Search | Filter

Learning > Learning Administration > Learning Preferences > General Learning Preferences > Learning Search Preferences

Administrator Topic

Learning Search Preferences

The option to allow users to filter by Duration, Types, Modality, Subjects, Rating, Provider, Language, Skills (Capabilities), and Mobile Enabled on the Learning Search page is available on the Learning Search Preferences page. The administrators can enable the filters which are used in their portals or divisions and disable those filters which are rarely used. The ability to enable or disable filters gives the administrators greater customization capabilities in Learning Search page.

To access the Learning Search Preferences page, go to: **Admin > Tools > Learning > Learning Preferences** and click the **Learning Search Preferences** link.

Note: *The permission for managing Learner Home Preferences also grants access to the Learning Search Preferences page.*

🔒 Permissions

PERMISSION NAME	PERMISSION DESCRIPTION	CATEGORY
Learner Home Preferences	Grants access to the Learner Home Preferences, where the administrator can configure the arrangement of content on Learner Home, as well as other settings. This permission also grants access to the Learning Search Preferences page, where the administrator can configure Learning Search options. This permission can be constrained by organizational unit (OU) and User's OU. This is an administrator permission.	Learning - Administration

Learning Search Preferences

Filter by Duration
When enabled, the filter will allow users to find training based on Duration. Access via Learning Search.
◉ Enable Filter by Duration

Filter by Types
When enabled, the filter will allow users to find training based on Type. Access via Learning Search.
◉ Enable Filter by Types

Filter by Modality
When enabled, a new filter will allow users to find training based on their preferred learning modality, and other criteria. Access via Learning Search.
◉ Enable Filter by Modality

Filter by Subjects
When enabled, the filter will allow users to find training based on Subjects. Access via Learning Search.
◉ Enable Filter by Subjects

Filter by Rating
When enabled, the filter will allow users to find training based on rating. Access via Learning Search.
◉ Enable Filter by Rating

Filter by Provider
When enabled, the filter will allow users to find training based on Provider. Access via Learning Search.
◉ Enable Filter by Provider

Filter by Language
When enabled, the filter will allow users to find training based on language. Access via Learning Search.
◉ Enable Filter by Language

Filter by Skills (Capabilities)
When enabled, a new filter will allow users to find training based on Skills associated to trainings. Access via Learning Search. To utilize the filter, your portal must have trainings or content that have been tagged with new skills (sometimes referred to as capabilities). To tag content, customers can enable Content Skills Tagging or utilize Edge Import. For more questions, please see...