

JUSPER OMBOKA AGERI

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CURRICULUM VITAE

Career Objectives	<ul style="list-style-type: none">To be result oriented with tremendous drive, initiative and creativity in handling matters as I progress to excellence through lateral thinking, independency and adaptability in decision-making.To keep on reading intensively and extensively in my field and other related areas so as to consolidate my stronghold in offering professional services in the highly dynamic business environment.
Personal Profile	A highly motivated, open-minded, result-oriented and dynamic person with the potential, skill and credibility to render competition in the highly dynamic business environment.
Personal Information	<p>Date of Birth: 13th July, 1993</p> <p>Marital Status:</p> <p>Gender: Male</p> <p>Nationality: Kenyan</p> <p>Religion: Christian</p>
Education	<p>JOMO KENYATTA UNIVERSITY OF AGRICULTURE & TECHNOLOGY</p> <p>SEP 2020 TO DATE</p> <ul style="list-style-type: none">MBA Strategic Management – <i>To graduate in June 2024</i> <p>SEP 2011- JULY 2015</p> <ul style="list-style-type: none">Bachelor of Business Information Technology (BBIT) - <i>Attained First Class Honors</i> <p>NYABIGENA SECONDARY SCHOOL: FEB 2007 - NOV 2010</p> <ul style="list-style-type: none">Kenya Certificate of Secondary Education (KCSE) <p><i>Attained a mean grade of a B- (Minus)</i></p> <p>MATANGAMANO PRIMAY SCHOO: JAN 1998 - NOV 2006</p> <ul style="list-style-type: none">Kenya Certificate of Primary Education (K.C.P.E.) <p><i>Attained 389/500 Marks</i></p>

Work Experience

KENYA REVENUE AUTHORITY: March 2019 - To Date

TITLE: CUSTOMER SERVICE ADVISOR

1. First point of contact for customer while maintaining a professional image.
2. Customer education mostly through desk trainings.
3. Performance of data entry and verification tasks.
4. Registration of taxpayers and issuing them with KRA PINS.
5. Return filing and generation of payment slips for various tax heads as due.
6. Revenue mobilization through support of revenue mobilization drives and following up for payments of taxes due.
7. Receiving, recording, escalation and resolving of customer complaints in a timely manner.
8. Preparation and sending of periodical reports within the set timelines.

KOKO NETWORKS LTD: Jan 2018 – Feb 2019

TITLE: TRADE DEVELOPMENT REPRESENTATIVE

1. Sourcing and recruiting agents for KOKO Networks products.
2. Scouting and reporting on the existing competition in the market.
3. Conducting marketing surveys to report on existing gaps in the market to help the company fill the gap by providing appropriate solutions.
4. Generating and sending sales reports as per stipulated timelines.

MULTICHOICE KENYA LTD: DEC 2014 - Dec 2017

TITLE: TRADE DEVELOPER

Duties:

1. Conducting market survey and ensuring there is market growth by recruiting more retailers and distributors of the company's products.
2. Recruited and led a team of 20 direct sales representatives selling through tents.
3. Ensuring no stock outs in the trade by facilitating the delivery of the company products in a timely manner.
4. Carrying out direct sales in sales Activation events such as Trade Shows, Road Shows and mall activations.
5. Timely preparation and sending of daily and monthly reports for performance tracking
6. Scouting and reporting on competitor performance.
7. Recruiting and training direct sales representatives and managing their daily sales activities.
8. Growing and maintaining good business relationships between the company and the clients (Both traders and consumers) by ensuring their issues are escalated and attended to in a timely manner.

NATIONAL HOSPITAL INSURANCE FUND(NHIF): OCT 2013 - DEC 2013

TITLE: INTERN

Duties:

- Registration of new members into the registry system.
- Updating members on their contribution history using the database records.
- Printing and issuing of membership cards.
- Assisted the IT administrator in maintaining the system to ensure there was smooth flow of work in the office.
- Performed other duties as assigned by the supervisor.

Attributes	<ul style="list-style-type: none"> • Fast learner • Excellent communication skills • Team player • Excellent organizational and interpersonal skills
Interests and Hobbies	<ul style="list-style-type: none"> • Reading • Traveling • Networking
Referees	1. Mr. Dennis Karugu Regional Sales Manager, Multichoice Kenya P.O. BOX 28348 – 00100, Nairobi, Kenya. Cell: 0721 299020 Email: Dennis.Karugu@ke.multichoice.com
	2. Bruno Edu Regional Manager, KOKO Networks Tel: 0722565898 Email:b.edu@kokonetworks.com
	3. Jackie Oddeck Assistant Manager, KRA M & C – Western Region