

# JUSTIN PONG

WEB DEVELOPER

## DETAILS

### PHONE

852-60909218

### EMAIL

Justinpong0416@gmail.com

## LINKS

[Github](#)

[Portfolio](#)

## SKILLS

HTML

CSS

JavaScript

React Js

Git

Object Oriented  
Programming

## V A S K

Values : Achievement,  
Ability utilisation

Attitudes : Life-long  
learning, Humble

Skills : Active learning Skills,  
Computer skills

Knowledge : Knowledge  
related to Administration,  
Management and Clerical

## EMPLOYMENT HISTORY

### Clerk (Internship), Premier (Hong Kong) Group Company Limited

Jul 2017 — Aug 2017

*Perform a variety of clerical and administrative duties such as answering the telephone, typing documents, filing, and liaising with clients.*

### Contractor's Labour Officer, Welcome Construction Company Limited

Aug 2021 — Nov 2021

*Briefing and register entrance system for new workers*

*Collect and handle all necessary documents of all site personnel from  
sub-contractors*

*Submit monthly reports and records to Consultant*

*Regular site visit with LRO*

*HR and Admin related duties*

## EDUCATION

### Secondary School, Cognitio College ( HK )

Sep 2009 — Sep 2015

### Diploma Yi Jin Fundamental Building Design and Construction Management, Hong Kong College of Technology

Sep 2017 — Sep 2018

### Higher Diploma in International Business Management with Korean, Hong Kong IVE

Sep 2018 — Sep 2020

### Degree in International Business Management, Northumbria University

Sep 2020 — Sep 2021

## COURSES

### Generation HK CLAP @Jockey Club, Front-end Web Developer Program

Nov 2021 — Feb 2022