

Andrew Juneau

Minneapolis–Saint Paul, Minnesota, USA

✉ contact@andrewjuneau.com | 🏠 andrewjuneau.com | 📺 andrewjuneau

Education

University of Minnesota Law School

Minneapolis, Minnesota

JURIS DOCTOR ANTICIPATED MAY 2021

2018–present

- **National Moot Court**
- **Business Law Clinic** Corporate Institute
- candidate for concentrations in Business Law and Criminal Justice

University of Minnesota - Twin Cities

Minneapolis-Saint Paul, Minnesota

BACHELOR OF SCIENCE IN APPLIED ECONOMICS

2014–2017

- **Management minor** Carlson School of Management
- **Technical Writing and Communication minor** Department of Writing Studies, College of Liberal Arts
- **Study abroad** Intro to Entrepreneurship in Cuba, 2016, Carlson Global Institute

Experience

Office of the Federal Defender for the Western District of Missouri

Kansas City, MO

LAW CLERK

Summer 2020

- Draft litigation materials on behalf of capital habeas clients and prisoners seeking compassionate release due to the COVID-19 pandemic

Carlson Funds Enterprise

Minneapolis, MN

LEGAL INTERN

March 2020–present

- Reviewed equity holdings' proxy statements for environmental, social, and governance issues

University of Minnesota Law School

Minneapolis, MN

RESEARCH ASSISTANT TO PROFESSOR JOHN H. MATHESON

March 2020–present

- Research business law matters

Business Law Clinic

Minneapolis, MN

CERTIFIED STUDENT ATTORNEY

Spring 2020

- Advised clients on transactional business and corporate issues under the supervision of a licensed attorney

United States District Court for the District of Minnesota

Saint Paul, MN

JUDICIAL EXTERN FOR THE HONORABLE BECKY R. THORSON

Summer 2019

- Substantially drafted an Order, a Report and Recommendation, and several legal memoranda

Alma

Minneapolis, MN

PREP COOK

April 2018–January 2019

- Prepared food for a James Beard Award–winning restaurant, café, and boutique hotel

Open Systems International

Medina, MN

CONTRACT COORDINATOR — BUSINESS DEVELOPMENT

July 2017–January 2018

- Coordinated the timely review and execution of contract documents such as statements of work and software license agreements

Center for Writing

Minneapolis, MN

WRITING CONSULTANT

September 2015–May 2017

- Facilitated over 300 collaborative face-to-face and online appointments with students ranging in level from undergraduate to doctoral

Carlson School of Management

Minneapolis, MN

RESEARCH ASSISTANT TO PROFESSOR ANDREW H. VAN DE VEN

April 2015–May 2017

- Edited journal manuscripts and book chapters on topics of management, innovation, organizations, and engaged scholarship

Veritas Technologies

Roseville, MN

JOURNALISM AND TECHNICAL WRITING INTERN (SUMMER 2016) | INTERNAL COMMUNICATIONS INTERN (SPRING 2017)

May 2016–May 2017

- Supported R&D engineers authoring white papers and invention disclosure forms
- Wrote stories about industry news, product development, and corporate strategy

CFANS Communication Team

Saint Paul, MN

WEBSITE ASSISTANT

January 2015–September 2015

- Utilized web content management systems to produce webpages that conform to university, college, and department standards and style guides

The Red Radish Natural Foods

ONLINE CONTENT MANAGER | STORE CLERK

Neenah, WI

June 2011–September 2015

- Authored and edited weekly email newsletters to a customer list of over 4,000 addresses
- Stocked and inventoried store, prepped food, and attended cash register

Extracurricular Activity

Student Legal Service

University of Minnesota

DIRECTOR AND LAW SCHOOL REPRESENTATIVE APRIL 2020–PRESENT | **DIRECTOR** DECEMBER 2016–MAY 2017

December 2016–present

- Provide to the board a law student perspective
- Promoted access to free legal services and education

Well-Being Initiative

University of Minnesota Law School

DIRECTOR 2019–2020 | **PILOT PROGRAM MEMBER** 2018–2019

Fall 2018–present

- Lead, advocate for, and participate in programming designed to foster individual and community health
- Administer semesterly mental health survey of law students

James H. Binger Center for New Americans

University of Minnesota Law School

VOLUNTEER

Spring 2019

- Conducted rural immigrant screenings in southwestern Minnesota

Student-Professor Ping-Pong Association

University of Minnesota Law School

PLAYER

Fall 2018–present

- Battle it out with peers and professors on a weekly basis

Law School Diversity Book Club

University of Minnesota Law School

PARTICIPANT

Fall 2018

- Read and discussed books with Law School students and staff

Epistemai

University of Minnesota - Twin Cities

FOUNDING MEMBER

November 2016–May 2017

- Read and discussed philosophical texts and workshopped exegetical essays in fortnightly meetings for a new student-run journal

Mid-Continent Oceanographic Institute

Saint Paul, MN

AFTER-SCHOOL HOMEWORK HELP VOLUNTEER

September 2016–December 2016

- Helped students ages 6–18 with homework, creative and critical thinking, and writing for 90 minutes per week

United Nations Student Association - Model United Nations

University of Minnesota - Twin Cities

TREASURER 2016–2017 | **MEMBER** 2015–2017

September 2015–May 2017

- Maintained thorough records and applied for grants to support a >\$14,000 budget
- Competed as a delegate at conferences hosted by the University of California, Berkeley; Boston University; and the University of Toronto

Circle K International

University of Minnesota - Twin Cities

PRESIDENT 2015–2016 | **SECRETARY** 2014–2015 | **FOUNDING MEMBER** 2014–2017

August 2014–May 2017

- Guided members in accomplishing service, leadership, and fellowship for a new chapter of Kiwanis International's collegiate service organization
- Logged weekly meeting minutes and systematized over 100 members' volunteer records
- Volunteered over 30 hours per semester

CFANS Policy Engagement Program

University of Minnesota - Twin Cities

FELLOW

October 2015–May 2016

- Gained an on-the-ground understanding of the methods used to influence political processes in Minnesota and the United States

Investment Club

University of Vermont

MEMBER

October 2013–May 2014

- Discussed and collaboratively managed the club's investments at weekly meetings

Hall Council

University of Vermont

VICE PRESIDENT OF FINANCE

September 2013–May 2014

- Managed the council's funds and purchasing card

Ski & Snowboard Club

University of Vermont

MEMBER

September 2013–May 2014

- Attended meetings, film screenings, and ski trips

Student Climate Culture

MEMBER

- Advocated for targeted divestiture of university funds

University of Vermont

September 2013–May 2014