**LOAN OF EQUIPMENT FORM**

**Computer Science Program**

Date:

Borrower Name :

Binusian ID :

Home Address :

Phone :

Email :

Purpose of Loan :

|  |  |  |
| --- | --- | --- |
| **No.** | **Description of Equipment borrowed** | **Serial Number** |
|  |  |  |
|  |  |  |
|  |  |  |

Specified return date:

**Declaration**

I agree to the safekeeping of the equipment detailed above and to return all items on the data specified. Any loss or damage to the equipment may result in a claim from the program for reimbursement of policy excess or any reasonable cost incurred.

Signed: Authorising Signature:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Office use only

I confirm that above item(s) have been returned in a statisfactory condition.

Date returned:

Received by:

Signed:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_