Instructions for Gr 9 Course Registration – Waipahu High School SY 24-25

You will be selecting 1 ELECTIVE and 4 ALTERNATES. All other courses will be assigned to you based on your academy.

**STEP 1**: Log into your Infinite Campus account.

(If you are unable to login or forgot your password, please see your counselor)

STEP 2: Click on More

STEP 3: Click on Course Registration

STEP 4: Click on 24-25 Waipahu High School



STEP 5: Click on Add Course

STEP 6: Click in Search Courses box

STEP 7: Enter the *course number* of the course you are requesting and click on the A list of current course numbers can be found on the back of your registration card.



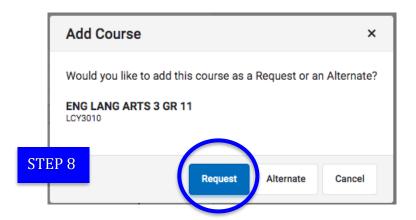


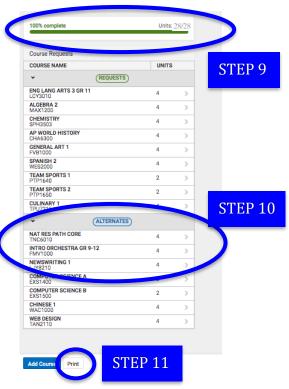
<u>STEP 8</u>: If you want to request the course, click on **Request**. If you want the course as an alternate choice, click on **Alternate**.

STEP 9: Continue to search and enter courses until you are 100% complete (28 units).

STEP 10: Enter alternate courses until you have at least 4 courses listed under Alternates.

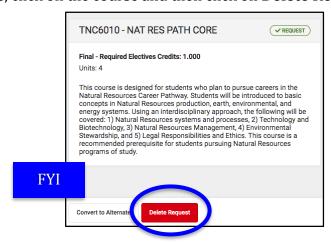
Enter your alternate courses in the order of preference.





<u>STEP 11</u>: Print a summary of your request for your reference because you will not have access after the deadline.

FYI: To delete a course, click on the course and then click on **Delete Request**.



## **REMINDERS:**

- You will only be selecting one elective and up to 4 alternate electives.
- Discuss your selections with your teachers and parents.
- Read course descriptions completely and carefully.
- Choose your courses wisely. Preferential changes will not be made after registration is complete.
- The in school online registration window will be open from December 11-15, 2024.