

Project Roadmap – ELR Web Portfolio

Project start: Mon, 5/26/2025

Display week: 1

Task		Progress	Start	End	Duration (Days)	May 26, 2025							Jun 2, 2025							Jun 9, 2025							Jun 16, 2025							Jun 23, 2025							Jun 30, 2025							Jul 7, 2025							Jul 14, 2025						
						26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
						M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S							
Milestone 1: Develop Systems Thinking & Problem-Solving Section																																																													
Study foundational concepts of systems thinking		100%	5/26/25	5/27/25	2																																																								
Identify real-world IT challenges for case application		100%	5/28/25	5/29/25	2																																																								
Draft root cause analysis framework for selected scenarios		100%	5/30/25	6/1/25	3																																																								
Design and code the Problem-Solving Framework page		95%	6/2/25	6/3/25	2																																																								
Milestone 2: Build Professional Communication Strategy																																																													
Research effective communication tools and feedback methods		100%	6/4/25	6/8/25	4																																																								
Define and document communication philosophy and email etiquette		100%	6/9/25	6/10/25	1																																																								
Create scenarios for conflict resolution and meeting skills		100%	6/11/25	6/15/25	4																																																								
Develop webpage content and visual templates		100%	6/16/25	6/20/25	4																																																								
Conduct review and adjust content based on peer input		100%	6/21/25	6/25/25																																																									
Communication and leadership strategy completed		100%	6/26/25	6/30/25	4																																																								
Milestone 3: Complete Workplace Culture & Ethics Module																																																													
Research inclusive leadership and U.S. workplace behaviors		100%	7/1/25	7/5/25	4																																																								
Outline core values: punctuality, accountability, inclusivity		100%	7/6/25	7/10/25	4																																																								
Create cultural ethics narrative and reference Ahmed & Adams		100%	7/11/25	7/15/25	4																																																								
Design layout and embed visual/citation elements		100%	7/16/25	7/26/25	10																																																								
Ethics and culture section finalized and uploaded		80%	7/27/25	7/31/25	4																																																								
Milestone 4: Finalization and Launch of Portfolio																																																													
Update Résumé, certifications, and project links		10%	8/5/24	8/6/24	1																																																								
Final testing and mobile optimization of entire site		20%	8/6/24	8/9/24	3																																																								
Publish live website and test external links		5%	8/7/24	8/9/24	2																																																								
Submit final portfolio and video presentation		0%	8/8/24	8/10/24	2																																																								



SIMPLE GANTT CHART by Vertex42.com

About This Template

This template provides a simple way to create a Gantt chart to help visualize and track your project. Simply enter your tasks and start and end dates - no formulas required. The bars in the Gantt chart represent the duration of the task and are displayed using conditional formatting. Insert new tasks by inserting new rows.

Guide for Screen Readers

There are 2 worksheets in this workbook.

TimeSheet
About

The instructions for each worksheet are in the A column starting in cell A1 of each worksheet. They are written with hidden text. Each step guides you through the information in that row. Each subsequent step continues in cell A2, A3, and so on, unless otherwise explicitly directed. For example, instruction text might say "continue to cell A6" for the next step.

This hidden text will not print.

To remove these instructions from the worksheet, simply delete column A.

Additional Help

Click on the link below to visit vertex42.com and learn more about how to use this template, such as how to calculate days and work days, create task dependencies, change the colors of the bars, add a scroll bar to make it easier to change the display week, extend the date range displayed in the chart, etc.

[How to Use the Simple Gantt Chart](#)

More Project Management Templates

Visit Vertex42.com to download other project management templates, including different types of project schedules, Gantt charts, tasks lists, etc.

[Project Management Templates](#)

About Vertex42

Vertex42.com provides over 300 professionally designed spreadsheet templates for business, home, and education - most of which are free to download. Their collection includes a variety of calendars, planners, and schedules as well as personal finance spreadsheets for budgeting, debt reduction, and loan amortization.

Businesses will find invoices, time sheets, inventory trackers, financial statements, and project planning templates. Teachers and students will find resources such as class schedules, grade books, and attendance sheets. Organize your family life with meal planners, checklists, and exercise logs. Each template is thoroughly researched, refined, and improved over time through feedback from thousands of users.