

## **REGULAR BOARD MEETING MINUTES (unapproved minutes)**

**Tuesday, March 8, 2022**

**(not to be used for quotation purposes)**

### Meeting Place:

Williamsville Central School District Board of Education  
105 Casey Road, E. Amherst, NY 14051

### Present:

Mrs. Teresa Leatherbarrow, President;  
Mrs. Suzanne Van Sice, Vice President;  
Mrs. Crystal Kaczmarek-Bogner, Parliamentarian;  
and other Board Members:  
Mr. Michael Buscaglia, Dr. Michael Littman, Dr. Susan McClary, Ms. Maureen Poulin, and Dr. Swaroop Singh

### Not Present:

Mrs. Mary Bieger

### Also present:

Dr. Darren Brown-Hall, Superintendent of Schools;  
Dr. Marie Balen, Assistant Superintendent for Instruction;  
Mr. Thomas Matuski, Assistant Superintendent for Finance and Management Services;  
Dr. John McKenna, Assistant Superintendent for Human Resources;  
Mr. Anthony Scanzuso, Assistant Superintendent for Exceptional Education and Student Services;  
Ms. Deborah Radice, Manager of Technology Services;  
Mrs. Lynn Carey, District Clerk; and visitors.

## **1. REGISTRATION and LIVESTREAM INFORMATION**

Information: 1. A.

The District will continue to livestream and record the meetings via WCSD YouTube channel.

Livestream-WCSD YouTube Channel - Click link [HERE](#) or [HERE](#) for BoardDocs link.

Public Expression: Please email the District Clerk, Lynn Carey - [LCarey@williamsvillek12.org](mailto:LCarey@williamsvillek12.org) or call 716.626.8092 to pre-register for public expression noting topic.

## **2. OPENING OF MEETING**

### **A. Public Session Call to Order (6:00 PM)**

Information/Action: 2. A.

The Public Session of the Regular Meeting of the Board of Education called to order at 6:00 PM by Mrs. Leatherbarrow.

All members of the Board were present except Mrs. Bieger and Mr. Buscaglia.

### **B. Proposed Executive Session - Recess into Executive Session (6:00 PM)**

Action: 2. B. Proposed Executive Session - Recess into Executive Session

The Board of Education adjourned for the purpose of conducting an executive session to discuss current litigation and employment matters related to particular person(s).

Motion by Dr. Littman, second by Mrs. Kaczmarek-Bogner.

Final Resolution: Motion Carried Unanimously

Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

Executive Session began at 6:03 PM.

All members of the Board were present except Mr. Buscaglia and Mrs. Bieger.

Dr. Brown-Hall and Mr. Matuski were also present.

Mr. Matuski left executive session at 6:20 PM.

Dr. McKenna, Ms. Cooper, and Mr. Buscaglia entered executive session at 6:22 PM.

Executive Session adjourned at 6:57 PM.

### **C. Return to Open Session - Return to Regular Board Meeting (7:05 PM)**

Action: 2. C. Return to Open Session - Motion to return the Regular Board Meeting to Public Session 7:05 PM.

That the Board of Education comes out of Executive Session and returns to the Public Session of the Regular Board meeting.

Motion by Dr. Singh, second by Dr. McClary.

Final Resolution: Motion Carried Unanimously

Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

The Regular Meeting of the Board of Education was called to order at 7:05 PM by Mrs. Leatherbarrow.

All members of the Board were present.

### **D. Pledge of Allegiance to the Flag - Vice President Van Sice will lead us in the Pledge**

Information: 2. D.

Pledge of Allegiance to the Flag, Vice President Van Sice led those present in reciting the Pledge of Allegiance to the Flag.

## E. Announcements

Information, Procedural: 2. E.

During this time Mrs. Leatherbarrow requested a moment of silence for Williamsville South HS seniors, Lauren and Luke, who were in a fatal car crash.

## F. Agenda Review-Possible New Agenda Item, Reorder the Agenda or Approve Agenda

Action: 2. F. Agenda Review

It was recommended that the Board of Education accepts the agenda order as presented.

Motion by Mrs. Van Sice, second by Mrs. Kaczmarek-Bogner.

Final Resolution: Motion Carried Unanimously

Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

## 3. RECOGNITION

### A. Recognition - Board Acknowledgements

Information: 3. A.

