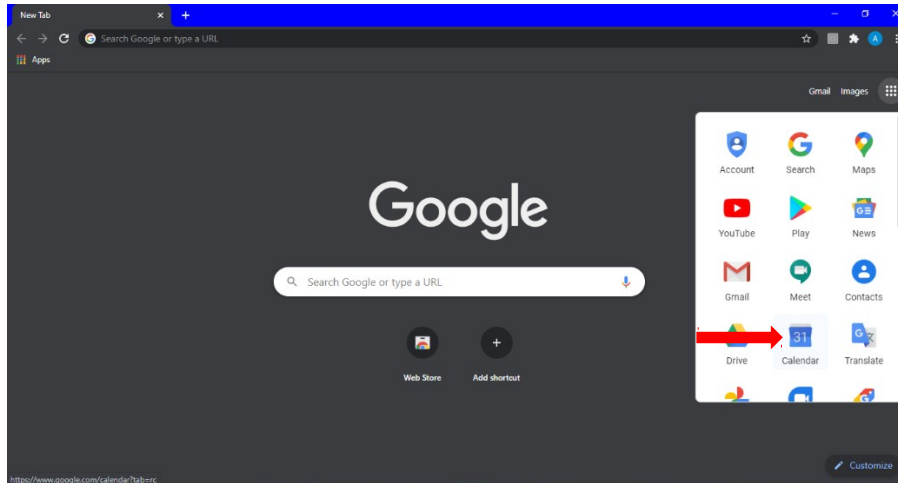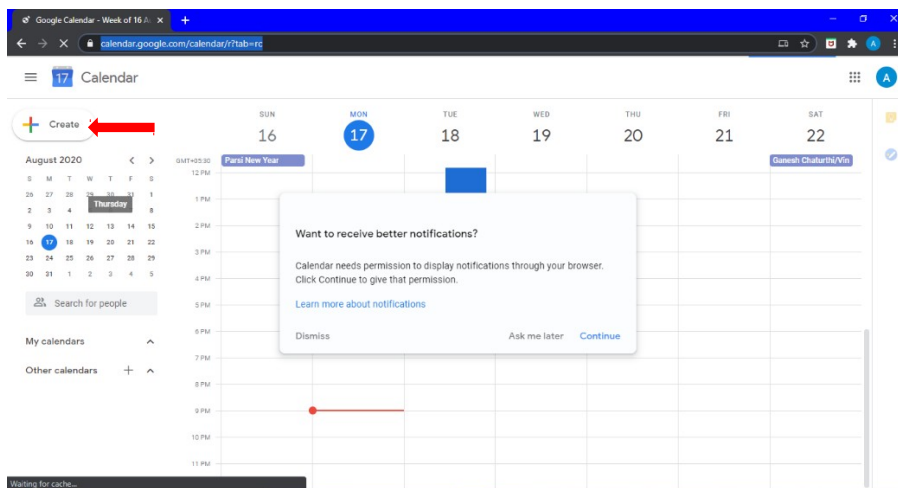# How to use google meet app and set up a meeting in the app
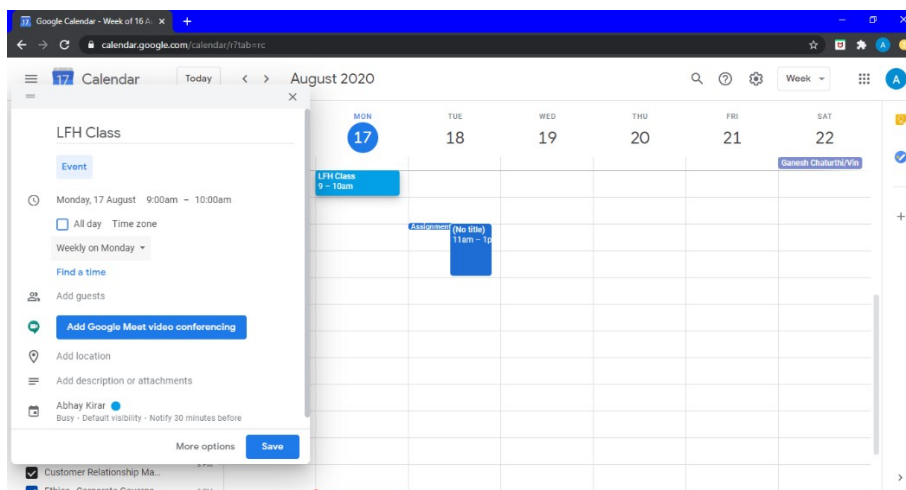
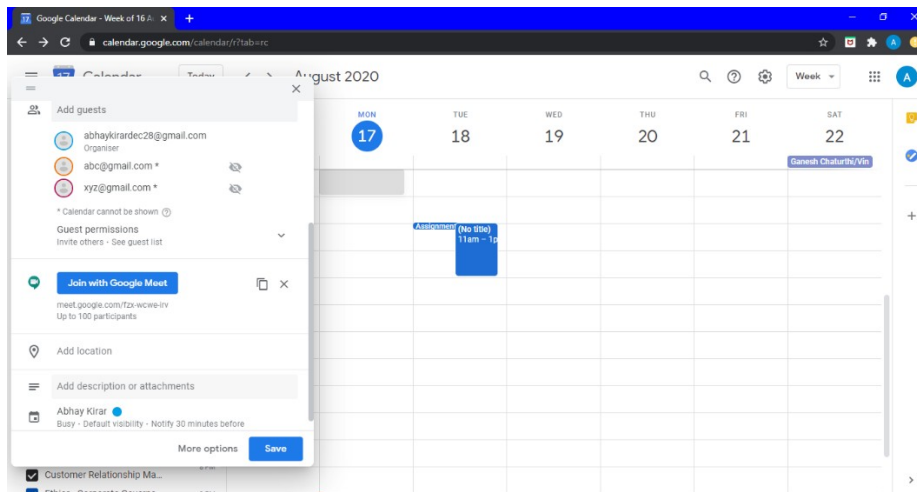Step 1. Go to the google calendar app in your phone or search in the browser

Step 2. Click on the multicoloured "+" sign / Create Sign

Step 3. Click on the event

Step 4. Fill up the details of the event like:-Event's Name, Set Up Time, Guest's Email, etc.

Final Output