

E-Procurement Notice

Brihanmumbai Municipal Corporation (Information Technology Department)

No. Director/IT/491886 Dated 11/10/2023.

Tender ID - 2023_MCGM_952695

BID NOTICE / NOTICE INVITING TENDER (NIT)

1. The Commissioner of Brihanmumbai Municipal Corporation invites e-bids for the work mentioned below. The bid copy can be downloaded from Mahatenders portal (<https://mahatenders.gov.in/nicgep/app>) -> "Tenders by Organisation" tab -> Municipal Corporation of Greater Mumbai.
2. All interested Bidders, whether already registered or not registered in BMC, are mandated to get registered with Mahatenders for e-Tendering process and obtain Login Credentials to participate in the Online bidding process. The details of the same are available on the above-mentioned Mahatenders portal under 'Help For Contractors'.
3. The Bidders can get digital signatures from any one of the certifying Authorities (CA's) licensed by the Controller of Certifying Authorities namely Safescrypt, IDRBT, National Informatics Centre, TCS, Customs, MTNL GNFC and e-Mudhra. A list of CAs is available on https://cca.gov.in/licensed_ca.html
4. The technical and commercial bids shall be submitted online up to the end date & time mentioned below.

#	Description	Scrutiny Fee	Bid Security / Earnest Money Deposit (EMD)	Start date & Time for online Bid Downloading	End date & Time for online Bid Submission
1	Procurement of IT Security Audit services for BMC.	Rs. 15,000/- + 9% CGST 9% SGST	Rs.2,23,000/-	12/10/2023 at 11.00 hrs	03/11/2023 at 16.00 hrs

Note: Last date for online payment of Bid Security / Earnest money Deposit (EMD) is before due / end date & time for online Bid Submission prescribed above.

5. The pre-bid meeting will be held on 20/10/2023 at 15.00 hours, at venue – Office of Director (IT), Worli Data Center, Engineering Hub Building, Dr. E. Moses Road, Worli, Mumbai-400018.
6. The prospective Bidder(s) should submit their suggestions/observations, if any, by email to director.it@mcgm.gov.in with a copy to manager01.it@mcgm.gov.in before 2 days of Pre-bid meeting. Only suggestions / observations received by email will be discussed and clarified in pre-bid meeting and any modification of the bidding documents, which may become necessary as a result of pre-bid meeting, shall be made by BMC exclusively through the issue of an addendum/corrigendum and shall be published on <https://mahatenders.gov.in/nicgep/app>.
7. Bidders shall note that any corrigendum issued regarding this E-Procurement notice will be published on the <https://mahatenders.gov.in/nicgep/app> portal only. No corrigendum will be published in the local newspapers.
8. The Bid document uploaded shall be read in conjunction with any addendum / corrigendum. A maximum of two authorized representatives of prospective Bidder(s), who have an authorization letter to attend the pre-bid meeting, can attend the pre-bid meeting and obtain clarification regarding specifications, works & Bid conditions.
9. The Bidder shall have to pay "Scrutiny Fee" through offline payment via challan to CFC (Citizen Facilitation Center) of BMC before refund of Bid Security or may request BMC to deduct from the amount of Bid Security at the time of refund of Bid Security.

10. The Bidder shall have to pay **Bid Security / Earnest Money Deposit (EMD)** through online payment only. **Note: - No Exemption will be allowed for the Bidders having a standing deposit with BMC.**
11. Bidder agencies are advised to study this bid document carefully before submitting their bids in response to the Bid Notice. Submission of a bid in response to this notice shall be deemed to have been made after careful study and examination of this document with full understanding of its terms, conditions and implications.
12. This bid document is non-transferable.
13. A three-envelope (prequalification, technical qualification and commercial offer) selection procedure shall be adopted.
14. Bidder (authorized signatory) shall submit their offer online in electronic formats of technical (including prequalification documents) and financial proposal.
15. BMC will not be responsible for delays in online submission due to any reason. For this, bidders are advised to upload the complete bid proposal well in advance before the due date and time so as to avoid issues like slow speed, choking of web site due to heavy load or any other unforeseen problems.
16. Bidders are also advised to refer to "Bidders Manual Kit" and Help for Contractors available at <https://mahatenders.gov.in/nicgep/app> for further details about the e-tendering process.
17. For any assistance on use of e-Tendering system, kindly contact helpdesk number 0120-4711 508, 0120-4001 002, 0120-4001 005, 0120-6277 787, Email: support-eproc(at)nic(dot)in
18. The Authority (BMC) shall not be liable for any omission, mistake or error in respect of any of the above or on account of any matter or thing arising out of or concerning or relating to the Bid or the Bidding Process, including any error or mistake therein or in any information or data given by the Authority.
19. The Municipal Commissioner reserves the right to reject all or any of the e-Bid(s) without assigning any reason at any stage.

Sd/-

Director (IT)