

Deborah E. Adeola

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Objective:

To excel in program and organizational planning, with documented success overcoming challenges of limited resources and financial constraints to design high quality, cost-effective and comprehensive service offerings.

Skilled in building community support, key coalitions and strategic interagency partnerships backed by solid credentials and equal strengths in program, personnel and case management.

Skills:

- Special Events Coordinator
- Ability to relate with people at all levels
- Articulate ideas succinctly, Public Speaker/Presenter
- Excellent listening, written/verbal skills
- Familiarity with counseling procedures
- Keen awareness in observing/assessing situations

Work Experience:

Per-diem Substitute Teacher/Teacher Assistant March 2011- Present

East Orange Board of Education, East Orange, NJ

- Teach lifestyle skills necessary for community living
- Teaching students to excel in their academic pursuits
- Assist individuals in achieving their various goals and objectives

Per-diem Substitute Teacher January 2009- 2012

Irvington Board of Education, Irvington, NJ

- Assisted in teaching preschoolers how to relate with their peers in school
- Assisted students with behavioral and learning difficulties
- Established professional rapport with parents, teachers, and the community
- Developed lesson plans and instructional programs to explain various concepts to students
- Established professional rapport with parents, teachers and the community

Assistant Manager

January 2009-September 2009

ARC of Middlesex County, Middlesex, NJ

- Establishing behavior support plans for individual clients
- Instructed and trained personnel involved in various behavior support techniques and programs
- Maintained and submitted essential records, files, and charts of each resident involved in behavior support programs
- Prepared and submitted individual's participation, progress, and change to immediate supervisor and to appropriate evaluation and review committees
- Provided for and instructed staff in the application of crisis intervention techniques in treating clients whose behavior threatens their own safety and the safety of others

Residential Specialist

October 2004 –January 2009

New Jersey Association of the Deaf and Blind, Somerset, NJ

- Taught lifestyle skills necessary for community living, and peer relationship
- Helped residents to establish goals for social activities, and family interventions
- Provided for the physical, mental, and emotional well-being of the residents
- Worked with the developmentally disabled involving behavior modification programs

Internship Experience:

April 2017 – December 2017

Integrity House Inc., Newark, NJ

- Ability to facilitate individual and group counseling sessions
- Worked with court mandated clients in their recovery journey
- Ability to build rapport with other professionals to develop a treatment plan for clients

Education

Kean University, Union, New Jersey
M.A., School Counseling

May 2018

Kean University, Union, New Jersey

B.A., Psychology

May 2012

Essex County College, Newark, New Jersey

A.A., Education

May 2009

INTERESTS: Reading, baking, cake decorations, event planning, decorations, sports, movies and mentoring/counseling

Technology Skills: MS Windows, Word, PowerPoint, Excel, and SMARTBOARD

REFERENCES: FURNISHED UPON REQUEST