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Administrator Topic

Create Review Section - Competency

If you are using the Competency Management functionality, the competency section allows you to include competencies in a review, allowing reviewers and reviewees to rate and comment on how the user has performed on the selected competencies during the review period.
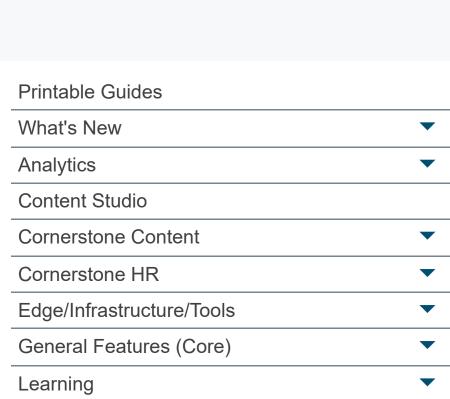
Note: When utilizing competency ratings in Career Profile or Talent Search, competency ratings from competency assessment tasks and Competency Assessment performance review sections are available because they both use the rating scale from the competency model. However, competency ratings from Competency Rating performance review sections are not available because they use the performance review section rating scale.

To create a performance review section, go to **Admin > Tools > Performance Management > Form Sections**. Then, click the **Create Review Section** link.

🔒 Permissions

PERMISSION NAME	PERMISSION DESCRIPTION	CATEGORY
Competency Assessment Model Admin - Edit	Grants ability to edit competency models. This permission cannot be constrained. This is an administrator permission.	Performance - Administration
Competency Assessment Model Admin - Manage	Grants ability to create, edit, delete, and view competency models. This permission cannot be constrained. This is an administrator permission.	Performance - Administration
Competency Assessment Model Admin - View	Grants ability to view competency models. This permission cannot be constrained. This is an administrator permission.	Performance - Administration
Performance Review Form Sections - Manage	Grants ability to create and manage performance review questions and sections which are used in performance review tasks. This permission can be constrained by OU and User's OU. This is an administrator permission.	Performance - Administration

Navigation Menu

Review Section

Name: 360° Performance Review Competency Section

Type: Please select the section type before proceeding.
Competency Section ▼

Details

View Employee Custom Tags

Directions: B I U ⠿ ⠿
Please consider EMPLOYEE.NAME 's performance during the specified time period in the following competencies.

Design </> HTML

Category: --Select-- ▼

Rating Scale