The Board and Dr. Brown-Hall recognized Mrs. Kiefer's 4th grade strings and Forest Elementary as the spotlight school.

Other members of the Board acknowledged Ed Greenway for receiving the John Faller Memorial Award, for positively impacting youth lacrosse in Western New York, and the High School Musical performances. (Board acknowledgements start in [video](#) at 4:24 until 9:44)

## 4. PUBLIC EXPRESSION

### A. Pre-Registration Information - Public May Address the Board

Information: 4. A.

Principal Smilinich, on behalf of Williamsville Administrators Association, appreciation regarding fair process with contract negotiations.

## 5. CONSENT AGENDA APPROVAL

### A. Approval of Consent Items 6 through 8

Action (Consent): 5. A. Approval of Consent Items 6 through 8

## 6. CONSENT - PERSONNEL

### A. Certified Staff Personnel

Action (Consent), Information. 6. A.

Retirements	26
Resignations	1
Temporary Appointments	1
Temporary Part-Time Appointments	2
Regular Substitute Appointments	1
Leave of Absence	2
Leave of Absence Extension	1
Return from Leave of Absence	5
Summer School Appointments	2
Mentor Teacher Assignments 2021-2022	1
Non-Williamsville Personnel	21
Active Substitute Teachers	7
Active Non-Certified Substitute Teachers	3
Inactive Substitute Teachers	4
Inactive Non-Certified Substitute Teachers	5
Co/Extra-Curricular Activity Assignments	2
Community Education Instructors 2021-2022	5
Spring Coaches 2022	72
Fall Coaches 2022	3

Detailed view also available in [BoardDocs agenda item 6. A. Certified Staff Personnel](#).

### B. Classified Support-Staff Personnel

Action (Consent), Information. 6. B.

Appointments	15
Resignations (7), Retirements (5)	12

Change in Personnel Status	5
Leave of Absence	3
Active Substitute Aides/Clerical	6
Inactive Substitute Aides/Clerical	1
Active Substitute Cleaners	1
Active Substitute Food Service Helpers	2
Inactive Substitute Food Service Helpers	1
Inactive Substitute Nurses	1
Student Workers	1

Detailed view also available in [BoardDocs agenda item 6. B. Classified Support-Staff Personnel](#).

## 7. CONSENT-BUSINESS ITEMS

### A. Donation

Action (Consent), Information. [7. A.](#)

The Buffalo Bills have made a \$1,000 donation to support the football program at South High School in honor of Kraig Kurzanski who was chosen as a 2022 Buffalo Bills "Coach of the Week" winner.

### B. Bid Award - Custodial Supplies - Opened 2/2/22

Action (Consent), Information. [7. B.](#)

#### Background Information:

A Notice to Bidders was advertised in the Amherst Bee on January 19, 2022. Bid specifications were posted on the District website. The District also uses New York State contracts for purchasing additional items. This bid includes supplies such as buckets, mops, brooms, gloves, trash cans, cleaning products, hand sanitizers, sanitizing wipes, toilet paper, paper towels and garbage bags. The 2021-2022 cost to the District was \$134,676.04 for 161 line items. The increase in cost is directly related to the increase in prices offered on many line items.

Pertinent Information: 22 Bid Notices Sent      12 Bids Received

Timeline: Bid prices good through June 30, 2023.

SUMMARY OF BIDS		
VENDOR	LINE ITEMS	AMOUNT
Dobmeier Janitorial	63	\$78,313.35
Interboro Packaging	4	\$23,947.02
HJS Supply	5	\$14,901.98
Pyramid School Products	45	\$11,626.87
Corr Distributors	12	\$8,258.65
Metco Supply	10	\$3,909.34
Niagara Custodial	4	\$3,752.00
Regional Distributors	4	\$1,388.00
Sherwin Williams	5	\$1,148.10
Central Poly Bag Corp		\$0.00
Cooper Friedman		\$0.00
W.B. Mason		\$0.00
No Award	3	\$0.00
<b>Total</b>	<b>155</b>	<b>\$147,245.31</b>

### C. Bid Award - Floor Care and Fill Station Cleaning Products - Opened 2/2/22

Action (Consent), Information. [7. C.](#)

#### Background Information:

A Notice to Bidders was placed in the Amherst Bee on January 19, 2022. Bid specifications were posted on the District website. This bid includes wood-gym floor finisher and Green Seal Certified cleaning products for fill stations throughout the District. The 2021-2022 cost to the District was \$120,438.30.

