

EDUCATION

Bachelor of Arts - Business (Communication)

August 2014 - December 2018

W. P. Carey School of Business, Arizona State University, Tempe, AZ 85281

Awards: New American University Scholar - Provost's Award

Completed 122 credits towards a Bachelor's Degree

Language Skills and/or Technical Skills

- Proficient in Microsoft Office Suite & the Adobe Suite (CS6)
- Planning of large-scale events with focus on eSports events
- Efficient delivery of information in group and one-on-one settings

PROFESSIONAL EXPERIENCE

US Operations Director

May 2018 - Present

IntercollegiatE-Sports Network, Inc. DBA Dreamleague Gaming, Pasadena, CA

- Established large scale events at major conventions and universities (Ex. SXSW Gaming/Anime Expo '18/'19)
- Planned events at universities with community and administration support
- Aided in creation of marketing materials (print/digital) for distribution

Desert Region Manager

March 2017 – May 2018

IntercollegiatE-Sports Network, Inc. DBA Dreamleague Gaming, Pasadena, CA

- Maintained relations with universities in the region
- Setup events at universities with club and administration support

ETS Classroom & Lab Support

September 2016 – May 2018

Arizona State University Engineering Technology Services, Tempe, AZ

- Monitored labs open to student use
- Performed maintenance on labs and classrooms
- Provided support for software on computers

Accounts Payable Intern

December 2015 – August 2016

Microchip Technology Inc., Chandler, AZ

- Processed airfare, car rentals, and hotel bills
- Entered freight transactions alongside month-end accrual
- Ran weekly check runs to pay vendors

Community Assistant (CA)

August 2015 – May 2016

Arizona State University Residential Life, Tempe, AZ

- Organized events with fellow staff members for residents to foster academic and social growth.
- Enforced student code of conduct on campus and in residence halls.
- Mediated conflicts between residents.

Communications Assistant - SBHSE

November 2014 – August 2015

Arizona State University - Tempe Campus - Engineering Center G Wing, Suite 334

- Maintained School of Biological and Health Systems Engineering (SBHSE) website with updates
 - Created new faculty websites based upon faculty request
 - Organized files based upon account and fiscal year
-