**Scrum Events**

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Key questions that can be used to frame a Daily Scrum meeting are what did I do yesterday? What will I do today, and what impedes me? These questions are critical to ask because they help the team recognize where they stand concerning progress. Did the team accomplish what they decided needed to be accomplished the prior day? If not, how will this impact the current day? And furthermore, if a prior goal was not accomplished, how much will this delay me? I believe that recognizing successes and failures along the way helps drive the team forward. While accomplishments help achieve a sense of purpose and drive, recognizing failures can help motivate a team to work harder or strive to do better. Identifying our impediments helps us to realize roadblocks that need to be overcome, which helps the team achieve its goals. Impediments can include problems realized while working on a project but are not limited to only these types of problems. As seen in the video, one hindrance included a sales manager that kept bugging team members for special favors. Another example used was the need for blinds in the office area. Any problem that arises that impedes the team from completing work to the best of their ability can be considered a hindrance that needs to be addressed.

Various methods can be used to help facilitate the daily scrum meeting. In the video, this can be seen when the scrum master uses a beach ball to pass it to team members when it is their turn to address the primary questions the meeting seeks to advise. Each member is given the opportunity to speak about what they did the previous day, what they seek to accomplish on the current day, and what impediments they may have. As each team member voices their activities, each team member makes appropriate changes to a board that keeps track of all their tasks, which also includes a visible record of the backlog. The Scrum Master is quiet while listening to team members and only speaks to ask about their impediments. Time is given for other team members to voice their opinions or if they can help address team members’ impediments. As team members voice their own goals/challenges/impediments, other team members are given an opportunity to provide feedback where they may be able to assist. One thing I think that is important to note about the board that is being used to keep track of tasks is that it is separated into categories of tasks not started, tasks in progress, and tasks completed. This helps visualize the team’s actual progress.

The Scrum Master, overall, does a great job keeping the momentum of the meeting moving in forward progression. The Scrum Master keeps a positive attitude herself, which is reflected in the team. There are a couple of instances where the team gets slightly off track, wondering where other team members are; however, does a great job of noting topics that should be addressed during a “sidebar.”

One thing that I did think should have gone differently is that a fair amount of time was spent talking about whether the Product Owner should have been in attendance. Knowing that the Product Owner did not necessarily have to be at the meeting should have been something noted at the first Scrum event. This would have prevented the loss of valuable time during the Scrum meeting. However, it was good to see that the team was trying to hold each other accountable.

**References**

Scrum Training Series. (n.d.). *Daily Scrum*.

<https://scrumtrainingseries.com/DailyScrumMeeting/index.html>