



**FAIRLEIGH
DICKINSON
UNIVERSITY**

**Communication
BECTON COLLEGE OF ARTS & SCIENCES
Florham Campus**

285 Madison Avenue, M-ZN2-02
Madison, New Jersey 07940
973-443-8465 Voice

**COMM4001: COMMUNICATION INTERNSHIP
Mid-Semester Evaluation**

Dear Internship Supervisor:

Thank you for your participation in the Department of Communication Studies Internship program. We hope this internship will be an excellent experience for you and for our student. The following is a short evaluation form, which offers you an opportunity to provide feedback to the intern on his/her progress to date. If possible, please discuss this evaluation with the student and offer constructive criticism on how they can succeed in their chosen career field. There is also a more detailed final evaluation form to be completed at the end of the semester. These evaluations are requirements of the course and in combination with the intern's academic products, are considered in calculating the student's final grade. Please feel free to call or email me at any time with questions or concerns.

- Mid-Semester Evaluation should be completed after 75 hours on site.

Email Prof. Foster or return to student who may email this form to:
Prof. Christine Foster, Sr. Lecturer, Department of Communication

T: 973-443-8463 (not in office over summer)

E: ckfoster@fdi.edu

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Mid Semester Progress Report

FDU Intern's Name: Kofi Anokye

Company/Organization: Staples Inc.

Supervisor: (Mikey)/Will/Jaida Mykew Phone # 862-224-0348
email

Please rate the intern on the following areas by placing a checkmark by the appropriate grade:
(A = Outstanding, B = Above Average, C = Satisfactory, D = Poor)

1. Quality of Work	A <input checked="" type="checkbox"/>	B <input type="checkbox"/>	C <input type="checkbox"/>	D <input type="checkbox"/>
2. Punctuality, attendance	A <input checked="" type="checkbox"/>	B <input type="checkbox"/>	C <input type="checkbox"/>	D <input type="checkbox"/>
3. Attitude	A <input checked="" type="checkbox"/>	B <input type="checkbox"/>	C <input type="checkbox"/>	D <input type="checkbox"/>

Specific Comments:

Staples Inc. rewards
Premiere Stages faced an unusual challenge as we abruptly had to change ~~ticketing~~ systems mid-season.

Kofi he learned the new system quickly and maintained a positive attitude. he is communicative, curious, and eager to take on healthy challenges as he grows as a theatre professional.