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| Namjilmaa Dorjpurev  1650 Sunstone Dr. Mclean, VA 22102 · (703) 568-2900  Naniad27anu@yahoo.com |
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# Experience

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| March 2000 – March 2011cashier, Park place Gourmet II – Washington, DC Worked as cashier, worked catering events, closed the restaurant regularly, responsible for ordering from vendors and book-keeping.  Manager- Kwan Men Park |
| May 2019 – August 2019pickup & Delivery, Instacart Picked up and sorted items and delivery. |

# Education

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| June 1991High school diploma, Ulaanbaatar City 3 High school |
| August 1999Accounting degree, Agarculture University – Ulaanbaatar, mongolia It’s okay to brag about your GPA, awards, and honors. Feel free to summarize your coursework too. |

# Skills

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| * Accounting & finances * Attention to detail | * Strong work ethic * Efficient in solo work and teamwork |