

Dear <<Candidate Name>>,

Greetings from Verifacts!

This is a gentle reminder regarding your pending background verification process for our client, <<Client Name>>. Our records indicate that you have not yet completed the required data entry and document upload on the Verifacts background verification portal.

To avoid delays in your on-boarding process, please log in at your earliest convenience and provide the necessary information and documents using the credentials sent earlier: URL : <https://vibe.verifacts.ph/cde>

User Id : (USER ID)

Password: (PASSWORD)

If you are facing any below mentioned issue, kindly contact Verifacts POC for assistance.

- Unable to login the portal
- Unable to incorporate/fill the data on the fields
- Unable to upload the documents
- Unable to save the details
- Unable to complete/submit the data entry

Please do not reply to this email as this is a system generated email.

Thank you,

Team Verifacts

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