Pertinent Information: 11 Bid Notices Sent      6 Bids Received

Timeline: Bid prices good through June 30, 2023.

SUMMARY OF BIDS
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SUMMARY OF BIDS		
VENDOR	LINE ITEMS	AMOUNT
Nickel City Sales	5	\$108,986.00
Corr Distributors	2	\$8,620.50
Dobmeier Janitorial	1	\$2,593.50
W.B. Mason		\$0.00
Hill & Markes		\$0.00
Niagara Custodial		\$0.00
<b>Total</b>	<b>8</b>	<b>\$120,200.00</b>

#### D. Bid Award - Remanufactured Printer

##### Cartridges - Opened 2/9/22

Action (Consent), Information. [7. D.](#)

##### Background Information:

A Notice to Bidders was advertised in the Amherst Bee on January 26, 2022. The bid was also posted on the District website. This bid provides an annual savings of approximately \$40,000 compared to New York State contract prices for new cartridges. This bid also includes pick-up and recycling of empty cartridges. The 2021-2022 cost to District was \$17,349.00 for 74 line items. The increase in cost is due to a combination of an increase in the amount of line items on this year's bid as well as an increase in the prices offered on some line items.

Pertinent Information: 8 Bid Notices Sent 2 Bids Received

Timeline: Bid prices good through June 30, 2023.

SUMMARY OF BIDS		
VENDOR	LINE ITEMS	AMOUNT
<b>Printing Supply USA</b>	<b>83</b>	<b>\$24,179.00</b>
Tree House Inc.		\$30,280.00

#### E. Bid Award - Sheet Music - Opened 2/9/22

Action (Consent), Information. [7. E.](#)

##### Background Information:

A Notice to Bidders was placed in the Amherst Bee on January 19, 2022. Bid specifications were posted on the District website. This is the third of three bids for sheet music during the 2021-2022 school year.

##### Pertinent Information:

9 Bid Notices Sent 4 Bids Received

##### Timeline:

Bid prices good through June 30, 2022.

SUMMARY OF BIDS		
VENDOR	LINE ITEMS	AMOUNT
Catalano Musical Productions	74	\$3,715.40
Music & Arts	13	\$756.97
Luck's Music	2	\$102.60
Loser's Music *		\$0.00
<b>Total</b>	<b>89</b>	<b>\$4,574.97</b>

\*Note: The bid for Loser's Music was rejected for not including all required bid documents in their submission.

Discounts are awarded to Catalano Music for 21%, to Music & Arts for 20%, and to Luck's Music for up to 10% off list price.

#### F. Bid Award - South High School Gym Door Replacement - Opened 2/17/22

Action (Consent), Information. [7. F.](#)

##### Background Information:

A Notice to Bidders was advertised in the Amherst Bee on February 9, 2022. Bid specifications were posted on the District website. This is a new bid to replace and install (4) four doors in the South High School Gym.

##### Pertinent Information:

4 Bid Notices Sent 1 Bids Received

##### Timeline:

Installation to be complete by August 31, 2022.

SUMMARY OF BIDS
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VENDOR	AMOUNT
Door Specialties Inc.	\$26,920.00

#### G. Extension of Award of the District Request for Proposal (RFP) for Team/Branded Merchandise

Action (Consent), Information. 7. G.

##### Background Information:

The District issued a Request for Proposal (RFP) on February 21, 2018 that requested qualified vendors to submit proposals to the District to provide Team/Branded Merchandise, such as athletic apparel, team uniforms and footwear. RFP responses were due on March 21, 2018. Christopher Mucica, Instructional Specialist for Athletics determined an RFP to be a viable option to manage purchase orders, monitor and control delivery schedules, and access additional partner benefits. The additional partner benefits would provide increased value to the District and its students in the form of services such as coaching clinics, internship opportunities and reward programs. The RFP was awarded to ADPRO Sports at the June 12, 2018 Board of Education meeting.

##### Pertinent Information:

As per terms of the RFP, the District has the authority to issue an extension to this agreement. As part of this requested extension ADPRO Sports has agreed to increase the discount an additional 5% for certain uniforms and apparel.

##### Timeline:

Prices good through June 30, 2024

#### H. Monthly Cash Report - January 2022

Action (Consent), Information. 7. H.

