## UNIKAIHATSU SOFTWARE PVT. LTD.

| 2   Salary 01/12/2020 to 31/12/2020   18,34     3   Salary 01/01/2021 to 31/01/2021   18,34     4   Salary 01/01/2021 to 31/01/2021   7,33     5   Leave Encashment for 4 days   2,44     6   Bonus for the period 01/04/2020 to 12/02/2021   2,99                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |            |         | Full & Final Settlement               |              |        | Date: 12/02 | /2021        |
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| Rs.   Rs.  | Name:      | Ms.     | Jyoti Mallappa Shirahatti             |              |        |             |              |
| To pay                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |            |         | Annex-A                               |              |        |             |              |
| 1   Salary 01/11/2020 to 30/11/2020   18,34     2   Salary 01/01/2021 to 31/01/2021   18,34     4   Salary 01/02/2021 to 12/02/2021   7,33     5   Leave Encashment for 4 days   2,44     6   Bonus for the period 01/04/2020 to 12/02/2021   2,99     Total:-                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | To pay     |         |                                       |              |        | Rs.         | Rs.          |
| Salary 01/01/2021 to 31/01/2021   18,34                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |            | 1       | Salary 01/11/2020 to 30/11/2020       |              |        |             | 18,340       |
| A   Salary 01/02/2021 to 12/02/2021   7,33     5   Leave Encashment for 4 days   2,44     6   Bonus for the period 01/04/2020 to 12/02/2021   2,99                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |            | 2       | Salary 01/12/2020 to 31/12/2020       |              | 18,340 |             |              |
| S                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |            | 3       | •                                     |              | 18,340 |             |              |
| Annex-B                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |            |         | •                                     |              | 7,336  |             |              |
| Nov-20   Nove-20   |            |         |                                       | 12/02/202    | 1      |             | 2,445        |
| Nov-20   Dec-20   Jan-21   Feb-20   Fresent Days   Leave with Pay   Late Mark deductions   Computer Education Magazine Al 1,700   Books & Magazine Al 10wance (HRA)   3,250   House Rent Allowance (HRA)   3,250   House Rent Allowance (HRA)   3,250   House Rent Allowance Pay   3000   3000   3000   1200   2,290   Kit Allowance Profession Tax   2,0552   House Rent Allowance Pay   18,340   Rs,40   R | ŀ          |         |                                       |              |        |             |              |
| To Recover                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | ŀ          | Total:- |                                       |              |        |             | 07,793       |
| To Recover                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | ı          |         |                                       |              |        |             |              |
| 2   Profession Tax   900                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |            |         |                                       |              |        |             |              |
| 3   ESIC / Labour Welfare Fund   470   4   Income Tax   5   JLPT Exam Fees and Proximity card charges   6   Short Notice   7   Training Cost Recovery   60,000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | To Recover |         |                                       |              |        |             |              |
| A   Income Tax   0   0   0   0   0   0   0   0   0                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |            |         | 1                                     |              |        |             |              |
| Solution   Solution  |            |         |                                       |              |        |             |              |
| Composite   Computer Education Magazine Al   1600   1700   1700   1700   1700   183,300   1200   18,340   18,340   18,340   18,340   18,340   18,340   18,340   18,340   18,340   18,340   18,340   18,340   18,340   18,340   18,340   18,340   18,340   18,340   18,340   18,340   18,340   18,340   18,340   18,340   138   138   138   138   55   1300   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1000   1 | -          |         |                                       | rd charges   |        |             |              |
| To Jyoti Mallappa Shirahatti                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | }          |         | ·                                     | id charges   |        |             |              |
| To Jyoti Mallappa Shirahatti (A-B)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | ŀ          |         |                                       |              |        |             |              |
| To Jyoti Mallappa Shirahatti                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | ŀ          |         | Training Cost Recovery                |              |        | 00,000      |              |
| To Jyoti Mallappa Shirahatti (A-B)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | ŀ          |         | Total:-                               |              |        |             | 64,022       |
| Attendance Data                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |            |         |                                       |              |        |             |              |
| Present Days                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | l          | To      | Jyoti Mallappa Shirahatti             | (A-B)        |        | Rs.         | 3,771        |
