

ATTENDANCE

DATE	NAME	WORK DONE	RATE
August 23, 2025	Balaba, Mark Vincent Banate, John Carl Masamloc, Glariz Garcesa, Artkel Sanchez, Myles Bualat, Shiena Dejolde, Yisha	Discussing and Assigning tasks to each member.	
August 29, 2025	Balaba, Mark Vincent Masamloc, Glariz	Short Interview with Sir Ken regarding the Finance Issue they had encountered and also what solution must be done to solve it.	
August 29 - September 4, 2025	Balaba, Mark Vincent Masamloc, Glariz Garcesa, Artkel Sanchez, Myles Bualat, Shiena Dejolde, Yisha	Working on the Documents	
September 4, 2025	Balaba, Mark Vincent Banate, John Carl Masamloc, Glariz (Excused) Garcesa, Artkel Sanchez, Myles Bualat, Shiena Dejolde, Yisha	Face to Face Document Checking	
September 5, 2025	Balaba, Mark Vincent Garcesa, Artkel Sanchez, Myles Bualat, Shiena Dejolde, Yisha	Working on Documents	
September 9-10, 2025	Balaba, Mark Vincent Garcesa, Artkel Sanchez, Myles Bualat, Shiena Dejolde, Yisha	Document Revisions for Updated Docs Flow	

September 11, 2025	Garcesa, Artkel Sanchez, Myles Bualat, Shiena	First System Checking	
September 11, 2025	Balaba, Mark Vincent Banate, John Carl Masamloc, Glariz Garcesa, Artkel Sanchez, Myles Bualat, Shiena Dejolde, Yisha	Submitting Google Docs for Final Checking through messenger	
September 12, 2025	Balaba, Mark Vincent	Docs Revisions	
October 5-8	Banate, John Carl Garcesa, Artkel	Continuation Working on System	
October 9, 2025	Banate, John Carl Garcesa, Artkel	System Checking	

Note: Ms. Glariz Masamloc is excused due to undergoing an operation.