## <u>Curriculums</u>

Learning

Certificate Overview

Connect Overview

Creating a Test

Curriculums

Data Merge

Evaluations

Creating Deep Links

• CustomGuide Process

Events and Sessions

Learning Job Aids

Mobile App Login

• Events, Sessions, Rosters User Gu

HTML Script for ILT Zoom Sessio

Learning Assignment Tool (LAT)

New Employee Orientation (NEC

• Removing Trainings with the Trai

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• On the Job Training Overview

System Generated Emails

Uploading Online Courses

Uploading Videos

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Mobile App Navigation

Creating Approval Workflows

Certifications

Created by <u>Harris, Jeffrey</u>, last modified on <u>12/03/2021</u>

Curricula are comprised of multiple learning objects which are part of one program and can include tests, external courses, online learning, instructor-led training, postings, tests, evaluations and more to allow for a blended learning experience. Once assigned, curricula appear within a user's transcript to be managed.

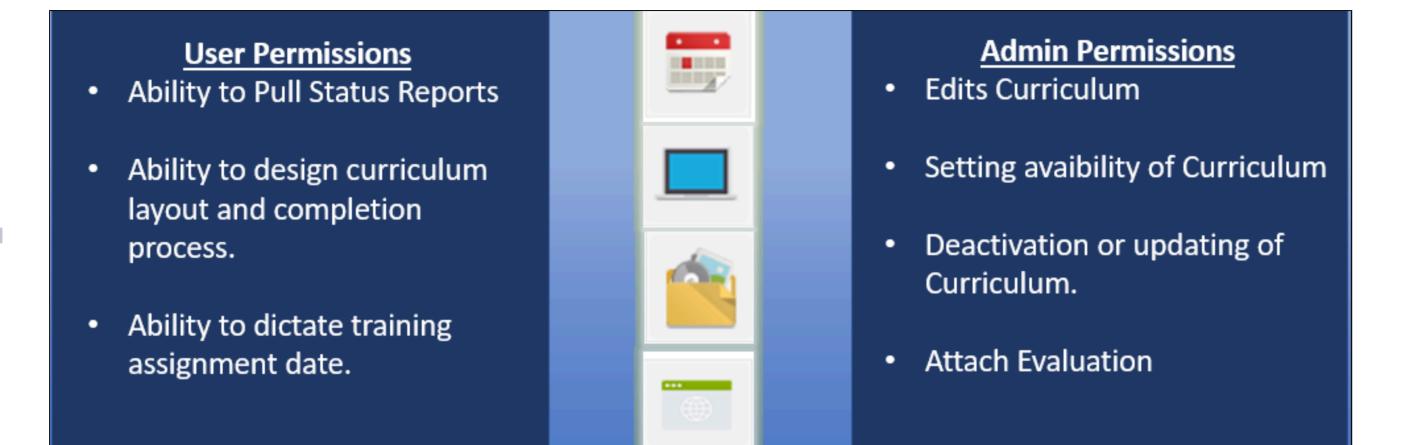
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☆ Save for later

Watch

## i Key Benefits

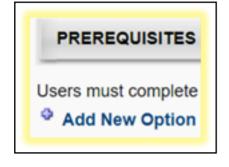
A curricula give you the ability to blend all Facets of learning MyPath has to offer. The curriculum also allows you to pull one report for all learning objects. Prerequisites can be added to a curriculum to ensure users are completing the proper training before being allowed to complete



