Browse for Training Preferences

The Browse for Training Preferences page allows administrators to configure the Browse for Training landing page, the sort options that are available on the Browse for Training page, the subjects that are available in the Browse by Subject widget, and an optional HTML banner that appears at the top of the Browse for Training page.

To access the Browse for Training Preferences page, go to **Admin > Tools > Learning > Learning Preferences**. Then, click the **Browse for Training** link under Learning Preferences.

🔒 Permissions

PERMISSION NAME	PERMISSION DESCRIPTION	CATEGORY
Browse for Training Preferences - Manage	Grants ability to configure the Browse for Training features, including which subjects appear in the Browse for Training widget. This permission can be constrained by OU and User's OU. This is an administrator permission.	Learning - Administration

The Browse for Training Preferences page is divided into the following sections:

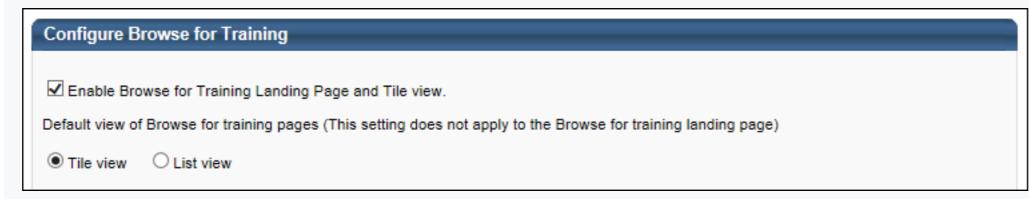## Enable Browse for Training Landing Page and Tile View

This option is unselected by default.

When this option is selected, the Browse for Training landing page is enabled for users. This page enables administrators to display more targeted and interesting content to users. Also, the **Tile View** option is available on the Browse for Training page, which enables users to view training as tiles or in a list.

- If this option is selected, any Browse for Training navigation links automatically directs users to the Browse for Training landing page. The regular Browse for Training page can be added as an additional navigation link, if needed.
- If this option is unselected and there are links to the Browse for Training landing page, then these links now direct users to the Browse for Training page.

When **Tile View** is enabled, an additional option is available, which enables administrators to determine the default view for the Browse for Training page, though users are able to change the view at any time. The **Tile view** option is selected by default.

Default Thumbnail Images Note: On the Browse for Training landing page and in Tile View, a thumbnail image is displayed for each LO that is displayed. Administrators can configure which image is associated with a LO on the Course Catalog - General page. If the training does not have a set image, then a randomly selected default image is displayed. Administrators can download all of the default images from within Online Help on the Course Catalog - General topic. The link to download these images is in the description for the **Thumbnail Image** field. *See Course Catalog - General.*

Sort Options

This section enables administrators to configure the sort options that are available on the Browse for Training page.

- **Sorted by** - This column displays the sort options that are available in the **Sort by** drop-down list on the Browse for Training page. Administrators are able to configure these sort options. However, they cannot add additional sort options.
- **Display Name** - This column enables administrators to configure the name for each sort option. The display name is what is displayed to users in the **Sort by** drop-down list on the Browse for Training Page. To customize