YIU MAN YEUNG

625B-3199 Lakeshore Blvd W Phone: (437) 662-6893

Toronto, Ontario Email: yeungyiuman2017@gmail.com

M8V 1K8

**Key Strengths**

**Personal strengths** -Can work under pressure and long working hours, also a team player

**Computer skills** -Familiar with Microsoft Excel, Word, PowerPoint, Moody’s Analytics – RAy Platform, Oracle – NAS E-voucher Platform, UAT testing

**Language skills** -Fluent in English/ Mandarin/ Cantonese/ Dialect- Kaiping

**Education**

**Ontario Graduate Certificate - Financial Planning – 2023(on-going)**

Humber College, Toronto

**Bachelor of Business Administration with Honours in Finance - 2020**

The Open University of Hong Kong\*

(Renamed as Hong Kong Metropolitan University in 2021)\*

**Work Experience**

**Assistant Manager**  CMB Wing Lung Bank LTD. 2023-23Aug

-Working in the Operation Management Department

-Perform daily Nostro and Suspense account reconciliation

-Input e-voucher and perform day-end general ledger closing

**Officer**  CMB Wing Lung Bank LTD. 2021-2023

-Working in the Assets and Liabilities Department

-Prepare monthly capital adequacy ratio report

-Ad assignments and assigned projects

**General Banking Trainee** CMB Wing Lung Bank LTD. 2020-2021

-Provide customer service in response to client needs and inquiries, such as Acc opening, credit card, etc.

-participating in different promotional campaigns to achieve the new business opportunity

**Teller - Internship** Nanyang Commercial Bank LTD. 2017Aug

-Provide retail banking service to the customer

-Making referrals of FX/ insurance and investment