

**OBJECTIVE:** I am a highly proficient and self-driven individual looking to succeed in a stimulating and challenging environment while building the success of the company.

## PROFESSIONAL SUMMARY

- A proficient individual with educational background in Computer Engineering
- Ability to multi-task in a fast-paced environment while providing friendly, helpful, and courteous customer service
- Excellent customer service, communications and interpersonal skills
- Enhanced problem-solving skills combining patience, determination and persistence to achieve desired outcome
- Ability to collaborate effectively within a team environment and are able to work independently when needed

## WORK EXPERIENCE

### **OUTSIDE LAWN & GARDEN SALES ASSOCIATE:** **Lowe's Companies Canada**

Jun. 2020 to Feb. 2021

- Assisted customers with selection, preparation and loading of products
- Responded to customer inquiries and supported them throughout their shopping experience including promoting customer loyalty plans and/or extended protection/replacement plans where appropriate
- Assisted in stocking including the use of forklifts, reach trucks and order pickers
- Train/coaching new employees and get them up to department standard
- Organized and cleaned the lawn and garden centre

### **RECEIVING ASSOCIATE:** **Lowe's Companies Canada**

Mar. 2016 to Sept. 2019

- Received all product deliveries and maintained the flow of freight on store shelves
- Organized all received products including sorting and unpacking
- Operated power equipment to transport products to appropriate areas and ensure space is available for future shipments
- Identified products for special orders for the installs and design department
- Ensured accuracy and integrity of inventory received
- Trained new employees in the department

## SKILLS:

- Proficient in Microsoft Office and computer literate
- Fluent in two Filipino dialects
- Practical knowledge in operating and maintaining recreational equipment

## **AWARDS / CERTIFICATIONS**

- W.H.M.I.S. Certification

## **EDUCATION**

***Computer Software Technician*** | *Sept. 2021 to Present*  
Centennial College

***Ontario Secondary School Diploma*** | *Sept. 2011 to June 2015*  
Neil McNeil Catholic High School