**First Last**

123 Name St, City, State 01234

First.last@gmail.com

(123) 456 -7890

**Objective**

Obtain a full time entry level engineering position that requires strong problem solving and communication skills

**Education**

**University of State**, City, State

Bachelor of Science in Mechanical Engineering, GPA 3.27/4.00 May 2015

**Senior Design Project**

**Company Name,** City, State

* Determined the wear properties of Fiber Reinforced Aluminum to evaluate its usability in aircraft components
* Conducted a literature review to document the known material properties of FRA such as weight, strength, and wear resistance
* Made several modifications to the full scale wear test and increased its robustness by applying four times the original load
* Designed and manufactured a small scale wear test to provide additional data and to validate conclusions
* Designed the components of the full scale and small scale wear test using SolidWorks
* Machined the components of the full scale and small scale wear test on campus using a mill and a lathe

**Awards**

* Engineering Scholarship Fall 2014, Spring 2015
* Dean’s List Scholar Fall 2011, Spring 2012

**Work Experience**

**Company,** City, State May 2015 – Present

Electrical Assistant

* Supported the installation, maintenance, and repair of electrical systems in commercial, residential, and industrial buildings
* Installed lighting fixtures, electrical outlets, circuit breakers, switches, and other electrical devices
* Repaired any issues with existing electrical systems or replaced any devices that could not be fixed
* Created proposals and invoices using excel giving the customers a detailed overview of all the costs of a project
* Communicated directly with customers in order to answer any inquiries and to provide assistance

**Company,** City, State

Intern in the Engine & Control Systems Department May 2014 – August 2014

* Created a layout of the bench hydraulic system and the ignition monitoring system to support installation and submitted an action request for an initial record and file
* Supported the completion of Standard Work activity pages and task tailoring for the EEC modification project
* Complied with export and import policies by using the I-class tool to classify the drawings created
* Demonstrated commitment to the highest standards of ethics and business conduct in accordance with the code of ethics

**Leadership**

**Company,** City, State

Intern May 2014 – August 2014

* Actively participated in professional and leadership development workshops to improve skillset
* Planned and organized community service activities with a team of interns
* Communicated with manager by scheduling monthly advising sessions

**Technical Skills**

* Microsoft Office (Word, Excel, PowerPoint, Outlook, Visio)
* SolidWorks
* ANSYS
* MATLAB
* LabVIEW

**Languages**

* Fluent in English and Spanish