



eVidyaloka
To Educate - Anywhere Anytime

Using My eVidyaloka Portal

“My eVidyaloka” can be accessed by logging into www.evidyaloka.org

My eVidyaloka constitutes the following :

- [My Schedule](#)
- [My Classroom](#)
- [My Students](#)
- [My Topics](#)

My Schedule

1. Logon to the eVidyaloka site with your credentials.
2. Once you login, you will get to see a calender on the right hand side, as shown below

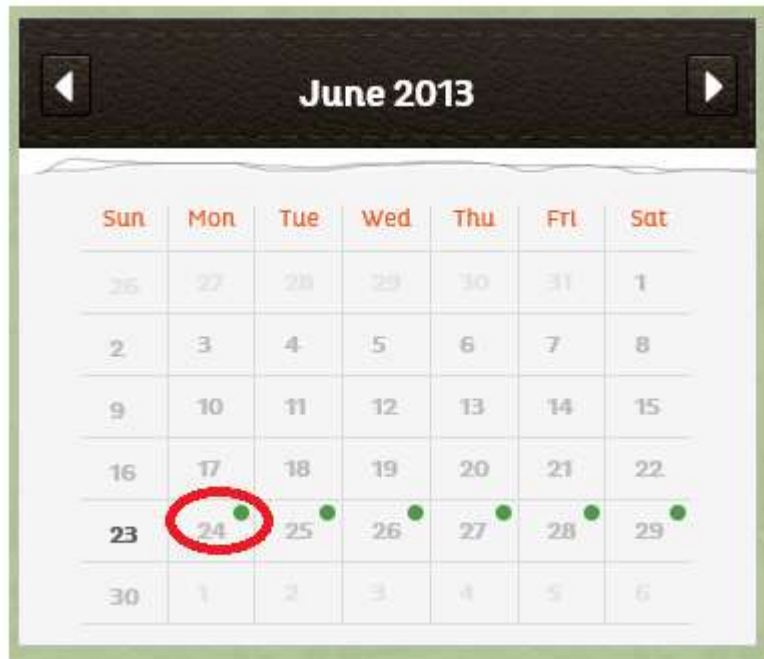
June 2013						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	1	2	3	4	5	6

My Classroom

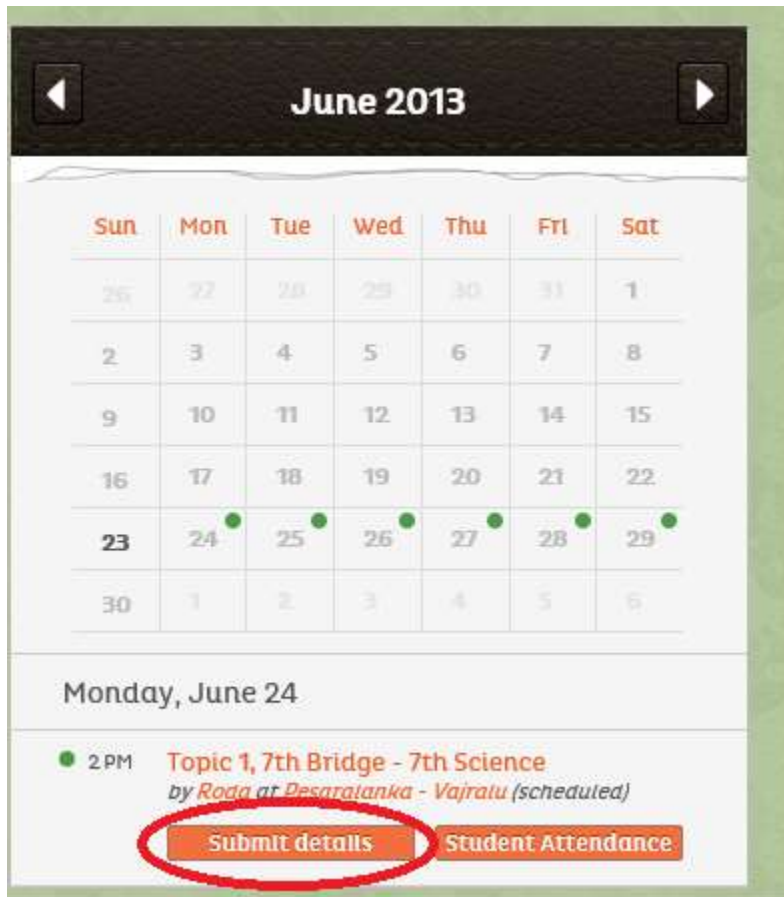
- a. Submit session details (Daily task)
- b. Track student attendance(Daily task)

a. Submit session details :

1. On the day of your class, click on the corresponding date.
For eg, if your class is scheduled on 24th, click on 24th as show below



2. As you click on the date, you will get to see the calendar change as below



3. On click of Submit details, you will be navigated to a screen as shown below, where you provide three different details
 1. Class status :
 2. Topic covered
 3. Comments about the class conducted