#### I. Claims Auditor Report - January 2022

Action (Consent), Information. 7. I.

#### J. General Fund Analysis - January 2022

Action (Consent), Information. 7. J.

#### K. Child Nutrition Reports - January 2022

Action (Consent), Information. 7. K.

#### L. Extra-Classroom Activity Account Reports - January 2022

Action (Consent), Information. 7. L.

### 8. CONSENT – SPECIAL NEEDS AND STUDENT ACTIVITIES

#### A. Committee on Special Education Board Report 2021-2022

Action (Consent), Information. 8. A.

#### B. Committee on Pre-school Special Education Board Report for 2021-2022

Action (Consent), Information. 8. B.

This motion approved agenda items 6 (Personnel), 7 (Business Items), and 8 (Special Needs and Student Activities), as listed in the agenda. However, items may be removed from those categories by a board member during this agenda item will be considered for individual action.

Motion by Dr. Littman, second by Ms. Poulin.

(Board discussion of the consent agenda start in [video](#) at 11:03 until 15:40)

Final Resolution: Motion carried unanimously on all consent agenda items.

Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

On behalf of the Board of Education, Mrs. Leatherbarrow thanked the following retirees for their service to the District:

Effective July 1, 2022: **Mary Bennett**, Mill MS Science Teacher, after 30 years of service; **John Burns**, North HS Social Studies Teacher, after 29 years of service; **Susan Butenschoen**, Heim ES Elementary Teacher, after 37 years of service; **Holly Cannon**, Casey MS Social Studies Teacher, after 29 years of service; **Debra Carlin**, Country Parkway ES Elementary Teacher, after 17 years of service; **Jill Dolan**, Transit MS Elementary Teacher, after 32 years of service; **Laura Ferguson**, Dodge ES Elementary Teacher, after 32 years of service; **Diana Grande**, Casey MS Special Education Teacher, after 34 years of service; **Thomas Harsch**, East HS Technology Teacher, after 27 years of service; **Beverly Heinen**, Heim ES Elementary Teacher, after 29 years of service; **Patricia Johnston**, Maple East ES Elementary Teacher, after 21 years of service; **Andrea La Vere**, Mill MS Elementary Teacher, after 19 years of service; **Rachael Lucas**, Transit MS Special Education Teacher, after 29 years of service; **Maureen McGloin**, Heim ES Elementary Teacher, after 35 years of service; **Katherine Meyer**, Maple West ES Elementary Teacher, after 21 years of service; **Patrick Murray**, Transit MS Technology Teacher, after 32 years of service; **Marie Nogowski**, Mill MS Elementary Teacher, after 31 years of service; **Paul Nogowski**, East HS Social Studies Teacher, after 28 years of service; **Nancy Reeds**, Heim ES Elementary Teacher, after 37 years of service; **Karen Reichert**, Mill MS Elementary Teacher, after 32 years of service;

**Karen Ryan**, Mill MS Elementary Teacher, after 15 years of service; **Samuel Scaduto**, Transit MS Elementary Teacher, after 29 years of service; **Mary Scalzi**, Casey MS English Teacher, after 29 years of service;

**Randal Schreiber**, Transit MS Music Teacher, after 30 years of service; and **Sally Tripi**, Heim ES Elementary Teacher, after 33 years of service.

Effective August 17, 2022, **Stacy Quinlan**, Mill MS Elementary Teacher, after 30 years of service; effective June 10, 2022, **Sharon Glass**, Food Service Helper South HS, after 25 years of service; effective June 23, 2022, **Sharon Hall**, Teacher Aide Heim ES, after 28 years of service; effective February 25, 2022, **Joseph Lang**, Motor Equipment Operator Facilities, after 18 years of service; effective June 10, 2022, **Betsy Utnik**, Teacher Aide North HS, after 21 years of service; and effective July 29, 2022, **Rosa Wiertel**, Nurse Heim MS, after 23 years of service.

## **9. TENURE RECOMMENDATIONS**

### **A. Approve Tenure Recommendation**

Action: 9. A.

It was recommended that the Board of Education approve the tenure recommendation as presented.

Motion by Mrs. Van Sice, second by Ms. Poulin.

Final Resolution: Motion carried unanimously.

Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

Ms. Sunshine approached the Board and thanked the Superintendent and Board of Education for this approval.

