Cornerstone for Salesforce (CFS)

**Email Triggers for Learning** 

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Administrator To

## 

## Learning > Transcript > Approval Workflow > Default Approval Workflow Templates

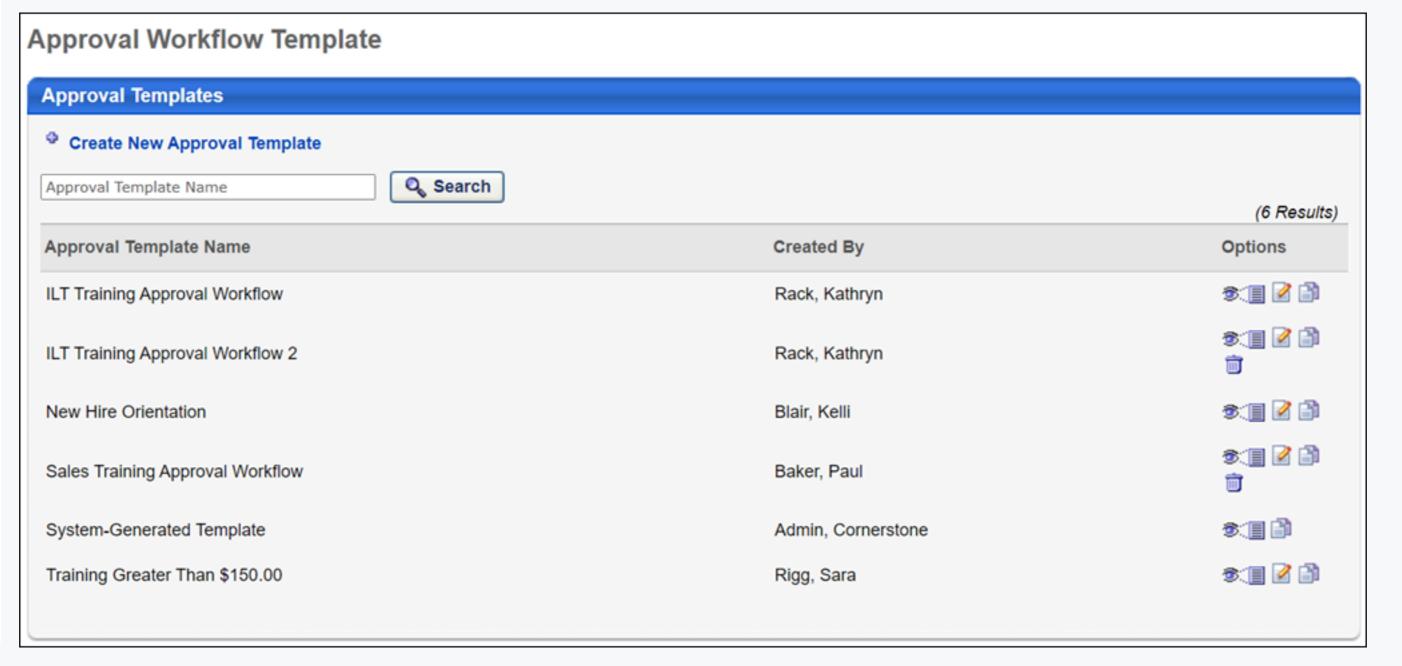
## **Default Approval Workflow Templates**

The Approval Workflow Templates page enables administrators to create approval workflow templates for learning objects (LO). Upon implementation, a system-generated default template appears on the Approval Workflow Templates page for all portals and contains the approval workflow that exists at the time of the implementation of this enhancement.

To access the Approval Workflow Templates page, go to Admin > Tools > Learning > Learning Preferences > Default Approval Workflow Templates.

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PERMISSION NAME	PERMISSION DESCRIPTION	CATEGORY
Approval Template Administration - Manage	Grants ability to manage approval templates that can be applied to learning objects. Defaults must be overridden at the learning object level by those who create and manage them. This permission can be constrained by OU, User's OU, and Training Type. This is an administrator permission.	Learning - Administration
Approval Template Administration - View	Grants ability to view approval templates that can be applied to learning objects. Defaults must be overridden at the learning object level by those who create and manage them. This permission can be constrained by OU, User's OU, and Training Type. This is an administrator permission.	



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Default Approval Workflow Templates

**Define Approval Template**