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## Learner Home Preferences

On the Learner Home Preferences page, administrators can set the display order of Learner Home content and add custom banners and cover images to the Learner Home page. Learner Home Preferences are set by division.

To access Learner Home Preferences, go to [Admin > Tools > Learning > Learning Preferences > Learner Home Preferences](#). Select the division for which you want to configure preferences.

**Note:** It is possible to set Learner Home preferences by an organizational unit (OU) other than division, but this is not self-configurable. Contact Global Customer Support to set Learner Home preferences using a different OU type, such as Position, Location, etc.

### Permissions

PERMISSION NAME	PERMISSION DESCRIPTION	CATEGORY
Learner Home Preferences	Grants access to the Learner Home Preferences, where the administrator can configure the arrangement of content on Learner Home, as well as other settings. This permission also grants access to the Learning Search Preferences page, where the administrator can configure Learning Search options. This permission can be constrained by organizational unit (OU) and User's OU. This is an administrator permission.	Learning - Administration

## Cover Image Configuration

To upload a cover image for the Learner Home page:

1. Drag and drop your prepared image file into the image upload zone in the Cover Image Configuration section, or click the **Select An Image** button and search for and select the image file from your computer.
2. When the image finishes uploading, the file name displays in the Cover Image Configuration section with a thumbnail version of the image. To preview the image as it will appear on the Learner Home page, click the **See Preview** link. **Note:** *The image preview only displays the image based on the recommended dimensions of 1920 x 130. The uploaded image is NOT cropped to fit Learner Home. To ensure proper fit, it is necessary to upload a custom cover image that meets the system's recommended dimensions.*
3. The Content Image Configuration section refreshes to display a full size version of the uploaded image. Review the image to ensure it displays as expected. If the image does not appear as desired, you can click the **Reset** link above the image preview, which restores the Cover Image Configuration section to default settings.
4. Once the cover image displays as expected, click the **Save** button at the bottom of the Learner Home Preferences page.

### Cover Image Configuration

Configure the cover image that appears at the top of the page.



Recommended image dimensions: 1920x130

[See Preview](#) 