*To whom it may concern,*

*I am pleased to present to you my resume for consideration for the position in Early Intervention. I am a proud graduate of Montclair State University with a B.A. in Elementary Education and Family and Child Studies.*

*My work background and coursework have supplied me with strong leadership skills needed to take advantage of such a wonderful opportunity. I am an organized, determined and motivated individual with strong interpersonal skills. I work well with a group, but I am able to carry out a task independently and with diligence. I have been trained to work in a fast paced demanding environment which has prepared me to solve problems, handle conflicts attentively and with professionalism.*

*For the past three academic school years, I have provided academic and social support to students one-to-one and within an inclusion classroom as a paraprofessional, with the Lee County Board of Education. As an educational support staff member, I assisted in helping improve the reading and writing skills of students with IEPs. This position has challenged me to implement different strategies and approaches to teaching students with disabilities. It has also challenged me as well as encouraged me to be sensitive to the needs of students of diverse backgrounds. In addition, I also worked for the after school program as a mentor teacher. Serving as a mentor, I work independently with students who need extra time with guided instructions within a smaller setting, opposed to whole group settings. Along with my colleagues in the Guidance Department, I have assisted students with homework assignments, coordinating workshops for both parents and students and I hosted events for the youth. Having knowledge of the issues and challenges that our youth are faced with every day, I am positive that I can perform the duties of the position above and beyond expectations.*

*I am seeking a career that allows my community to grow. As an educator, I am dedicated to creating an educational approach that connects curriculum with the real world. I am confident in my ability to continue to be a valuable asset to the students and community. I look forward to discussing the many ways in which I can implement programs to help our youth set and achieve goals.*

*Thank you for your consideration, Gloria Henderson*

***Education***

*Montclair State University*

*Bachelors of Arts- Elementary Education and Family and Child Studies 2011*

*Essex County College*

*Associates of Science- Early Childhood and Elementary Education 2005*

***WORK EXPERIENCE***

**September *2014 to May 2017 Lee County Board of Education, Estero Florida***

***1:1 Paraprofessional***

***11900 Stoney brook Golf Drive***

***Estero, Florida 33928***

***Supervisor- Leslie Gunderson***

*(239) 947-7500*

*In class support for special needs students in grades pre-k to 5th grade. Duties include but were not limited to assisting general education teachers with modifying and accommodating instruction for IEP students by introducing multiple instruction strategies that encourage students to think critically. Assist in creating and maintaining an environment that is conducive to learning, by providing students with opportunities that support their development both intellectually and socially. Prepare students for state assessments by working one to one and more so, based on the needs of the students.*

***September 2006 to June 2014- Newark Preschool Council***

***Special Service Assistant (Pre-K 3 and 4)***

***10 park Place, Newark NJ 07102***

***Supervisor-Diane Bernstein***

*I provided individualized attention instructed by the head teacher. My role was to assist the teacher in managing a classroom by helping students with disabilities that included emotional and behavior disorders, learning disabilities, developmental delays, social disorders, etc. Individualized planning was implemented through play as well the use of the following: Sensory games, yoga for kids, Second Steps and much positive redirection. I followed a lesson plan that was conducive to creative curriculum aligned with the New Jersey Core Curriculum content Standards.*

***August 1988 to June 2006-Newark Preschool Council***

***Group Teacher- Pre-k***

***10 Park Pl, Newark NJ 07102***

*Before No child Left behind took precedence statewide, I served as the head start teacher for a combined classroom of three and four year olds. Duties included but were not limited to building an effective learning environment established by a structure for each day. In addition, I fostered socialization by providing small and large group activities in an orderly and consistent fashion. Responsible for weekly planning conducive to creative curriculum and High Scope approaches to early childhood education.*