Feedback X

Class Status: Scheduled ▼

Topic Covered: Topic 1 ▼

Comment here

Submit

1. Class status:

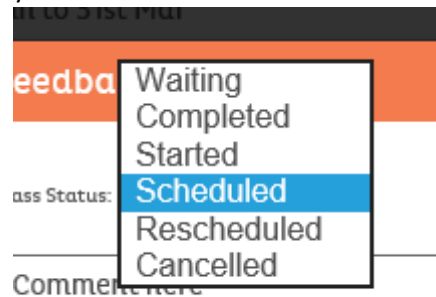
Here are the definitions of each of the status and information on when you should be using them

Scheduled: This is the default status that gets populated, when the class is about to start.

Waiting: When you are ready to take a class and waiting for either the center to come online or waiting the students to get into the class

Started: When both the center and you are ready, you will choose this status to indicate that the class has started

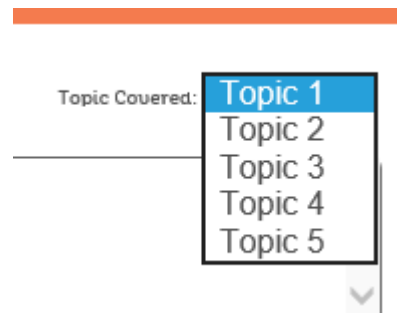
Completed/Rescheduled/Cancelled: This would indicate the final status of the class. If the class is completed successfully, you choose completed. If the class is rescheduled, you choose rescheduled and if the class is cancelled, you choose cancelled



A screenshot of a web form with an orange header. Below the header, the text "eedba" is partially visible. A dropdown menu is open, showing the following options: "Waiting", "Completed", "Started", "Scheduled" (highlighted in blue), "Rescheduled", and "Cancelled". To the left of the dropdown, the text "Class Status:" is visible. Below the dropdown, the text "Comment here" is partially visible.

2. Topic covered :

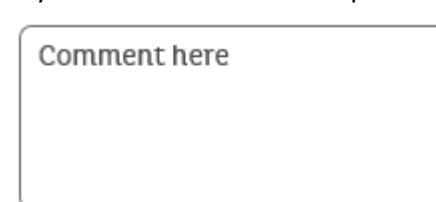
Depending on the topic that is covered/taught on that day, the corresponding topic is chosen.



A screenshot of a web form with an orange header. Below the header, the text "Topic Covered:" is visible. A dropdown menu is open, showing the following options: "Topic 1" (highlighted in blue), "Topic 2", "Topic 3", "Topic 4", and "Topic 5". Below the dropdown, there is a small downward-pointing arrow icon.

3. Comment here :

This is the field that you could use to capture any comments regarding the class. For eg, if you could track the actual portion covered of the selected topic



A screenshot of a web form with an orange header. Below the header, the text "Comment here" is visible inside a text input field.

4. After entering all the above details, you click on submit button to submit the details as shown below

Feedback

Class Status: Rescheduled

Topic Covered: Topic 4

test

Submit

b. Student Attendance

This workflow is executed to capture the student attendance for a class conducted. (Steps 1 through 4 are similar to that of “submitting session details” workflow).

