Administrator Topic

Material - Reversion Options - Impacted Curricula (Versioning with Append)

To access Materials Management, go to **Admin** > **Tools** > **Learning** > **Catalog Management** > **Materials**. A new material version is created by clicking the Create Version ⊞ icon.

🔒 **Permissions**

PERMISSION NAME	PERMISSION DESCRIPTION	CATEGORY
Curricula Version - Manage	The constraints on this permission determine for which users the administrator can assign a new version of a curriculum when reversioning the curriculum. This permission works in conjunction with the Curricula Admin - Manage permission. The constraints on this permission determine for which users the administrator can assign a new version of a curriculum when reversioning a material that is contained within a curriculum. This permission can be constrained by OU, User's OU, and User. This is an administrator permission.	Learning - Administration
Material Version with Append - Manage	Grants ability to create versions of a material. This permission works in conjunction with the Materials Management permission. This permission can be constrained by OU, User's OU, and Users. This permission only applies to organizations that are using Versioning with Append for materials.	Learning - Administration
Materials Management	Grants ability to view the Material Administration page and create, edit, and copy materials. Once created, these "materials" can be managed like other learning objects via the course catalog. This permission can be constrained by OU, User's OU, and Provider. The constraints on this permission determine which materials the administrator is able to view, edit, copy, and create. This is an administrator permission.	Learning - Administration
Assignment Tool - Standard and Dynamic	Grants ability to create Standard (one-time) and Dynamic (continuous) Learning Assignments to directly assign training to users. This permission can be constrained by OU, Provider, Training Item, Training Type, User, User Self and Subordinates, and User's OU. If this permission is constrained by Location, Provider, Training Type, or Training Item, then they can only assign training within the constraints. If this permission is constrained by OU, User, User Self and Subordinates, or User's OUthen they can only assign to users within the constraints and view assignments created by users within the constraints. This is an administrator permission.	Learning - Administration

Important: To maintain compliance when reversioning a material inside a curriculum, administrators must have the permissions for material versioning (either the replace permission or the version with append permission) AND the permission for curriculum versioning. If an administrator creates a new version of a child material but does NOT have permission to version curricula, the curriculum will not be updated and version updates cannot be maintained.

If the reversioned material is included in a curriculum, then the new version of the material is automatically updated within the newest version of the curriculum that contains the material. When this occurs, the curriculum is reversioned. The effective date of the new curriculum version is set to the effective date of the new material version. The comments for the new curriculum version are the same as the new material version. This occurs even if there are no users enrolled in the curriculum.

If a material inside a curriculum is versioned with append, the previous version is hidden from the curriculum once expired, and is no longer visible on the user's transcript page by default. There is an option on both the Curriculum Player page and Training Details page to expose the expired training when needed. The expiration of the previous material version is captured on the Structure History page for curricula, which is accessible from the Course Console and the Training Details page for the curriculum. An option to expose and hide expired training in a curriculum is available on both the Training Details page and on the Curriculum Player page for the curriculum.

Note: Administrators can view the dynamic learning assignments for curricula containing any version of the material if it is still active.

- If the new material version replaces the previous version, then the new version maintains the same settings within the curriculum as the previous version (i.e., item sequence, number of required items, pay upfront, pre-approved, auto-register).
- If the new material version appends the previous version, then the behavior depends on whether there are already two versions of the material within the curriculum.