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General Features (Core) > Copy Down Tool



Copy Down Tool

The Copy Down tool enables system administrators to view copy downs, cancel scheduled copy downs, and subscribe or unsubscribe to email notifications. Only the most recent 60 copy down records can be viewed and exported. *Note:* The Copy Down tool does not allow administrators to schedule copy downs.

If there are any copy down request blocks associated with your environment, they are displayed at the top of the page.

All copy down records are displayed in Pacific Standard Time (PST).

To access the Copy Down tool, go to Admin > Tools > Core Functions > Copy Down.

PERMISSION NAME	PERMISSION DESCRIPTION	CATEGORY
Copy Down - Cancel	Allows administrator to access the Copy Down tool, view and cancel copy downs, and subscribe or unsubscribe to email notifications. This permission cannot be constrained. This is an administrator permission.	Core Administration

Copy Down									
All copy down records are in Pacific Standard Time (PST).									
Copy Down Records Receive Email Notifications (cyberu@csod.com)									
↓ ■ Execution Date & Time (PST)	‡≡ Completion Date & Time (PST)	‡≡ Source Environment	‡≡ Destination Environment	1≡ Requestor User	‡≡ Process ID	‡≡ Status			
3/22/2023 7:35 PM	-	Production	Pilot	ca@csod.com	20144	○ Cancelled	View		
1/31/2023 8:25 PM	-	Production	Pilot	ca@csod.com	20259	○ Cancelled	View		
1/31/2023 12:00 PM	-	Production	Stage	ca@csod.com	20146	Processing	View		
1/30/2023 12:00 AM	-	Production	Pilot	ccd.ca@csod.com	20291	Scheduled	Cancel View		
1/18/2023 7:30 PM	-	Production	Pilot	ca@csod.com	20143	○ Cancelled	View		
1/9/2023 12:46 AM		Production	Stage	ccd.ca@csod.com	20039	Completed	View		
1/9/2023 12:15 AM	-	Production	Pilot			Completed			