## **10. MINUTES**

### **A. Approve Minutes of the Regular Board Meeting February 8, 2022**

Action: 10. A.

It was recommended that the Board of Education approve the Regular Board Meeting minutes from February 8, 2022 as presented.

Motion by Mrs. Van Sice, second by Mrs. Kaczmarek-Bogner.

Final Resolution: Motion carried unanimously.

Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

## **11. FINANCE**

### **A. Budget Transfers**

Action, Information: [11. A.](#)

### **B. Approve Property Tax Settlement and Transfer Amount from Tax Reserve (5861 Transit Rd)**

Action, Information: [11. B.](#)

### **C. Approve Erie 1 BOCES Installment Purchase Agreement for Phone Equipment**

Action, Information: [11. C.](#)

### **D. Sale and Disposal of District Property**

Action, Information: [11. D.](#)

It was recommended that the Board of Education approve the Budget Transfers in 11.A., Property Tax Settlement in 11.B., the Erie 1 BOCES Installment Purchase Agreement for Phone Equipment in 11.C., and Sale and Disposal of District Property in 11.D. as presented.

Motion by Ms. Poulin, second by Dr. Littman.

Final Resolution: Motion carried unanimously.

Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

### **E. 2022-2023 Budget Development - Preliminary Budget Presentation**

Information: [11. E.](#)

Budget presentation starts in [video](#) at 22:34 until 32:29 with Board member discussion.

## **12. BUDGET WORK SESSION AND PUBLIC FORUM (7:37 PM)**

### **A. Call Budget Work Session to Order**

Procedural: 12. A.

It was recommended that the Board of Education recess the regular Board meeting to hold the Budget Work Session.

Motion by Dr. Singh, second by Mrs. Kaczmarek-Bogner.

Final Resolution: Motion carried unanimously.

Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

The Budget Work Session was called to order at 7:37 PM by Mrs. Leatherbarrow.

All members of the Board were present except Mrs. Bieger.

### **B. Public Forum-Budget Only**

Discussion: 12. B.

No one addressed the Board regarding the Budget at this time.

### **C. Adjourn Budget Work Session and Public Forum**

Action: 12. C.

#### **D. Return to Regular Board Meeting**

Action: 12. D.

The Board of Education adjourned the Budget Work Session and returned to the Regular Board Meeting.

Motion by Mrs. Van Sice, second by Ms. Poulin.

Final Resolution: Motion Carried Unanimously

Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

#### **13. PRESIDENT'S REPORT**

##### **A. Events - Community Forum - Board Retreat - School Building Visits**

Information: 13. A.

##### **Upcoming Events**

###### Community Forum

March 22, 2022, after the Budget Work Session Meeting which begins at 7:00 PM. (approximate start of Community Forum 8:00 PM)

###### Board Retreat

Wednesday, March 30, 2022

District Office Conference Rooms

Time: 6:00 PM-8:30 PM

###### After School with Staff - Conversations with the Board of Education - 3:00 PM

Wednesday, April 6, 2022 - East High School Auditorium

Attending: Mrs. Leatherbarrow, Dr. McClary, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Ms. Poulin

Thursday, May 5, 2022 - South High School Auditorium

Attending: Mrs. Leatherbarrow, Mrs. Kaczmarek-Bogner, Mrs. Bieger, Dr. McClary, Ms. Poulin

##### **Past Events**

###### Harris Beach - Seminar/Webinar

General Education and Special Education Sessions

Thursday, March 3rd 8:30 AM-11:30 AM

Creekside Banquet Facility, 2669 Union Road, Buffalo 14227

Attended Webinar: Dr. McClary, Dr. Singh, Dr. Littman, Ms. Poulin, Mrs. Kaczmarek-Bogner

###### University at Buffalo - Critical Race Theory: Clarifying the Conversation

Virtual Event - February 25, 2022 2:30 PM

Attended: Mrs. Kaczmarek-Bogner

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###### School Visit - Upcoming School Visit - Thursday, March 10, 2022

Heim ES 8:30 AM-9:15 AM

Heim MS 9:30 AM-10:15 AM

Board Members Attending: Mrs. Leatherbarrow, Ms. Poulin (Heim ES only), Mrs. Kaczmarek-Bogner, Dr. Littman

###### Prior School Visit - February 9, 2022

Maple East ES 8:30 AM-9:15 AM

Maple West ES 9:30 AM-10:15 AM

Board Members Attending: Mrs. Leatherbarrow, Ms. Poulin, Mrs. Kaczmarek-Bogner, Mr. Buscaglia

#### **B. Erie County Association of School Boards-ECASB**

Information: 13. B.

