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Learning > Preferences for Learning > Certificates > Custom Certificates > Custom Certificates - Create

Create Custom Certificates

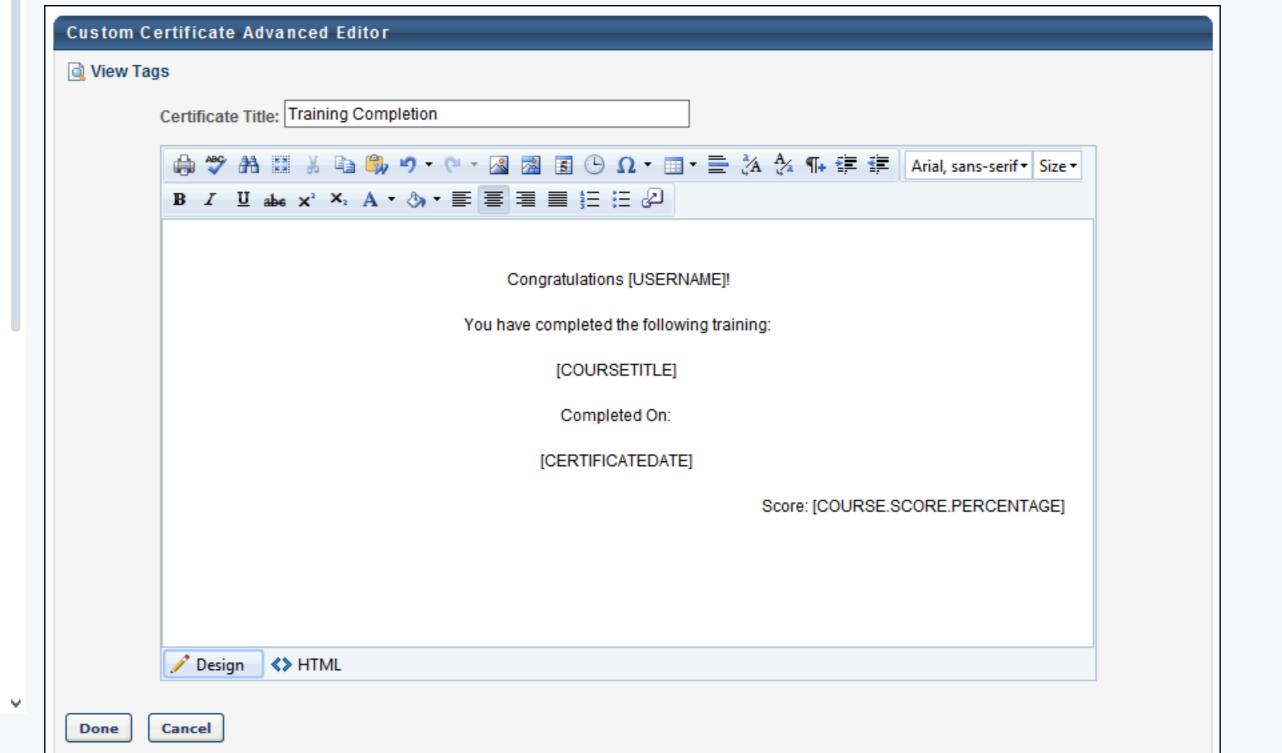
When creating or editing a custom certificate, a Telerik HTML editor is used. For additional information about the editor, visit http://demos.telerik.com/aspnet-ajax/editor/examples/default/defaultcs.aspx.

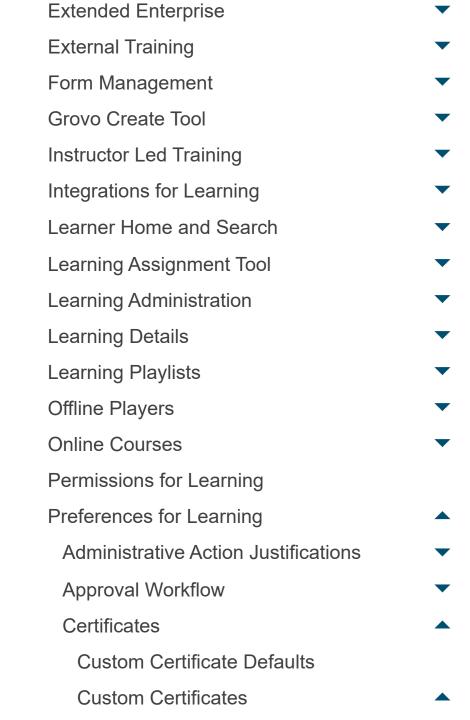
Once the user completes the training, the certificate is available on the Training Details page for the LO. Users can view and print the certificate from this page. Managers and administrators can also view and print the certificate when accessing the user's transcript.

To create a custom certificate, Admin > Tools > Learning > Learning Preferences > Custom Certificates. Then, click the Create New Certificate link.

Permissions

PERMISSION NAME	PERMISSION DESCRIPTION	CATEGORY
	Grants ability to create custom certificates of completion for training. This permission can be constrained by OU and user's OU. This is an administrator permission.	Learning - Administration





Custom Certificates - Manage

Custom Certificates - Create