

June Man

50 ELLIOTT RD COGS RESIDENCE, LAWRENCETOWN B0S 1M0 NS | 902-210-2168 | ktmanjune@gmail.com
Portfolio: <https://junektman.github.io/myportfoliowebsite>
LinkedIn: <https://www.linkedin.com/in/ka-tin-june-man-394331194>

Objective

IT Programming Diploma graduates in 2023 with mobile and web application development and unit testing skills. Interested in learning new skills and enjoy collaborating with different parties in a diverse work environment. Seeking a position as an IT Specialist / technical Consultant at IBM, to leverage my collaborative and organizational skills and become a real problem solver.

Education

DIPLOMA | IT PROGRAMMING | 2021 - 2023

- Nova Scotia Community College

BACHELOR OF ARTS | APPLIED AND MEDIA ART | 2013 - 2015

- The Hong Kong Polytechnic University School of Professional Education and Executive Development

Skills & Abilities

PROGRAMMING

- Languages: JavaScript / Java / C# / C++ / Python
- Framework and Libraries: jQuery / Bootstrap / React.js
- Database: MySQL
- System Analysis and testing: Function Point Analysis / Unit Test / UI Test
- IDE and Tools: PyCharm / IntelliJ IDEA / Visual Studio Code / Android Studio / Git / GitHub
- Cloud Platform: Microsoft Azure

PROJECT MANAGEMENT

- Unified Modeling Language (UML) / Agile and Waterfall methodology

BILINGUAL

English / Cantonese

Career Experience

WEB DEVELOPER INTERNSHIP | NTMK SOFTWARE DEVELOPMENT & CONSULTING INC | APR 2022- MAY 2022

- Worked with the senior developer, developed a new web application for the of the company's critical clients by diagnosed the needs of their company, helping them improve their productivity by an average of 12%.
- Optimized the client's site's usability and accessibility by using JavaScript and the React.js framework, increasing user experience scores by 55%.
- Prototyped an average of 3+ new product features per month for the clients.

- Completed a five – weeks internship with NTMK web development limited, complimented by the mentor for resourcefulness and attention to detail.

PROJECT SUPPORT OFFICER | HONG KONG TELECOMMUNICATIONS LIMITED (HKT) | FEB 2017 – JUL 2021

- Coordinated tender proposal for a \$10 million HKD profit project, proofed and edited the narratives provided by the division head, generally ensured entire finished product conformed to the specific guidelines.
- Checked each supplier's order payment with excel data sheet and discovered the payment computation flaw, saved over \$10K annually.
- Worked with vendors and suppliers to managed 4 +projects and tasks at a given time while under pressure to meet weekly deadline while performing general office administration duties.
- Cut cost by 20% and improved workplace efficiency in office supplies after negotiating a new deal with the current supplier.

ASSISTANT PROJECT OFFICER | HONG KONG TELECOMMUNICATIONS LIMITED (HKT) | NOV 2013 – JAN 2017

- Commended for creating the in-house newsletter to communicate Assistant Vice President's vision. Reduced email back-and-forth by 10%.
- Developed printing policies to reduce the monthly printing cost by 20%.
- Managed correspondence, reports, and schedule with MS Office. Slashed clerical errors 25% and decreased rework by 20%.

Professional Certificate

- C# Test Driven Development (2016), LinkedIn Learning
- The Complete Android Developer Course 2022 – Android 13, Udemy
- Completed: WHMIS and OH&S

Achievement and Award

WHAT'S YOUR CHALLENGE | NSCC WITH RBC | MAR - 2022

- Competition group project, complete a challenge from one of the sponsors – RBC, promoted to create an online tech-savvy team to support remote work and online interviews, and received a second-place win.

NSCC STUDENT AWARD - JASON CONNELL MEMORIAL AWARD | NSCC | FALL 2022

- For the student who have good academic standing, commitment, and passion for career in IT Programming.

Volunteer Experience

NSCC INTERNATIONAL STUDENT AMBASSADOR (ISA) PROGRAM | NSCC | SEP 2021 – JAN 2022

- Organized 2+ webinars per month to assist 100+ international students in NSCC.