##### **Erie County Association of School Boards-ECASB**

##### **ECASB Upcoming Event and Meeting Calendar**

###### **ECASB - Upcoming Meeting/Event Date**

Prospective School Board Member Workshop - Save the Date - Workshop Information Attached

March 26, 2022 8:00 AM-10:30 AM at Erie 1 BOCES

Please register by March 22nd with ECASB - Sue Summers 716.821.7297 ssummers@e1b.org

###### **ECASB - Prior Meeting/Event Date**

###### Budget and Finance Team

February 17, 2022 6:30 PM-7:30 PM, Room B1

Attendee: Mrs. Leatherbarrow

##### **ECASB - Remaining Meeting Dates**

###### Legislative Team

March 17, 2022 6:30 PM-8:30 PM, Room B1

April 21, 2022 6:30 PM-8:30 PM, Room B2B



Attendee: Mrs. Leatherbarrow

#### Executive Board

March 10, 2022 6:00 PM-8:00 PM, Room B1

June 16, 2022 Retreat 5:30 PM-8:30 PM, TBD

Attendee: Dr. McClary

#### Delegate Assembly

April 7, 2022 6:30PM-8:30 PM, Room B1

Attendee: Dr. McClary

### **C. New York State School Boards Association - NYSSBA**

Information: 13. C.

#### **New York State School Boards Association-NYSSBA**

##### **Prior Events**

##### 2022 NYSSBA Virtual Lobby Day

Date: Wednesday, February 9, 2022

Time: 8:00 AM-4:00 PM

Attending: Dr. McClary, Mrs. Leatherbarrow, Mrs. Van Sice

##### The School Board's Role in Curriculum Adoption Webinar

Date: Thursday, February 10, 2022

Time: 1:00 PM-2:30 PM

Attending: Mrs. Kaczmarek-Bogner, Ms. Poulin, Mrs. Van Sice, Dr. Singh

##### **Save the dates:**

##### 2022 - 103rd Annual NYSSBA Convention and Education Expo - Syracuse

Thursday, October 27, 2022 - Saturday, October 29, 2022

##### 2023 - 104th Annual NYSSBA Convention and Education Expo - Buffalo

Thursday, October 26, 2023- Saturday October, 28, 2023

### **D. Board Candidate - Packets and Information**

Information: 13. D.

Three positions will be available for three year terms and there is no monetary compensation for serving on the WCSD Board of Education. However, you must take a sworn oath of office that you will faithfully discharge the duties for the Williamsville Central School District according to the best of your ability.

The three board members whose term expires June 30, 2022 are:

Mrs. Mary Bieger, Mrs. Teresa Leatherbarrow and Mrs. Suzanne Van Sice.

### **E. Williamsville Central School District Annual Vote - Voter Information**

Information: 13. E.

On day of vote poll inspectors will verify photo ID and if qualified voter in the District according to voter registration system and/or below:

1. A United States Citizen 2. At least 18 years of age or older 3. A resident of the school district for a period of 30 days prior to the vote

(Qualified voters must be all three of the above.)

### **F. Erie 1 BOCES - Call for Nominations**

Information, Action: 13. F.

Three (3) board members shall be elected to serve on the Board of Cooperative Educational Services, First Supervisory District of Erie County at the meeting designated by the BOCES board president to be held on April 19, 2022 to be held in each of the component districts.

#### Resolutions

Motion by Mrs. Van Sice, second by Ms. Poulin, to resolve and nominate; Mr. Eric Borenstein, located in the Williamsville Central School District, as a candidate for the election to be held on April 19, 2022, to serve as a trustee for the Board of Cooperative Educational Services, First Supervisory District of Erie County, in a term beginning July 1, 2022 through June 30, 2025.

Final Resolution: Motion Carried Unanimously

Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

Motion by Dr. McClary, second by Dr. Littman, to resolve and nominate; Mr. Mark Mecca, located in the Williamsville Central School District, as a candidate for the election to be held on April 19, 2022, to serve as a trustee for the Board of Cooperative Educational Services, First Supervisory District of Erie County, in a term beginning July 1, 2022 through June 30, 2025.

