

KEISA N. DAVIS

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SUMMARY

Versatile professional with project management, business development, and research background primarily in the areas of security, intelligence, emergency management, and capture and proposal activities. Proven ability to support multiple projects simultaneously in a deadline driven environment. Specialized research in Unconventional/Irregular Warfare Studies. Possesses DOE Secret L Security Clearance.

EDUCATION

Master of Arts- Political Science- Security & Diplomacy

University of West Florida- Pensacola, Florida- 2013

Bachelor of Arts- Political Science- International Relations, Security & Intelligence

The Ohio State University- Columbus, Ohio- 2010

Associate of Arts

Columbus State- Columbus, Ohio- 2008

EXPERIENCE

WASTREN ADVANTAGE, INC

July 2013- Present

1571 Shyville Road
Piketon, Ohio 45661

Project Oversight

Fluor Paducah Deactivation Project, October 2014- Present

U.S. Department of Energy

Paducah, KY

- Reports directly to the Chief Operating Officer
- Supports Project Management Office Director
- Oversight of project schedule, scope, and budget of the Emergency Preparedness Project being performed for Fluor Corporation at the U.S. Department of Energy Paducah Gaseous Diffusion Plant

Project Management

Fluor Paducah Deactivation Project Transition, October 2014

U.S. Department of Energy

Paducah, KY

- Reported directly to Chief Operating Officer
- Supported Project Management Office Director

KEISA N. DAVIS

- Responsible for schedule, scope, and budget management using Primavera P6, while conducting Hazards Surveys and creating the Emergency Planning Hazards Assessment in accordance with DOE Order 151.1C as part of the Emergency Preparedness Project performed for Fluor Corporation during the 90-day transition phase from the United States Enrichment Corporation under Nuclear Regulatory Commission guidelines to the Fluor Paducah Deactivation Project under Department of Energy guidelines. Created and delivered compliant technical documents on time and under budget.
- Coordinated with Security Senior management

Fluor B&W Portsmouth D&D Project, October 2013-October 2014

U.S. Department of Energy

Portsmouth, OH

- Supported the Fluor B&W Emergency Management Department as part of the Hazards Survey and Emergency Planning Hazards Assessment Project
- Developed and managed project plans and milestones; including Work Breakdown Structures, defining and sequencing activities, estimating activity durations, and developing schedule using Primavera P6
- Developed project artifacts; including process guides, fact sheets, and correspondence
- Created project status briefings and reports for Senior management
- Managed project data and database
- Provided Quality Assurance of project deliverables
- Liaison between client's Senior management and project engineers
- Conducted Hazards Surveys for all Fluor B&W facilities on site in order to create the Emergency Planning Hazards Survey document, determine Emergency Planning Zones for the site and surrounding public, and establish Emergency Action Levels; this required the inventory and analysis of all chemicals/material on site
- Coordinated with Security Senior management
- Participated in classified meetings; knowledge of security requirements regarding classified documents and meetings discussing sensitive topics

Business Development

Capture & Proposal Support, September 2014- Present

- Directly supports Vice President of Business Development
- Conducts capture research for potential contract opportunities; gathers intelligence
- Conducts proposal research to obtain information for proposal content development
- Reviews and analyzes government solicitation documents to identify content required for response
- Participates in kick-off, strategy, and briefing meetings
- Supports the development and maintenance of the proposal database library
- Writes assigned sections ensuring compliance with solicitation requirements
- Interviews subject matter experts to extract technical and past performance information for use in proposals, past performance write-ups, and capability statements

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Independent Assessments

Fluor B&W Portsmouth D&D Project, July 2013-September 2013

U.S. Department of Energy

Portsmouth, OH

- Performed independent assessment to determine the accuracy of Radiological Controls Department quality records in question
- Analyzed all radiological instrumentation records produced during the period of time being investigated
- Created and managed complete data inventory of all radiological instrumentation used on site

FLORIDA POLITICAL SCIENCE ASSOCIATION

Academic Research Conference, March 2012

Tampa, FL

- Selected to present research conducted on Unconventional/Irregular Warfare and Fourth-Generation Warfare Theory to members of the political science academic community
- The research conference, along with the Political Science Master's program, has given me experience analyzing complex information, recognizing patterns and trends, creating a comprehensive report, and communicating that information in presentation form

THE UNIVERSITY OF WEST FLORIDA

President of the University of West Florida Graduate Student Association, 2011-2012

- Developed an organization that now represents all graduate students by providing academic services, workshops, networking and social events
- Recruited a management team to grow the organization. The team developed, presented, and executed a recurring budget from the university.
- During the time as president, the organization more than doubled its membership and is now generating revenue to offer research grants to graduate students.