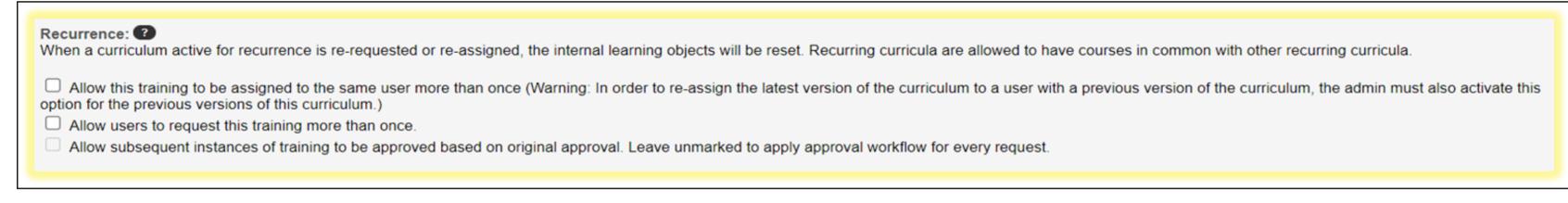
Create A New Curriculum

## Building a Curriculum

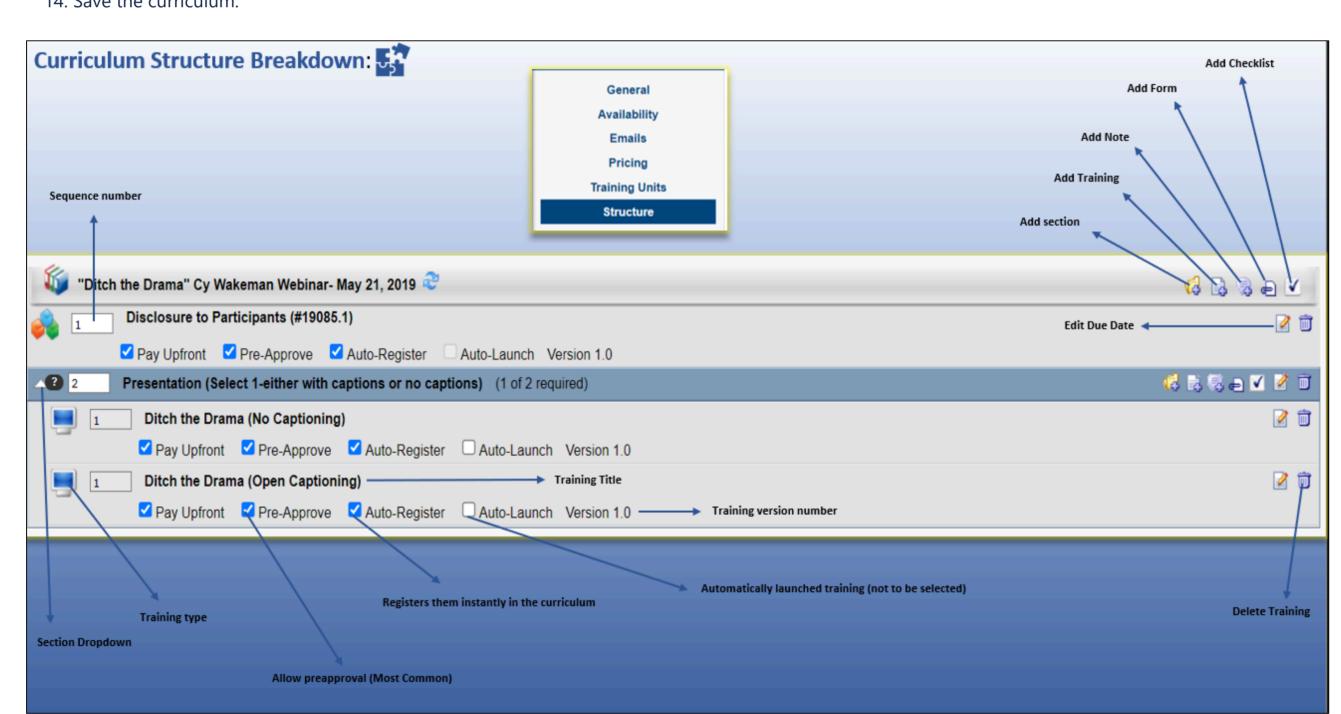
- 1. Within the learning admin tab click **Leaning Management**.
- 2. Click the curriculum button under learning objects.
- 3. Within Curriculum Administration click Create new Curriculum.4. In the General tab you will need to add a title, keywords, description and additional information if any.
- 5. Ensure credit amount are entered if any.
- 6. Ensure **Curriculum Player** box is selected.
- 7. **Prerequisites** may need to be added to curriculum to ensure a training is completed before a user can register for the curriculum.

