

**Hub Site Address:** 2801 NE Tenth St Renton, WA 98056

**Anticipated Traffic:** of 1 – 24 completed surveys per day

### Emergency & Safety

Emergency Meet Up Location: Sunset Neighborhood Park, 2680 Sunset Ln NE, Renton, WA 98056



Safety & Site Access Protocols:

- Use the Buddy System when possible.
- Carpool or public transportation is recommended.

### Key Contacts

Role	Name	Contact Info
Site Point of Contact	Stephanie Sherman	sasherman@kcls.org
Secondary Site Contact	n/a	
Hub Lead 1	Katara Jordan	<a href="mailto:katara.jordan@kcrha.org">katara.jordan@kcrha.org</a>
Regional Coordinator	Claire Guilmette	<a href="mailto:claire.guilmette@kcrha.org">claire.guilmette@kcrha.org</a> / 206-735-6448

### Site Access & Setup

**Entry Point:** Meeting space accessed via the library main entrance.



## Schedule &amp; Resources

HUB SITE: Renton Highlands Library

**Shift Schedule**

There will be at least 4 interviewers and 1 Hub lead supporting the site each day.

Shift Type	Dates	Time
Afternoon Block	Mon, Thur, Fri (Jan 2, 5, 6)	1:00 to 6:00 pm
Afternoon Block	Tues, Wed (Jan 3, 4)	2:00 to 7:00 pm

**SUPPLIES & KITS**

Location: PIT Kits are stored with the Site Point of Contact. Kit Contents:

- Surveys & Tablets
- Emerald City Resource Guides

**RESOURCES FOR RESPONDENTS**

If you know a resource not listed, please share it with the Hub Lead!

**1. PRINT: Emerald City Resource Guides**

- **Action:** Distribute physical booklets to interested respondents.
- **Audience:** Best for those without reliable technology access.

**2. DIGITAL: Findhelp.org & Emeraldcityresourceguide.org**

- **Action:** Use these sites to search for specific shelter or food resources around zip code 98056.

Resources – [LINK](#)

**VOLUNTEER NOTES**

*(Space for daily notes, wifi passwords, or specific door codes)*

