

Student Admission Form



ELVANDIA SCHOOL

Little minds, Great future...

Form NO.: _____

Location.: _____

Attach a recent
passport size color
photograph

Admission Seeking In: ☐ Day care ☐ Nursery ☐ Kindergarten
☐ Pre-nursery ☐ Creche

To be completed by Parent / Guardian.
Please use CAPITAL LETTERS to complete the form



Candidate's Personal Details:

Student's Name: _____ (First) / _____ (Middle) / _____ (Last)
Date of Birth: DD / MM / YYYY **Gender:** ☐ Male ☐ Female (Please tick Appropriate)
Religion: _____ **Nationality:** _____
First Language: _____ **Other Languages Known:** _____



Residential Address & Family information:

Address: _____

Father

Full Name: _____ (First) / _____ (Middle) / _____ (Last)
E-mail: _____ **Educational Qualification:** _____
Profession: _____ **Designation:** _____ **Phone:** _____ / _____

Mother

Full Name: _____ (First) / _____ (Middle) / _____ (Last)
E-mail: _____ **Educational Qualification:** _____
Profession: _____ **Designation:** _____ **Phone:** _____ / _____

Guardian: (If Applicable)

Full Name: _____ (First) / _____ (Middle) / _____ (Last) **E-mail:** _____
Relation with student: _____ **Phone:** _____ / _____



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In case of Emergency Call Order of Priority with 1st,2nd,3rd?



1st Relation: _____

Number: _____

2nd Relation: _____

Number: _____

3rd Relation: _____ ☐

Number: _____



Health Concerns and or Allergies (if applicable):



Declaration:

I/We confirm that all the information provided by me/us is correct.

I/ We further agree to inform the school promptly, in writing, of any subsequent changes.

I/ We agree to meet financial responsibilities promptly.

I/We agree that when I cannot be contacted, I authorize and consent to first aid, medical and hospital care, treatment by a healthcare provider when deemed necessary and urgent.

I/ We understand that any incorrect information given by me/us will render this application invalid and, consequently, the admission granted will be cancelled.

Press release : I give consent for my child's pictures and videos to be shared on the school's social media pages

Yes ☐ No ☐

By signing this form you agree to the terms of the agreement and policies of the center

Date: _____

Signature: _____

(Parent / Guardian)



Name of the Student: _____

Class: _____ Section: _____

Date: _____

Signature: _____

(Admission Officer)



General Rules & Regulations

Your kind consideration and cooperation will be appreciated for your assistance as parents/guardians to ensure that the following rules & regulations are observed.

School Timing and Punctuality

- Regular attendance and punctuality are desired
- In case of long absence , kindly inform the school.
- Please be punctual for arrival & departure timings of school.

Uniforms

- Children must wear neat & tidy school uniform with white socks and black shoes.
- Provide a handkerchief / napkin and an extra pair of clothes to your child in their school bag.
- Friday wears should only be worn on Fridays with a pair of jeans and sneakers.
- Only school bags , lunch bags and a small water bottle are allowed in school.

Others

- Both boys and girls should keep their hair neat, finger nails short and clean.
- If you pick up your child personally, child will be handed to parents ONLY or the one who is carrying parent's ID card.
- Do not send valuables with your child to school. For safety, jewellery should not be worn either.
- Please notify the school office for any change of address or telephone number.
- In case of illness - Please report about any complications or illness to the teacher or coordinator as soon as possible especially for communicable diseases.
- In case of withdrawal you need to give 4 weeks notice, during the term. TC will be issued only after clearing pending payments. • Lunch facility is provided by the school at an additional cost

• **For other enquiries call : 0243221794/ 0571833997/0244363693**



Particulars to be submitted along with the admission form:

- ☐ **A certified photocopy of the Birth Certificate of the child**
- ☐ **Two recent passport size photographs**
- ☐ **Original progress card of the previous school in case he/she has attended other school**
- ☐ **Students applying for KG.1 & KG.2 may be required to undergo an examination session (applicable for new admissions only)**

Date: _____

Signature: _____

(Admission Officer)



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Uniform Detail:



A School Uniform teaches students to dress smartly and take pride in their appearance.

A School Uniform can improve learning by reducing distraction, sharpening focus on schoolwork and making the classroom a more serious environment, allowing students to perform better academically.

A School Uniform give students a sense of belonging to a particular school and create an identity for the school in the community."



Student's Kit:

Every child is eligible to have student's kit after the admission process has been completed. Student's kit has been created to help early childhood and schools improve the quality of Education. Our **curriculum program** designed by our experienced teachers team to ensure that children would be introduced to necessary skills and concepts in a fun and enjoyable way.

Our Student's Kit Includes, Text Books, Note Books (where required), Pencil Box, Eraser, Sharpener, Crayons & other required material for student.



For School office use only

Checklist:

- | | | | |
|--|---|---|--|
| <input type="checkbox"/> Copy of Birth Certificate | <input type="checkbox"/> Admission Fees | <input type="checkbox"/> Previous School Report | <input type="checkbox"/> Medical History |
| <input type="checkbox"/> Passport size Photos | <input type="checkbox"/> Medical Form | <input type="checkbox"/> A copy of Vaccination card | |