| Present Days                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |            |         |                                       | NI 20        | D 20   | T 01        | E 1 41       |
| Leave with Pay   Comp Off   0 0 0 0 0     Leave without Pay   0 0 0 0 0     Late Mark deductions   0 0 0 0 0     SALARY STRUCTURE (India)     6,500   Basic Salary   6500 6500 6500 260     3,250   House Rent Allowance (HRA)   3250 3250 3250 130     1,600   Computer Education Magazine Al   1600 1600 1600 64     1,700   Books & Magazine Allowance   1700 1700 1700 68     3,000   Fixed Performance Pay   3000 3000 3000 120     2,290   Kit Allowance   2290 2290 2290 91     18,340   Total - A   18,340 18,340 18,340 7,33     Provident Fund   780 780 780 31     Profession Tax   200 200 200 30     ESIC   138 138 138 138 5                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |         | · · · · · · · · · · · · · · · · · · · |              |        |             | Feb-21<br>12 |
| Comp Off                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |            |         |                                       |              |        |             | 0            |
| Late Mark deductions       0       0       0       0         SALARY STRUCTURE (India)         6,500       Basic Salary       6500       6500       6500       260         3,250       House Rent Allowance (HRA)       3250       3250       3250       130         1,600       Computer Education Magazine Al       1600       1600       1600       64         1,700       Books & Magazine Allowance       1700       1700       1700       68         3,000       Fixed Performance Pay       3000       3000       3000       120         2,290       Kit Allowance       2290       2290       2290       91         18,340       18,340       18,340       18,340       7,33         Provident Fund       780       780       780       31         Profession Tax       200       200       200       30         ESIC       138       138       138       138       5                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |            |         |                                       | 0            |        |             | 0            |
| SALARY STRUCTURE (India)   SALARY STRUCTURE (I |            |         | Leave without Pay                     | 0            | 0      | 0           | 0            |
| SALARY STRUCTURE (India)           6,500         Basic Salary         6500         6500         6500         260           3,250         House Rent Allowance (HRA)         3250         3250         3250         130           1,600         Computer Education Magazine Al         1600         1600         1600         64           1,700         Books & Magazine Allowance         1700         1700         1700         68           3,000         Fixed Performance Pay         3000         3000         3000         120           2,290         Kit Allowance         2290         2290         2290         91           18,340         18,340         18,340         18,340         7,33           Provident Fund         780         780         780         31           Profession Tax         200         200         200         30           ESIC         138         138         138         5                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |            |         | Late Mark deductions                  | 0            | 0      | 0           | 0            |
| 6,500         Basic Salary         6500         6500         6500         260           3,250         House Rent Allowance (HRA)         3250         3250         3250         130           1,600         Computer Education Magazine Al         1600         1600         1600         64           1,700         Books & Magazine Allowance         1700         1700         1700         68           3,000         Fixed Performance Pay         3000         3000         3000         120           2,290         Kit Allowance         2290         2290         2290         91           18,340         18,340         18,340         18,340         7,33           Provident Fund         780         780         780         31           Profession Tax         200         200         200         30           ESIC         138         138         138         5                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |            |         |                                       | 30           | 30     | 30          | 12           |
| 3,250 House Rent Allowance (HRA) 3250 3250 3250 130 1,600 Computer Education Magazine Al 1600 1600 1600 64 1,700 Books & Magazine Allowance 1700 1700 1700 68 3,000 Fixed Performance Pay 3000 3000 3000 120 2,290 Kit Allowance 2290 2290 2290 91 18,340 Total - A 18,340 18,340 18,340 7,33  Provident Fund 780 780 780 31 Profession Tax 200 200 200 30 ESIC 138 138 138 138 5                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |            |         | SALARY STRUCTURE (India)              |              |        |             |              |
| 1,600         Computer Education Magazine Al         1600         1600         1600         64           1,700         Books & Magazine Allowance         1700         1700         1700         68           3,000         Fixed Performance Pay         3000         3000         3000         120           2,290         Kit Allowance         2290         2290         2290         91           18,340         18,340         18,340         18,340         7,33           Provident Fund         780         780         780         31           Profession Tax         200         200         200         30           ESIC         138         138         138         138         5                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 6,500      |         | Basic Salary                          | 6500         | 6500   | 6500        | 2600         |
