Printable Guides

What's New

Content Studio

Cornerstone HR

Certifications

Course Catalog

Course Console

Evaluations

Express Class

E-Commerce

Extended Enterprise

Shopping Cart

Add to Cart

Cornerstone Content

Edge/Infrastructure/Tools

General Features (Core)

Admin Compliance Dashboard

Cornerstone for Salesforce (CFS)

Email Triggers for Learning

Shopping Cart/Checkout

Checkout Process

Purchase Confirmation

Connect: Postings, Communities, and Live

Analytics

Learning

Feed

Content

Search

Filter

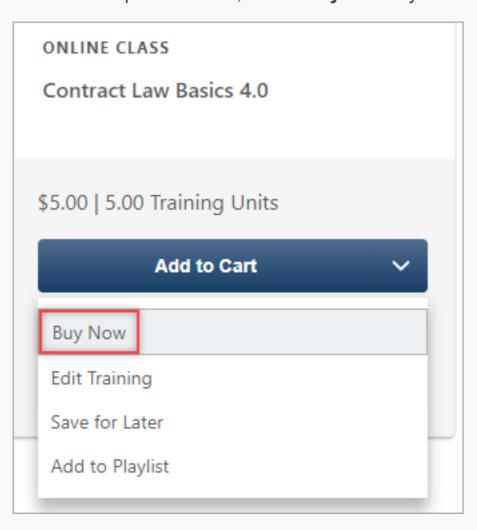
Learning > Extended Enterprise > Shopping Cart/Checkout > Purchasing Training Through the New Shopping Cart

Purchasing Training Through the New Shopping Cart

To use the new shopping cart, you need to activate it via Feature Activation Preferences. To do this, go to Admin > Tools > Learning Preferences > Feature Activation Preferences. In the Activate New Shopping Cart section, click Activate.

To purchase trainings using the new Shopping Cart:

- 1. Search and find training. See Search for Training.
- 2. From the dropdown menu, select **Buy Now** if you intend to purchase the training immediately. This action will direct you to the checkout page (Step 5).



- 3. To add the item to your cart for future purchase or to buy multiple trainings, click Add To Cart. See Add to Cart.
- 4. Review your cart items and make any modifications needed. Then, proceed to checkout. See Understanding Shopping Cart (My Cart).
- 5. Enter payment information and apply coupon codes, Training Units (TUs), or Training Unit Key Codes as applicable. See Checkout Process.
- 6. Complete your purchase. See Purchase Confirmation.



Purchasing Training Through the New

Understanding Shopping Cart (My Cart)