Undergraduate Course Instruction

- Experience instructing undergraduate courses in U.S. National Security Policy, Spying: Fact & Fiction, Intelligence, and Israeli/Arab Conflict

Political Science Research Methods

- Knowledge of research methods in political science and the concepts associated with it: surveys, polling, research design, sampling, data analysis and library research
- SPSS experience

Intelligence

- Understanding of the evolution, organization, oversight, funding, and responsibilities of the National Foreign Intelligence Community (NFIC): the relationships of the intelligence providers, especially the Director of National Intelligence (DNI), with key policy makers,

KEISA N. DAVIS

overseers such as the President, National Security Council, senior executives, Congress, its relevant committees and staffs; as well as the courts, the media and public opinion

- Ability to utilize research techniques, analytic and communicative skills appropriate for work in the intelligence community
- Ability to identify and discuss how intelligence supports future state power in the international context, utilizing intelligence theories and techniques
- Ability to compare and contrast foreign intelligence agencies and their operations with NFIC
- Ability to discern the limits of intelligence operation from both a constitutional and operational perspective
- Ability to intelligently analyze US foreign and strategic policy decisions

U.S. National Security Policy

- Understanding of U.S. national values, the threats to those values and their sources; the design of appropriate measures to meet threats; methods for implementing measures and the problems which inevitably arise over conflict between perceptions, values and actions

Terrorism

- Understanding of the history and evolution of terrorism in both international and domestic arenas; the causes, motives, means, and organization of terrorism and terrorist groups; and governmental and law enforcement responses and programs aimed at terrorism and threats

Espionage

- Understanding of the various aspects of espionage among major powers and real-world human intelligence and counterintelligence activities of espionage agencies; specifically, operations by German, French, British, Soviet, and U.S. human intelligence organizations supporting their nation's vital interests from WWI and II, the Cold War and in the modern era

THE OHIO STATE UNIVERSITY

Intelligence

- Knowledge of the U.S. intelligence system and the basic elements of intelligence collection, analysis, covert action and counterintelligence

Homeland Security

- Understanding of U.S. homeland security in the context of overall national security
- Knowledge of the historic, current and emerging threats to strategic interests in the U.S. homeland, with particular emphasis on domestic and foreign terrorism
- Understanding of the organizations, laws, strategies, plans, programs and technologies that exist or are being developed to deal with current and future homeland-security challenges
- Ability to assess systematically and objectively various homeland-security problems and issues
- Ability to develop and effectively communicate appropriate recommendations to responsible decision makers

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Terror & Terrorism

- Understanding of the ideology, motivation and methods of numerous terrorist groups
- Historical knowledge of terrorist organizations as a basis for understanding contemporary terrorist organizations

Transportation Security

- Understanding of the geographic aspects of transportation security; spatial analysis of transportation linkages; relationships between transportation and spatial organization; and analytical models dealing with threats to transportation security

Development & Control of Weapons of Mass Destruction

- Understanding of the issues relating to atomic, biological, and chemical weapons as a primary security concern, as well as the weapons and their capabilities specifically

Code-Making & Code-Breaking

- Knowledge of the fundamental terminology and techniques of cryptology; the history of codes and their importance, both from the point of view of the code use and code breaker
- Understanding of what a cryptanalyst looks for when trying to break a code
- Experience in problem solving, synthesizing ideas, and writing reports
- Experience making and breaking various monoalphabetic, polyalphabetic, transposition, polygraphic, and perfect ciphers; as well as an understanding of the Enigma

FOCUS STUDY OF THE MIDDLE EAST AND ISLAM

Independent Study conducted by Professor David Hockenbery, PhD., 2008
Columbus, OH

- Selected by the Dean of Humanities and Professor of Comparative Religion to participate in an independent study involving three other students from Somalia and Palestine
- The goal of the study was to explore the history of the Middle East in the context of U.S. foreign policy and current events, while creating dialogue.

