Printable Guides

What's New

Content Studio

Cornerstone HR

Cornerstone Content

Edge/Infrastructure/Tools

General Features (Core)

Analytics

Learning

Performance

Quick Start Guides

OnDemand Support

Administration

Performance Review

Performance

Goals

Platform

Recruiting

Succession

Help Center

Troubleshooting Guides

Best Practices - Performance Review Task

How To - Reset Completed Competency Tasks

Troubleshooting Guide - Creating and Editing

Troubleshooting Guide - Goal not Appearing in

Recruiting

Mobile

Search

Filter

Troubleshooting Guides > Performance > Troubleshooting Guide - Goal not Appearing in Performance Review

Troubleshooting Guide - Goal not Appearing in Performance Review

If a goal is not appearing in a performance review task that includes a Goal Rating section or a Goal Planning section that includes current goals, the following items may be causing the issue:

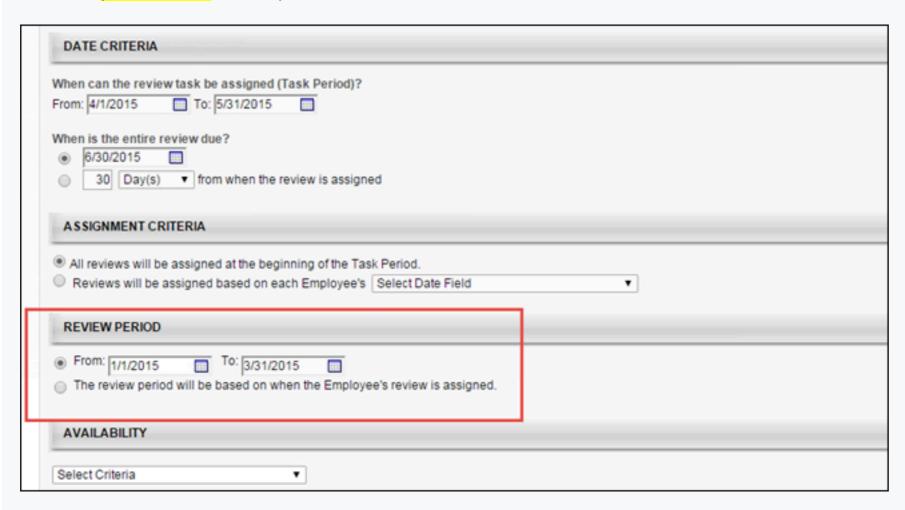
- Goal Start and End Dates
- Goal Status
- Goal Rating Section Perspective Filter
- Performance Review Task Assignment Rights
- Goal is Shared

Goal Start and End Dates

A goal may only appear in a performance review if either the start date or end date of the goal occur within the review period of the performance review. The review period includes the start and end date of the review period.

Verify that the start and end dates of the goal occur within the Review Period dates of the performance review.

- If a goal is not within the review period, the goal start date and end date can be edited so that it occurs within the review period. Then, the performance review task may include the goal. However, goals that have already been included in a performance review task will not be removed from the task if the goal dates are edited so that it does not occur within the review period.
- The performance review period cannot be modified after the task is created.



Goal Rating Section Perspective Filter

If the Goal Rating section is set to filter by perspective, then a goal only appears in that section if the goal's perspective matches the filter.

View the settings for the Goal Rating section to see if the section is filtered by perspective. If the section is filtered by perspective, verify that the user's goal matches the Goal Rating section's perspective filter.

• The Goal Rating section within the performance review task cannot be edited after the task is launched. This is because changing the perspective filter will create a new version of the section, which will not apply to