| 1,600         Computer Education Magazine Al         1600         1600         1600         64           1,700         Books & Magazine Allowance         1700         1700         1700         68           3,000         Fixed Performance Pay         3000         3000         3000         120           2,290         Kit Allowance         2290         2290         2290         91           18,340         18,340         18,340         18,340         7,33           Provident Fund         780         780         780         31           Profession Tax         200         200         200         30           ESIC         138         138         138         138         5                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 3,250      |         | House Rent Allowance (HRA)            | 3250         | 3250   | 3250        | 1300         |
| 1,700       Books & Magazine Allowance       1700       1700       1700       68         3,000       Fixed Performance Pay       3000       3000       3000       120         2,290       Kit Allowance       2290       2290       2290       91         18,340       18,340       18,340       18,340       7,33         Provident Fund       780       780       780       31         Profession Tax       200       200       200       30         ESIC       138       138       138       138       5                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 1,600      |         |                                       | 1600         | 1600   | 1600        | 640          |
| 2,290         Kit Allowance         2290         2290         2290         91           18,340         Total - A         18,340         18,340         18,340         18,340         7,33           Provident Fund Profession Tax ESIC         780         780         780         31           138         138         138         138         5                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 1,700      |         | Books & Magazine Allowance            | 1700         | 1700   | 1700        | 680          |
| 18,340         Total - A         18,340         18,340         18,340         18,340         7,33           Provident Fund Profession Tax ESIC         780         780         780         31           138         138         138         138         5                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 3,000      |         | Fixed Performance Pay                 | 3000         | 3000   | 3000        | 1200         |
| Provident Fund         780         780         780         31           Profession Tax         200         200         200         30           ESIC         138         138         138         5                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 2,290      |         | Kit Allowance                         | 2290         | 2290   | 2290        | 916          |
| Profession Tax         200         200         200         30           ESIC         138         138         138         5                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 18,340     |         | Total - A                             | 18,340       | 18,340 | 18,340      | 7,336        |
| Profession Tax         200         200         200         30           ESIC         138         138         138         5                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |         | Provident Fund                        | 780          | 780    | 780         | 212          |
| ESIC 138 138 138 5                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |            |         |                                       |              |        |             |              |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |            |         |                                       |              |        |             | 56           |
| Other Deduction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |            |         |                                       | -            | -      | -           | -            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |            |         | -                                     | 1,118        | 1,118  | 1,118       | 668          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |            |         | _                                     |              |        |             |              |
| NET PAYABLE 17,222 17,222 6,66                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |            |         | NET PAYABLE                           | 17,222       | 17,222 | 17,222      | 6,668        |
| <b>Leave Calculation</b> Opening Leave Balance as 31/01/2021 7                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |            |         |                                       |              |        |             |              |
| Add:- 0                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |            |         |                                       | U4 I         |        |             |              |
| 7                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |            |         |                                       | -            |        |             |              |
| <u>Less:-</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |            |         | <u>Less:-</u>                         |              |        |             |              |
| Leave taken 0                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |            |         | T / 1                                 |              | Λ      |             |              |
| I D . J                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |            |         |                                       |              |        |             |              |
| Closing Leave Balance 4                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |            |         | Leaves Deducted (Due to correction    | n) 13th to _ | 3      |             |              |

I confirm that there is no outstanding dues with the company.