THE JEROME-SCHOTTENSTEIN CENTER, OSU

Guest Services-Security, November 2007-November 2008

- Personal items searches
- Safety policy enforcement
- Event security
- Situational awareness; looking for suspicious activity

TRAINING AND CERTIFICATIONS

U.S. DEPARTMENT OF ENERGY

PORTSMOUTH GASEOUS DIFFUSION PLANT

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2013-2014

- Initial Security Briefing
- Comprehensive Security
- Classified Matter
- Active Shooter
- Cyber Security
- Export Controlled Information (ECI)
- Unclassified Controlled Information (UCI)
- Unclassified Foreign National Visits/Assignments
- Escorting Responsibilities
- Insider Threat Awareness
- Homeland Security Presidential Directive 12 Policy
- Security Awareness
- Surveillances
- Transportation Security
- Social Media Policy
- 2012 Annual Security Refresher
- 2013 Annual Security Refresher
- Fluor B&W Integrated Safety Management System (ISMS)

APMP CENTER FOR BUSINESS DEVELOPMENT EXCELLENCE-- NOVEMBER 2014

- Benchmarks in World-Class Proposal Writing Capability: How Leading Companies Produce Winning Proposals, *Sponsored by BAE Systems Electronics and Integrated Solutions*

KM SYSTEMS GROUP- SEPTEMBER 2014

- Earned Value Management System (EVMS) Requirements
- Earned Value Management System as a Service (EVMSaaS)

GLOBAL PROJECT MANAGEMENT- MAY 2014

- Primavera P6 Certification

NATIONAL CONTRACT MANAGEMENT ASSOCIATION- APRIL 2012

- Procurement at DOE Facilities
- Federal Acquisitions Regulations instruction

SPECIALIZED COURSES

<p>UNIVERSITY OF WEST FLORIDA POLITICAL SCIENCE, SECURITY & DIPLOMACY MASTER'S PROGRAM</p>

KEISA N. DAVIS

- INTELLIGENCE
- U.S. NATIONAL SECURITY POLICY
- STUDY OF TERRORISM
- FACT & FICTION OF SPYING
- INTERNATIONAL RELATIONS
- ISRAELI/PALESTINIAN CONFLICT
- POLITICAL SCIENCE RESEARCH METHODS

- POLITICAL ECONOMY
- PUBLIC ADMINISTRATION
- COMPARATIVE POLITICS
- AMERICAN POLITICS
- STUDY OF POLITICS
- MASTERS OF POLITICAL THOUGHT

THE OHIO STATE UNIVERSITY POLITICAL SCIENCE, SECURITY & INTELLIGENCE BACHELOR'S PROGRAM

- INTELLIGENCE
- HOMELAND SECURITY
- TERROR & TERRORISM
- TRANSPORTATION SECURITY
- CODE-MAKING & CODE-BREAKING
- DEVELOPMENT & CONTROL OF WEAPONS OF MASS DESTRUCTION
- INTERNATIONAL SECURITY & CAUSES OF WAR

- POLITICAL THEORY
- SOCIOLOGY OF LAW
- CRIMINAL JUSTICE
- STUDY OF AMERICAN POLITICAL PARTIES
- STUDY OF U.S. CONGRESS
- SPANISH, INTERMEDIATE
- CULTURAL CONFLICT
- U.S. SECURITY POLICY
- PSYCHOLOGY OF PERSONAL SECURITY

ADDITIONAL SKILLS/EXPERTISE

- Proficient in Word, Excel, Sharepoint, ALOHA, SPSS, Primavera P6
- Excellent oral and written communication skills
- Excellent research skills, including strong attention to detail

VOLUNTEER

- **MODEL UNITED NATIONS**, Columbus, Ohio Chapter, 2010
- **GIFTS FOR NEEDY CHILDREN**, Local Communities, 2003-2013

REFERENCES

- **Donald F. Butler, Jr.**, Department of Energy, Office of Intelligence and Counterintelligence, Senior Counterintelligence Officer- butlerdfjr@ornl.gov
- **Gregory Hock**, Fluor Government Group-Director, Government Contracts - (740) 897-3014 Gregory.Hock@fbports.com
- **Prof. David Hockenbery, PhD**, Columbus State, Dean of Arts & Sciences, Emeritus Professor of History and Humanities- the.hock@hotmail.com