



In order to ensure the successful completion of all planned deliverables, we maintained consistent standup meetings where progress and issues were discussed between all team members. In this way, everyone was on the same page about the progress for any tasks related to their own. Additionally, if a group member came across an impediment in their work, the team would work together to overcome it and this helped with people not being stuck on issues for long periods of time. Finally, by attempting to assign tasks that did not have too many dependencies, we limited the amount of time that someone would be idle while waiting for another task to be completed.