

## **Justine John G. Claro**

94-1211 Farrington Hwy.

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(808) 307-9555

student@gmail.com

### **Objective:**

To obtain a volunteer position as an Information Technology Consultant.

### **Education:**

2023: Waipahu High School (WHS), Waipahu, HI

Projected Graduation: 2025 Cumulative GPA: 4.0

Current Courses: Algebra I, English II, US History, Japanese II Honors, Biology,  
Career/Life Planning, Cyber I

2023: WHS Early College, Leeward Community College

Courses: Music 107

### **Skills and Abilities:**

Computer and Technology Skills:

- Proficient in Computer Science, Networking, and Programming
- Proficient with technology and network functions
- Able to distinguish the difference between various hardware and software in technology

Communication Skills

- Attentive to others, actively listens, and asks questions
- Clearly communicates and expresses ideas to peers
- Cooperates and communicates with peers and finishes the objective quickly
- Fluent in Ilocano and Japanese

Time Management Skills

- Prompt and meets deadlines
- Focused and always prioritizes tasks
- Able to schedule and follow through with tasks

Problem-Solving Skills:

- Uses reasoning to solve challenging problems
- Identify challenging situations, collaborate with others, and effectively and quickly create solutions to solve problems

### **Volunteer Service:**

September 2022 - November 2022

Waipahu, HI

FilCom Center Launchpad Project, Volunteer

Duties: Assisted the Filcom Center with developing overall organizational systems to help events run smoothly and efficiently; Organized storage rooms and designated each room in the Center for specific purposes-conference room, primary storage, and file storage.

### **Extracurricular Activities:**

January 2023 - Present

National Japanese Language Honor Society, Member

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National Japanese Language Honor Society, Member

August 2022 - May 2024

Japanese Club, Member

August 2022 - Present

Ambassador for AOIT, Member

### **Awards and Honors:**

December 2022 Gr.10

Productive Perfectionist Certificate

November 2022 Gr.10

Launchpad Award of Excellence

September 2022 Gr.10

CareerSafe Cybersecurity Certificate

September 2022 Gr.10

CareerSafe Teamwork Skills Certificate

March 2024 Gr. 11

OSHA 10

July 2023 Gr.11

Lean Six Sigma Green Belt

July 2023 Gr. 11

Lean Six Sigma Yellow Belt

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**References:**

Odoya, Robert - Teacher

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Pecson, Sarah Mae - Teacher

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Takara, Cindy - Teacher

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