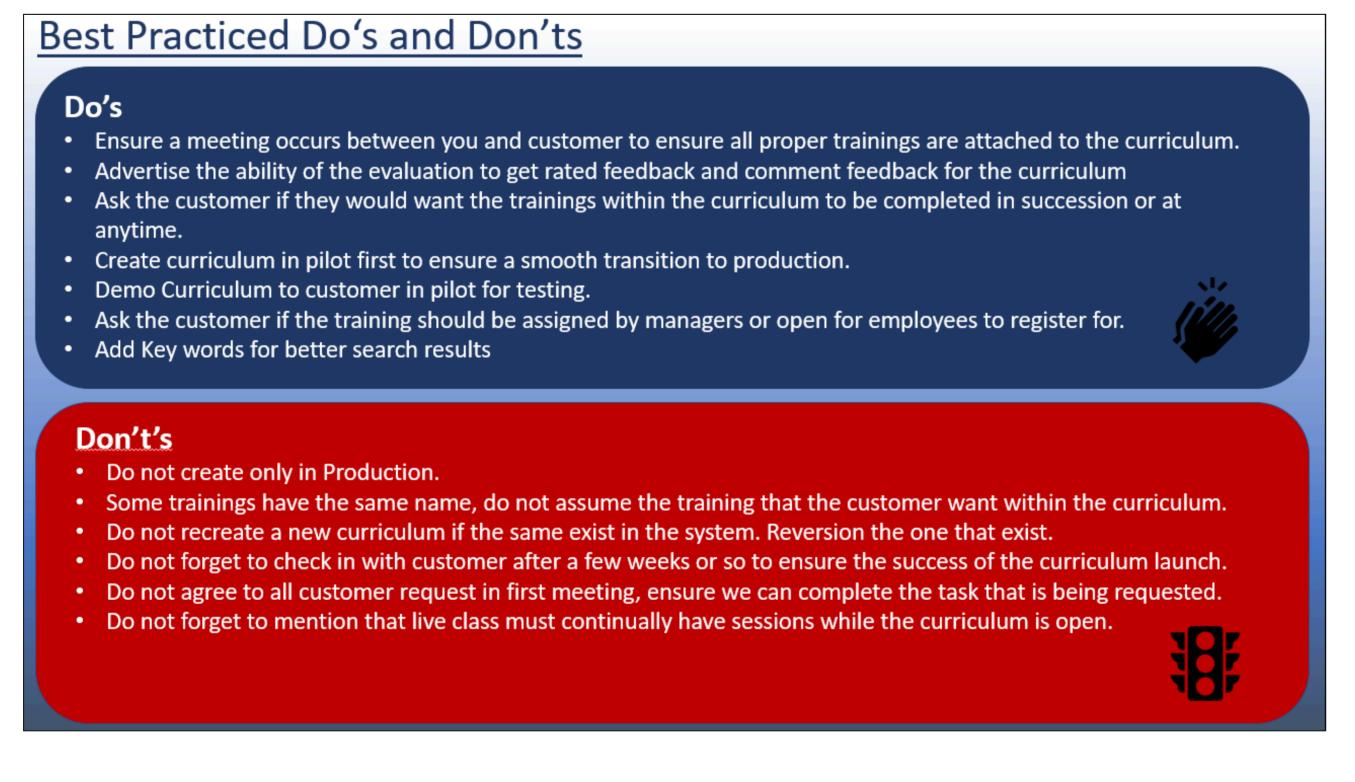


- 8. Select appropriate **Availability**. (*Users that can search and request training*)
- 9. Set the appropriate standard or custom emails.
- 10. Select recurrence Option.



- 11. Build curriculum by adding requested sections, notes, materials, ILT's, Online Trainings and/or Test.
- 12. Sequence the Curriculum (order in which the training will need to be taken)
- 13, : Ensure the pay upfront, Pre-approve and auto-register boxes are checked 14. Save the curriculum.





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**E** Learning Objects Overview

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