Justin (Jashandeep) Bains
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February 10, 2026

Hiring Manager
[Company Name]
Company Address (Optional)

City, Province, Postal Code

Re: Application for [Job Title]

Dear Hiring Manager,

I am excited to submit my application for the [Job Title] position. Combining my technical troubleshooting skills with extensive customer-facing experience in fast-paced environments, I pride myself on delivering rapid, empathetic, and effective technical support to end-users.

In my previous roles, I have been the "go-to" person for technical issues, bridging the gap between complex technology and non-technical users. Whether automating billing workflows to save hours of manual labor or troubleshooting immediate hardware failures, I focus on minimizing downtime and ensuring user satisfaction. I hold CompTIA A+, Network+, and Security+ certifications, confirming my broad understanding of IT fundamentals.

I understand that IT is ultimately about enabling people to do their work. My experience in tax accounting and logistics has trained me to communicate complex information clearly and stay calm under pressure. I bring a disciplined, analytical approach to every ticket, ensuring that problems are resolved correctly the first time.

I am eager to discuss how my blend of formal education, certifications (CCNA, GCP, CompTIA), and practical hands-on experience can contribute to the success of the [Company Name] team. Thank you for your time and consideration.

Sincerely,

Justin (Jashandeep) Bains