



Assessment development guidelines					
Prepared By	Venkat	Version	0.1	Date	20 th Sept, 2014

Introduction:

Assessments at eVidyaloka are to objectively measure the learning outcome of the Children who are participating in classes facilitated by eVidyaloka. It is administered to evaluate the understanding and application of a concept and not necessarily memorizing a formula or a fact. Assessment strategy at eVidyaloka is, one of a continuous evaluation.

Assessment development guidelines:

- Developed in local language
- One assessment sheet per Topic
- Assessment questions can be of following types :
 - One word answer
 - Fill in the blanks
 - True/False
 - Multiple choice
 - Mind Map
 - A short working/activity (Worksheet type)
- Assessment should avoid questions requiring:
 - Long subjective answers
 - Need to be memorized and reply, word to word, as is
- Assessment questions are marked in the range of $\frac{1}{2}$ a mark to 2 marks per question
- Typical number of questions per assessment 10 and Typical total value of an Assessment sheet is 30 Marks and maximum pages is 2 pages.

Tools to develop assessment:

- MS Word can be used and will be converted to PDF
- Following Tools can be used to type in local language
 - [Google Input Tools](#) – Use it online
 - [Microsoft Indic Language Input Tool](#) – for local installation
- Sample Assessments can be found at : [Assessments](#)

Assessment administration guidelines

- One Assessment per month, per subject, per grade.
- Class admin in discussion with Teacher and Center, creates a common Assessment for a set of Topics that are covered in that month, drawn from the Assessment Sheet provided by the Teachers per topic
- Typical assessment duration would be of 45 mins

- Assessment sheets will be made available to the Class Assistant prior to the scheduled date and Index shared with the Teacher
- Class assistant will supervise the assessments in person, while the teachers can monitor the kids online

Notes:

- Eventually, standard assessments/worksheets developed (not necessarily by the Teacher) per topic would be available for the teachers to review and will be leveraged by admins to administer the monthly assessment.
- The above guidelines will be refreshed subject to review, feedback and any other inputs periodically.