

SEN721S GROUP 10 LOGSHEET

Rianne Junias Joined the group after the client had already approved the requirements Document .hence she is absent in most of the earlier meetings

Tasks	Completed By	Manner of completion	Date
Requirements Gathering (Meeting with client)	All Group Members	Exchanged emails with the client where she clearly detailed the requirements and she gave us a list of documents to do research on NB: All Group Members Where CC'd	06-09-2021
Requirements Analysis Meeting and Gantt Chart planning	All Group Members	Met via google meet discussed the requirements we got from the client in depth. And Andre Braulio suggested we split the project in phases. Metuumo shifidi wrote down the various phases in excel. Tinashe asked each member to contribute to choose from the tasks listed where there are more comfortable and Tinashe assigned people to the task in the Gantt Chart that was not taken	07-09-2021 08:00pm-09:00pm
Documentation – writing background scope and system environment	MATHEUS LASARUS		07-09-2021- 09-09-2021
Documentation – functional	Tinashe Kanengoni /Andre Braulio		07-09-2021- 09-09-2021

requirement and user specifications			
Documentation – non-functional requirement	Metumo Shifidi /Tinashe Kanengoni		07-09-2021- 09-09-2021
Sending of first draft to the client	All group Members	NB: all group members where CC'd	09-09-2021
Analysis of Feedback from client	All GROUP MEMBERS	Had a google meet meeting because one of the group members teams wasn't working. Analysed the feedback from the client .	10-09-2021
changes to document based on client's feedback	All GROUP MEMBERS	Metuumo Shifidi and Lasarus Matheus - Made changes to the system environment diagram Andre Braulio and Tinashe Kanengoni - made changes to the functional and user specification	11-09-2021-14-09-2021
Sending Second Draft of Email	All GROUP MEMBERS	NB: all group members where CC'd	15-09-2021
Approval Of client via email	All GROUP MEMBERS	NB: all group members where CC'd	16-09-2021