Final Resolution: Motion Carried Unanimously

Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh



## **G. Erie 1 BOCES - Annual Meeting Notice and Vote**

Information: [13. G.](#)

Erie 1 BOCES will present its tentative administrative capital and program budgets for 2022-2023 to the members of the boards of education of the 19 component school districts for their review. (when the budget book for 2022-2023 is available - will upload and attach in BoardDocs)

### Erie 1 BOCES Annual Meeting

Wednesday, April 13, 2022, at 6:00 PM Erie 1 BOCES, Education Campus, 355 Harlem Road, W. Seneca, NY 14224

### Erie 1 BOCES Vote

All 19 component School Districts are required to vote on the Erie 1 BOCES Budget and Erie 1 BOCES Board candidates on the third Tuesday in April.

The Erie 1 BOCES vote will be held on Tuesday, April 19, 2022.

## **14. SUPERINTENDENT'S REPORT**

### **A. Community Update**

Information: [14. A.](#)

Dr. Brown-Hall updated the community regarding the mask mandate, NYSDOH guidance, at-home test kit distribution, volunteering, BOE elections, community forum, Sabres portraits, virtual art show, and the Williamsville Education Foundation.

### **B. Adopt 2022-2023 Student Calendar**

Information, Action: [14. B.](#)

Annually, the Board of Education must adopt a school calendar that is consistent with New York State student attendance expectations and contractual obligations. The calendar meets the requirements of the State Education Department and District. It was recommended that the Board of Education approve and adopt the 2022-2023 Student Calendar as presented.

Motion by Dr. Littman, second by Dr. Singh.

Final Resolution: Motion carried 7-1-0.

Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

No: Mr. Buscaglia

(Dr. Brown-Hall's community update and Board approval of the student calendar start in [video](#) at 57:33 until 1:09:30)

## **15. LIAISON REPORTS**

### **A. 2021-2022 PTA/PTSA/Building(s) and Other Meeting - Board Liaison Assignments**

Information: 15. A.

Liaison assignments are in BoardDocs [agenda item 15. A.](#)

## **16. LEGISLATIVE MATTERS**

No legislative matters were discussed.

## **17. CURRICULUM**

### **A. Student Achievement Outcomes Presentation**

Information: 17. A.

Dr. Marie Balen, Assistant Superintendent for Instruction, presented the Student Achievement Outcomes which is attached in BoardDocs [agenda item 17.A.](#)

(Dr. Balen's presentation starts in [video](#) at 1:10:24 until 1:52:41 and includes Board members comments and questions)

## **18. PERSONNEL**

### **A. Approve Funding for the Negotiated Agreement Between the Superintendent and the Williamsville Supervisors' and Computer Technicians' Association**

Action, Information: [18. A.](#)

### **B. Approve Funding for the Negotiated Agreement Between the Superintendent and the Williamsville Administrators' Association**

Action, Information: [18. B.](#)

It was recommended that the Board of Education resolve and approve the funding for the negotiated agreement between the Superintendent and the Williamsville Supervisors' and Computer Technicians' Association in 18.A. and for the negotiated agreement between the Superintendent and the Williamsville Administrators' Association in 18.B. as presented.

Motion by Mr. Buscaglia, second by Ms. Poulin.

Final Resolution: Motion carried unanimously.

Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

## **19. DISTRICT FACILITIES AND SUPPORT SERVICES**

### **A. Approve Repair Reserve Bids**

Action: [19. A.](#)

It was recommended that the Board of Education approve the repair reserve bids as presented.

Motion by Dr. McClary, second by Mr. Buscaglia.

Final Resolution: Motion carried unanimously.

Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

## **B. 2022 Elementary School Air Conditioning Capital Project**

Information: 19. B.

### Background

The Williamsville Central School District has a history of completing capital project work that maintains our buildings and sites at a level that supports our educational programs. The purpose of a capital project is different than the completion of facility repairs and maintenance. The latter work is done every day of the year and it addresses minor building operational items. This work does not involve the total renovation of space or replacement of significant building components or systems. Capital project work is completed if new building components or space becomes necessary for instructional purposes or when it has been determined that continuing to repair a particular item is not cost effective. This results in the need to add or replace the item. Some examples of items that are classified as capital project items include roof replacement, window and door replacement, driveway-bus loop reconstruction, building fire alarm replacement, and major classroom reconstruction. Capital project items qualify for New York State Education Department building aid payments. The aid is provided to the District over a 15-year period of time and it is included in the District's total state aid number that is incorporated into the annual General Fund revenue budget.

