



## Material - Create Version - Reversion Options (Simplified Versioning)

The Reversion Options page enables administrators to define which users are impacted by the new version of the material. Administrators can select which users are assigned the new version by their status for the material. Administrators can also assign the new version to all users with a previous version on their transcript, users who were assigned the material by dynamic learning assignment, or users in a specific organizational unit (OU).

This topic applies to organizations that are using Simplified Versioning for materials.

**Note:** The **Select** option is not available in the Results section when the material version's Effective Date is in the future. The new version is automatically assigned to all users in the selected criteria.

To create a new version of a material, go to [Admin > Tools > Learning > Catalog Management > Materials](#). Select the Edit icon for the appropriate material. Edit and save the material.

**Note:** For organizations using Simplified Versioning, the Create Version page only appears after editing and saving a material if the modifications trigger a new version. [See Simplified Material Versioning Overview](#).

### Permissions

PERMISSION NAME	PERMISSION DESCRIPTION	CATEGORY
Curricula Version - Manage	The constraints on this permission determine for which users the administrator can assign a new version of a curriculum when <b>reversioning</b> the curriculum. This permission works in conjunction with the Curricula Admin - Manage permission. The constraints on this permission determine for which users the administrator can assign a new version of a curriculum when <b>reversioning</b> a material that is contained within a curriculum. This permission can be constrained by OU, User's OU, and User. This is an administrator permission.	Learning - Administration
Materials Management	Grants ability to view the Material Administration page and create, edit, and copy materials. Once created, these "materials" can be managed like other learning objects via the course catalog. This permission can be constrained by OU, User's OU, and Provider. The constraints on this permission determine which materials the administrator is able to view, edit, copy, and create. This is an administrator permission.	Learning - Administration
Material Version - Replace Only - Manage	Grants ability to assign a new version of a material to a user. The constraints on this permission determine to which users the administrator can assign a new version of a material. This permission works in conjunction with the Materials Management permission. Without this permission, administrators cannot upload new material source files. This permission can be constrained by OU, User's OU, and Users. This is an administrator permission.  This permission only applies to organizations that are using Simplified Versioning for materials.	Learning - Administration
Assignment Tool - Standard and Dynamic	Grants ability to create Standard (one-time) and Dynamic (continuous) Learning Assignments to directly assign training to users. This permission can be constrained by OU, Provider, Training Item, Training Type, User, User Self and Subordinates, and User's OU. If this permission is constrained by Location, Provider, Training Type, or Training Item, then they can only assign training within the constraints. If this permission is constrained by OU, User, User Self and Subordinates, or User's OUthen they can only assign to users within the constraints and view assignments created by users within the constraints. This is an administrator permission.	Learning - Administration

### Create Version

Reversion Options

Confirm