAL BANKING RELATIONSHIP

(13) A list of other banks, or branches of your bank, where you are aware that a relationship   
 has been established during the period.

OTHER INFORMATION

(14) Other related information, if any, is as follows;

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