

**Project Title:**

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**Objective:**

To analyze and visualize training participation trends and insights using data cleaning and dashboard creation techniques.

**Dataset Description:**

The dataset contains 39 records with participant details such as name, contact, company, status, and training details.

**Tools Used:**

Microsoft Excel, Python (Pandas), Power BI / Tableau

**Data Cleaning and Preparation:**

- Removed duplicate entries - Handled missing values - Standardized column names - Extracted insights from unstructured data

**Dashboard Design & Analysis:**

A dashboard was created using Power BI to visualize:  
- Participant distribution by status  
- Top companies by number of attendees  
- Training effectiveness and completion rate