Learning > Learning Playlists > Create Playlists

User Topic

Create Playlists

Users with permission to create playlists can curate collections of training which can then be made accessible by other users in the system via the Learner Home page and Learning Search. Learners can follow playlists created by users they admire and use the suggested training in playlists to develop their own careers.

To create a new playlist, go to: **Learning > Playlists** and click the **Create New** button. To only edit a playlist, click a playlist's title.

Important: Learner Home must be enabled in the portal in order for playlists and external content functionality to be available.

🔒 Permissions

PERMISSION NAME	PERMISSION DESCRIPTION	CATEGORY
Course Catalog - Update	Grants ability to manage and edit training items listed in the Course Catalog and grants access to the Course Console, where training can also be managed and edited. This permission also grants access to the Popular Requests and Highest Rated widgets on the Learning Admin Console (in conjunction with the Learning Admin Console - View permission). This permission also allows administrators to version online courses via the Course Console page. This permission also allows administrators to access an **Edit Training** option for training items included as objectives in Development plans. This permission can be constrained by OU, User's OU, Training Type, Training Item, Provider, ILT Provider, User's ILT Provider, User, User Self and Subordinates, and User's LO Availability. This is an administrator permission. *Note: Adding an OU constraint and a provider constraint to this permission results in an "AND" statement.*	Learning - Administration
Course Catalog - View	Grants access to view the learning objects in the course catalog and enables administrators to view the Course Console and the Popular Requests and Highest Rated widgets on the Learning Admin Console (in conjunction with the Learning Admin Console - View permission). This permission can be constrained by OU, User's OU, Training Type, Training Item, Provider, ILT Provider, User's ILT Provider, and User's LO Availability. This is an administrator permission. Adding an OU constraint and a provider constraint to this permission results in an "AND" statement.	Learning - Administration
Playlists - Create	Grants ability to create private Learning Playlists. This permission cannot be constrained. This is an end user permission.	Learning - Administration
Playlists - Make Visible	Grants the playlist creator the ability to make their playlists visible to others. This permission can be constrained by OU and User's OU. If this permission is constrained, then only users within the constraints can see the playlist. If this permission is not constrained, all users in the portal can see the Playlist. This is an end user permission. If this permission is added to a standard security role (Approver, Cost Center Approver, Instructor, Manager, etc.), the constraints of the role are applied to the permission. The users included in the constraints of the role are also the users who can view the playlists made visible by a user with the Playlists - Make Visible permission. If this is not the desired result, add this permission to a non-standard security role to ensure the constraints appropriately limit access to playlists.	Learning - Administration
Playlists - View	Playlists will be visible to users with this permission. The user can search for playlists, follow playlists, and consume training contained within playlists that are available to them. The learning playlists that are visible to a user are not impacted by this permission, but instead is based on the availability of the playlist. This permission cannot be constrained. This is an end user permission.	Learning - Administration

Create New Playlist