Search

Filter

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Learning > Transcript > Assign Training

Assign Training

To assign training from the Training Details page, search for the learning object (LO). Then, click the Assign button. See Search for Training.

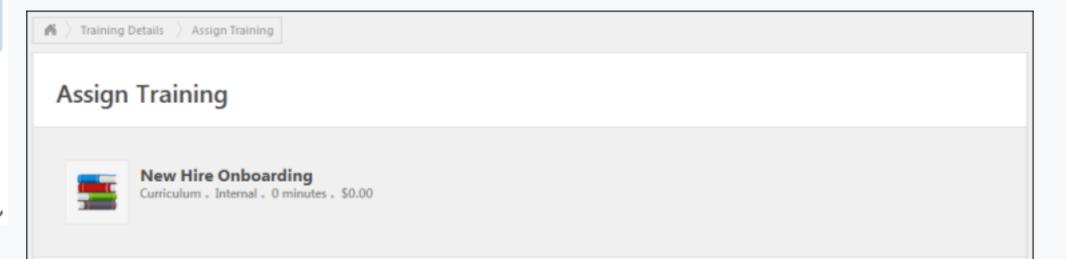
The Assign button is not be visible if the user does not have Assign Training with Constraints or Assign Training permission. Also, the training needs to be within user constraints for the Assign button to be visible.

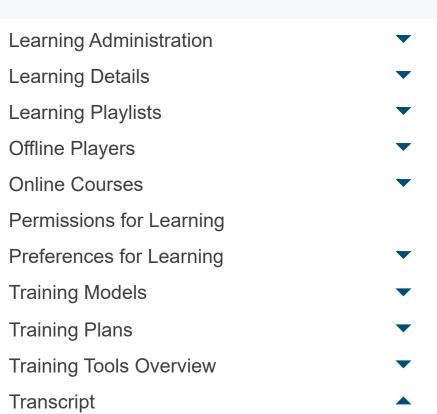
Users without managerial or approver roles can also assign trainings. See Assign Training Without Managerial or Approver Roles.

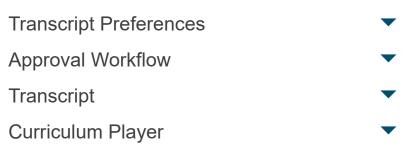
Managers and training approvers may be able to assign training from inventory. See Assign Training to Users from Inventory.

Permissions

PERMISSION NAME	PERMISSION DESCRIPTION	CATEGORY
Assign Training	This permission grants the ability to assign learning objects to the transcripts of those for whom the user is the assigned manager, approver or cost center approver. This is a manager/approver permission.	Learning
Training Equivalency - View	Allow users to view equivalent training items when searching for training. This is an end user permission.	Learning - Administration
Assign Training with Constraints	This permission grants any Role, User, or Organizational Unit (standard and custom, including groups) the ability to assign training to other users. This permission, along with its constraints, seamlessly integrates with the existing Assign Training permission. Users with either the new permission or both will be redirected to a new interface and will use the constraints associated with the Assign Training with Constraints permission. This permission can be constrained by the following: User's direct subordinates User's subordinates User's Organizational Unit - Standard and Custom Organizational Units (including Groups) - Standard and Custom Provider Training Type Training Item (specific training) Restrict to Employee Relationship Multiple constraints on the permission between User/OU and LO are treated as AND constraints, whereas constraints between User/OU are treated as OR constraints.	Learning - Administration







Curriculum Player 2.0

Assign Training

Assign Training from Inventory

Assign Training Without Managerial or

Approver Roles

Assign Training - Add to Waitlist Pop-up

Assign Training - Confirm Enrollment Popup

Assign Training - Increase Seats Pop-up

Assign Training - Seats Available Pop-up

Assign Training - Seats Not Available Popup

Assign Training - Training Already in Transcript Pop-up

Assign Training - Users Not Assigned Training

Training Enrollments - View