1. On the calendar , on a given day, click the respective date and click student attendance as shown below

June 2013

Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	1	2	3	4	5	6

Monday, June 24

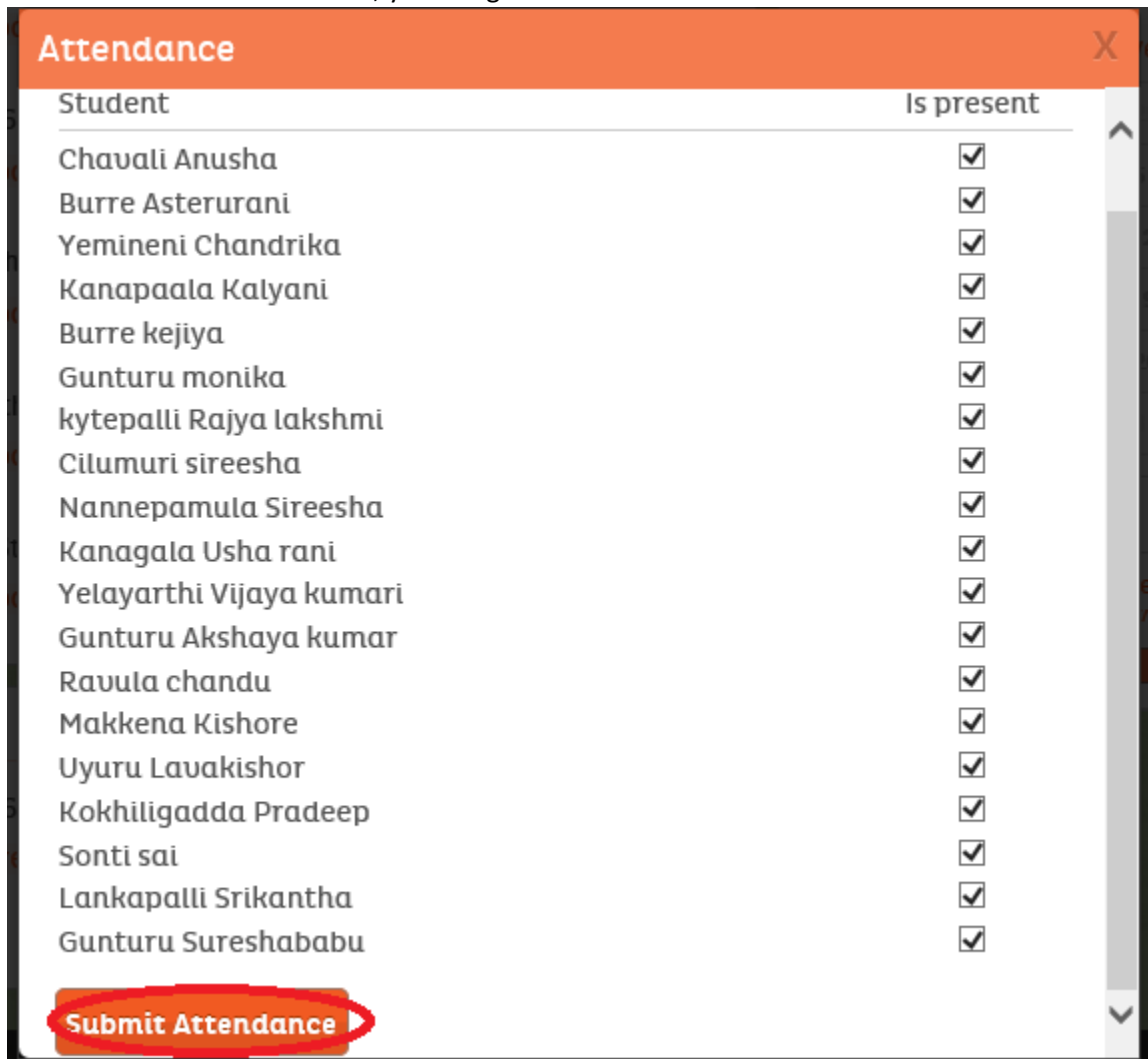
2 PM

Topic 1, 7th Bridge- 7th Science
by Roda at Pesaratanka - Vajralu (scheduled)

Submit details

Student Attendance

2. On click of Student attendance, you will get a screen as shown below



The screenshot shows a web application window titled "Attendance" with a close button (X) in the top right corner. Below the title bar is a table with two columns: "Student" and "Is present". The table lists 18 students, each with a checked checkbox in the "Is present" column. At the bottom of the table is a red button labeled "Submit Attendance".

Student	Is present
Chavali Anusha	<input checked="" type="checkbox"/>
Burre Asterurani	<input checked="" type="checkbox"/>
Yemineni Chandrika	<input checked="" type="checkbox"/>
Kanapaala Kalyani	<input checked="" type="checkbox"/>
Burre kejiya	<input checked="" type="checkbox"/>
Gunturu monika	<input checked="" type="checkbox"/>
kytepalli Rajya lakshmi	<input checked="" type="checkbox"/>
Cilumuri sireesha	<input checked="" type="checkbox"/>
Nannepamula Sireesha	<input checked="" type="checkbox"/>
Kanagala Usha rani	<input checked="" type="checkbox"/>
Yelayartha Vijaya kumari	<input checked="" type="checkbox"/>
Gunturu Akshaya kumar	<input checked="" type="checkbox"/>
Ravula chandu	<input checked="" type="checkbox"/>
Makkena Kishore	<input checked="" type="checkbox"/>
Uyuru Lavakishor	<input checked="" type="checkbox"/>
Kokhiligadda Pradeep	<input checked="" type="checkbox"/>
Sonti sai	<input checked="" type="checkbox"/>
Lankapalli Srikantha	<input checked="" type="checkbox"/>
Gunturu Sureshababu	<input checked="" type="checkbox"/>

Submit Attendance

By default, the student is chosen as present. So mark the attendance appropriately and click on submit attendance, as shown above.

My Students

1. As you enter eVidyaloka portal, you will see the "My Students" section as show below.
NOTE : the tabs shown below would vary depending on the roles.



2. On click on My Students tab, you will get a screen as shown below

My Students

7th Bridge - 7th Science, Pesaralanka - Vajralu , 26th Jun to 31st Mar

Students for the selected offering are:

Name	Strengths	Weakness	Observation
Chavali Anusha			
Burre Asterurani			
Yemineni Chandrika			
Kanapaala Kalyani			
Burre kejiya			
Gunturu monika			
kytepalli Rajya lakshmi			

Save

- Fill in all the details for each of the students and click on Save to exit.

My Topics