### Timeline

A proposition will be provided to the Community on May 17, 2022. If approval is received it will result in the installation of air conditioning in all elementary school classrooms, libraries, cafeterias, multi-purpose rooms (where applicable), auditoriums (where applicable) and the dehumidification of the gyms. The project will also include replacing the main electrical service at East High school. This service was originally installed in 1975. It is past its life expectancy and repair of the transformers and switches is becoming impossible due to their age and our inability to obtain parts for the repairs.

## **C. Amended - State Environmental Quality Review Act (SEQRA) Resolution for the 2022 Elementary School Air Conditioning Capital Project**

Action: 19. C.

It was recommended that the Board of Education approve the amended - State Environmental Quality Review Act (SEQRA) Resolution for the 2022 Elementary School Air Conditioning Capital Project as presented.

Motion by Dr. Littman, second by Mrs. Van Sice.

Final Resolution: Motion carried unanimously.

Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

## **20. ANNUAL DISTRICT VOTE MAY 17, 2022 RESOLUTIONS AND NOTICES**

### **A. Adopt Date, Time, Place and Approve Resolutions for the 2022 Annual District Vote and Authorize Public Notices**

Action: 20. A.

It was recommended that the Board of Education resolve to hold the Annual District Vote on May 17, 2022 from 7:00 AM-9:00 PM, in the North High School Gymnasium, 1595 Hopkins Road, Williamsville, NY 14221; adopt the resolutions to be submitted to the qualified voters at the Annual District Meeting and election, and authorize the District Clerk to publish public notices four times in the Amherst Bee and Buffalo Business First as presented.

Motion by Ms. Poulin, second by Dr. McClary.

Final Resolution: Motion carried unanimously.

Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

## **21. SPECIAL NEEDS AND STUDENT ACTIVITIES**

No matters were discussed under Special Need and Student Activities.

## **22. COMMITTEE OF THE WHOLE**

### **A. Committee of the Whole**

Discussion: 22. A.

Mrs. Kaczmarek-Bogner inquired regarding the policy committees. Dr. Brown-Hall will obtain recommendations from staff and then bring to the Board at the April 19, 2022 Regular Board meeting.

Dr. Singh had question regarding update on the DEI committee selection. Dr. Brown-Hall let the Board know that an update on the DEI committee will be in the weekly update. Dr. Littman questioned the committee group size, Dr. Brown-Hall let the Board know the size of committee will be between 10 and 15 people.

## **23. CORRESPONDENCE**

No matters were discussed under Correspondence.

## **24. PROPOSED SECOND EXECUTIVE SESSION- ADJOURNMENT - INFORMATION**

### **A. Proposed Second Executive Session - Recess into Executive Session (9:07 PM)**

Action: 24. A. Proposed Executive Session - Recess into Executive Session

The Board of Education adjourned for the purpose of conducting an executive session to discuss current litigation and employment matters related to particular person(s).

Motion by Ms. Poulin, second by Dr. Singh.

Final Resolution: Motion Carried Unanimously

Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

Executive Session began at 9:18 PM.

All members of the Board were present except Mrs. Bieger.

Dr. Brown-Hall was also present.

Executive Session adjourned at 10:00 PM.

**B. Return to Open Session - Return to Regular Board Meeting (10:03 PM)**

Action: 24. B. Return to Open Session - Motion to return the Regular Board Meeting to Public Session 10:03 PM.

That the Board of Education comes out of Executive Session and returns to the Public Session of the Regular Board meeting.

Motion by Mr. Buscaglia, second by Ms. Poulin.

Final Resolution: Motion Carried Unanimously

Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

**C. Adjourn Meeting (10:04 PM)**

Action: 24. C. Adjournment

That the Regular Meeting of the Board of Education adjourns.

Motion by Mrs. Van Sice, second by Mr. Buscaglia.

Final Resolution: Motion Carried Unanimously

Yes: Mrs. Leatherbarrow, Mrs. Van Sice, Mrs. Kaczmarek-Bogner, Mr. Buscaglia, Dr. Littman, Dr. McClary, Ms. Poulin, and Dr. Singh

**Respectfully submitted,**

**Lynn Carey  
District Clerk**

**Approved:**