JUSTIN NGUYEN

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EDUCATION

The University of Texas at Austin – Austin, TX

Majors: Physics, Astronomy

Certificates and Minors: Business Foundations, German

EMPLOYMENT EXPERIENCES

The University of Texas at Austin – Austin, TX

Student Associate | *University Libraries – Life Science Library*

July 2014 – Present

- Answer questions pertaining to books, journals and research articles as well as general questions
- Ensure daily operation of the library through opening and closing procedures, book shelving, check-ins and check-outs
- Aid faculty and graduate students in searching various physical and online research databases for research materials

Student Associate | Frank C. Erwin, Jr. Special Events Center, Texas Athletics

February 2013 – Present

- Sell tickets to a variety of events at the Erwin Center, Performing Arts Center and athletics facilities
- Provide a quality customer service experience while assisting customers in purchasing and/or picking up tickets
- Help guests with problems and complaints in a professional manner

<u>Student Assistant for Facilities</u> | *Department of Intercollegiate Athletics*

August 2012 – December 2012

Expected Graduation: Spring 2018

- Worked information stations and implemented the Tag-A-Kid wristband program for UT football and volleyball games
- · Ran gameday shuttle service to and from ADA parking areas around UT athletic facilities
- Assisted with other gameday customer service and sustainability initiatives

AMC Entertainment, Inc. – Sugar Land, TX

Theatre Crew

May 2011 – August 2011

- Sold movie tickets, concessions, and AMC Gift Cards and informed guests about currently featured films, policies, programs, and handled complaints and questions from guests
- Cleaned and maintained auditoriums, restrooms and lobbies while controlling access to the theatre and the auditoriums
- Prepared and served concession items to guests, cleaned the concession area and assisted with other theatre functions

VOLUNTEER & CO-CURRICULAR ACTIVITES

Campus Events & Entertainment Showtime

Screen movies weekly to university patrons and guests as well as promoting the events around campus

Mobile App Development

- Code websites through HTML/CSS/JavaScript and develop iOS apps. Assist at the annual student-developer conference **Society of Physics Students**
- Volunteer for outreach opportunities and fundraisers in the physics community on the UT campus and Austin area

UT Intramural Referee

Officiate flag football and soccer intramural games by enforcing rules and penalties, keeping scores, resolving conflicts

HONORS & AWARDS

Graduated with Honors

• Graduated in the top 15% of high school graduating class

Perfect Attendance Award

• Received this award for having a perfect attendance on record for all four years of high school

Showtime Member of the Month

Member of the Month for April 2014 for exceptional contributions and commitment to the committee

Spanish National Honor Society Scholar

Showed excellence in community service in the Hispanic community and maintained grade and attendance requirements

SKILLS

- Computer: Fluent with Mac, Windows and Linux OS's; Mathematica; LaTeX typesetting; Microsoft Word, PowerPoint, Excel, Outlook and Publisher; Final Cut Pro; Adobe Acrobat, InDesign and Photoshop
- Computer Languages: Java, C, Python (in progress), HTML (in progress)
- Languages: English, German (limited working proficiency), Spanish (elementary proficiency), Vietnamese (elementary proficiency)