

University Grants Commission of Bangladesh
Improving Computer and Software Engineering Tertiary Education
Project (ICSETEP)

Research and Development Grant

(RDG)

Sub-Project Proposal Format

RDG Area: Cutting Edge CSE/IT Research

Please submit Section A and Section B separately

Section A

(This section is designed to be filled out anonymously, without disclosing any personal identifiers.)

1. Sub-Project Title:

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.....

.....

2. Implementation Period:(2 years)

- a. Commencement: dd/ mm/ year
- b. Completion: dd/ mm/ year

3. Estimated Budget:

- a. Amount in Taka for Project Grant.....
[Amount in Word]
- b. Amount in Taka from Other Source.....
[Amount in Word]
- c. Total Budget of Sub-Project in Taka (a+b)
.....
[Amount in Word]

[N.B.: Process of utilization of fund from other source will be clearly mentioned in the partnership agreement.]

4. Objectives and Motivations of the Sub-Project

Mention the objectives and motivations of the sub-project. Please note that each specific objective will produce results and outcomes and has to be expressed in terms of milestones and measured with performance indicators.

General Objective: (mention the general/main objective that are aimed to be achieved)

Specific Objectives:

- 1.
- 2.
- .
- n.

Motivations:

5. Significance with respect to ICSETEP

The improvement of the SPP submitting entity's academic institution (e.g., faculty/student involvement in research and project activities to enhance research and skill development) to achieve ICSETEP objectives

6. Relevance to the national policy and SDG

Describe the conformity of the Sub project proposal to the objectives of the Government's policy and SDG.

7. Innovativeness and novelty of the proposal

The innovativeness and novelty of the idea of the proposal, and the impact of this idea on the advancement of science and technology.

8. Background- (study on state-of-the-art literature)

9. Expected and Deliverable Outcomes and Benefits

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10. Technical Approach and Methodologies

(including SWOT analysis)

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11. Performance Indicators:

Describe the performance indicators (activity milestones and impact indicators) to measure achievements of the proposed activities in “Table of Milestones”, “Table of Performance Indicators” and “Table of Logical Framework” as per **Table 2, Table 3** and **Table 4 (SPP Annex 1)**.

12. Relevance:

To what extent are the performance indicators relevant to the specific objectives?

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13. Workplan

Please submit/attach the “Work/Activities Plan” as per Table 5 (SPP Annex 2)

14. Summary of Estimated Budget and Justification:

Please furnish a summary of major items and estimated costs in Table 1 below. This table should mention only the major heads of expenditure and not a detailed list of all goods and services that will be procured under the sub-project. *(Please consult with Indicative Eligible Expenditure (Section 7) of RDGOM and submit the table in an Excel spreadsheet).*

Table1. Summary of Estimated Budget

Sub-project Title:

.....

Amount in Lakh Taka

Economic Code	Description (Item of Expenditure)	Unit	Cost per Unit	Estimated Cost	% of Estimated Cost
A	Recurrent Expenditure				
	Personnel Cost				
	Honorarium				
	Administrative expenses				

	Repairs and maintenance				
	Workshop/Training/Consultancy				
	Stipend/Scholarship				
	Total Recurrent				
B	Capital Expenditure				
	ICT equipment				
	Computers and accessories				
	Electrical equipment				
	Laboratory equipment				
	Office equipment				
	Teaching and learning material				
	Furniture				
	Research and Development (Intellectual Property Product)				
	Total Capital				
C	Operational Costs/Contingencies (maximum 2% of total cost)				
	Grants Total (A+B+ C)				

• Economic codes are available@<https://ibas.finance.gov.bd/ibas/HelpDocuments/OldToNewEconomic.pdf>
v=763

15. Financial and Procurement Plan:

Please attach the Financial and Procurement Plan under the sub-project in the format provided in **SPP Annex 3 and SPP Annex 4**.

16. Sustainability Plan:

Describe the sustainability analysis and long-term plan to continue.

Please submit/attach the ‘Summary of Future Plan / Sustainability Analysis’ for this sub-project (**SPP Annex 11**) proving measures and budget provisions the entity/university is likely to commit to future progress/ sustain the activities and outcomes after the completion of the sub-project.

List of Annexes that have to be attached to this section:

SPP Annex 1: Table of Milestones, Table of Performance Indicators and Table of Logical Framework

SPP Annex 2: Work/Activities Plan

SPP Annex 3: Financing Plan

SPP Annex 4: Procurement Plan

SPP Annex 11: Future Plan / Sustainability Analysis

