

# Peter Mitchell

[petermitchellofficial@gmail.com](mailto:petermitchellofficial@gmail.com)

Port of Spain,  
Trinidad  
**1 (868) 354-4544**

## PROFESSIONAL SUMMARY

A hardworking and passionate university graduate, eager to learn, develop skills, and become an indispensable part of the team. Brings experience in data analysis, cloud computing, database management, and financial record-keeping, web development, software design, software documentation, and software testing. Demonstrated ability to produce research-driven reports, streamline processes, and deliver accurate data insights. Adept at working in fast-paced environments and contributing to cross-functional teams.

## EXPERIENCE

Central Bank of Trinidad and Tobago - Statistics Department (BOP Unit)  
Intern | Jun 2024 - August 2024

- Analysed direct investment liabilities in Tobago and produced a comprehensive report on technological solutions for data collection and analysis.
- Investigated carbon footprint and data collection methodologies of global banks to support sustainability research.
- Managed and validated datasets using Excel and FEDM/FAME, ensuring high data accuracy and integrity.

Norman Gabriel Limited Insurance Brokers  
Finance Assistant (Intern) | Dec 2022 - Jan 2023

- Completed monthly bank reconciliations, ensuring financial records were 100% accurate.
- Organised and maintained over two months' worth of corporate records/files, improving retrieval efficiency.

## EDUCATION

The University of the West Indies, St. Augustine - B.Sc. Information Technology (Special)  
Sept 2021 - Aug 2025

UWI Open Campus, St. Augustine - Sept 2018 - 2020

Fatima College - 2013 - 2018

## SKILLS

Python  
C++  
C#  
R  
HTML/ JavaScript  
Excel  
FEDM/FAME  
Data Analysis  
Database Management  
SQL  
Oracle  
Project Management  
Microsoft 365  
Object-Oriented Design Patterns.

## References

Barry Mitchell (No relation)  
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