Logistics & Safety   HUB SITE: Shoreline Library
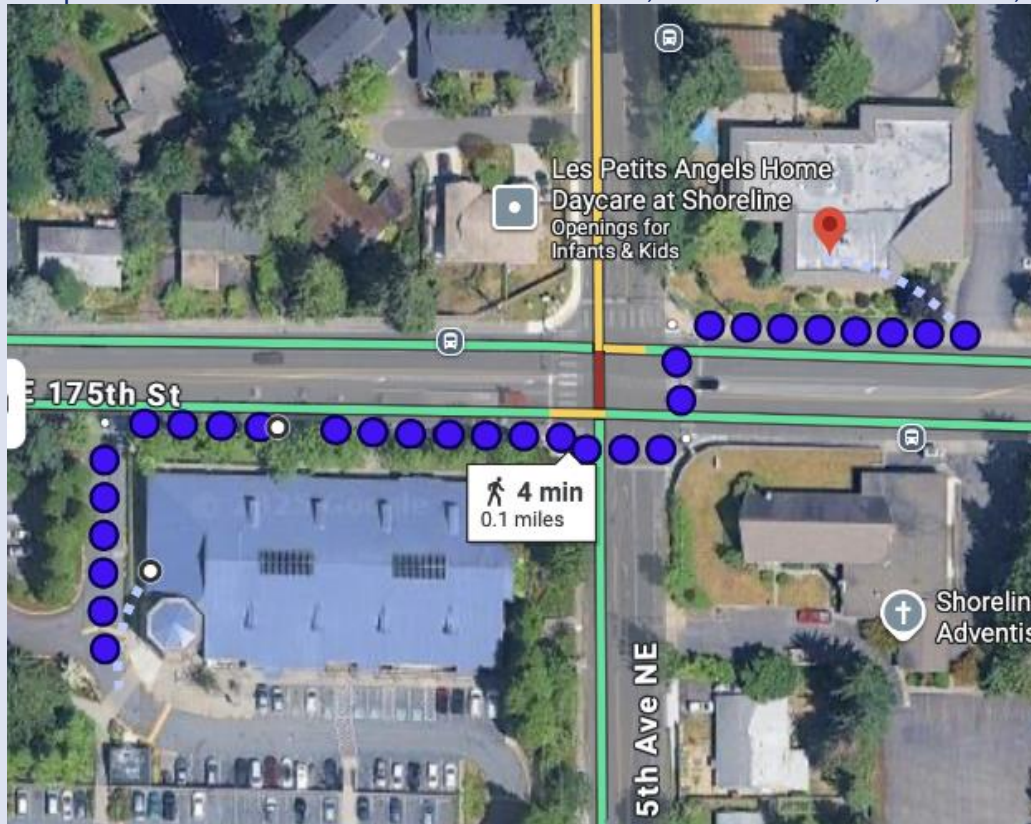
Hub Site Address: 345 NE 175th St Shoreline, WA 98155
Anticipated Traffic: of 1 – 24 completed surveys per day

Emergency & Safety

Emergency Meet Up Location: Shoreline Free Methodist Church, 510 NE 175th St, Shoreline, WA 98155

Safety & Site Access Protocols:
- Use the Buddy System when possible.
- Carpool or public transportation is recommended.

Key Contacts

Role	Name	Contact Info
Site Point of Contact	Stephanie Sherman	sasherman@kcls.org
Secondary Site Contact	Jasmina Jusic	Librarian and Information Services Manager KCLS, Alder Region (Shoreline & Richmond Beach) 206.362.7550 / jjusic@kcls.org
Hub Lead 1	Merylin Castelan	merylin.castelan@kcrha.org
Regional Coordinator	Joel Bernstein	joel.bernstein@kcrha.org / 206-771-2097

Site Access & Setup

Entry Point: Meeting space accessed via the library front entrance. Data collection will be conducted in both the small and large meeting rooms.

Enter here.

Door to Large Meeting Room

Large Meeting Room

Small Meeting Room

Additional view: Large Meeting Room

Schedule & Resources   HUB SITE: Shoreline Library

Shift Schedule

There will be at least 4 interviewers and 1 Hub lead supporting the site each day.

Shift Type	Dates	Time	Room
Morning Block	Mon Jan 26	10:00 am 3:00 pm	Small
Afternoon Block	Wed Jan 28	12:00 to 5:30 pm	Small
Morning Block	Thur Jan 29	10:00 am 3:00 pm	Large
Morning Block	Mon Feb 2	10:00 am 3:00 pm	Small
Afternoon Block	Wed Feb 4	12:00 to 6:00 pm	Small

SUPPLIES & KITS

Location: PIT Kits are stored with the Site Point of Contact. Kit Contents:

- Surveys & Tablets
- Emerald City Resource Guides

RESOURCES FOR RESPONDENTS

If you know a resource not listed, please share it with the Hub Lead!

1. **PRINT: Emerald City Resource Guides**
- **Action:** Distribute physical booklets to interested respondents.
- **Audience:** Best for those without reliable technology access.
2. **DIGITAL: Findhelp.org & Emeraldcityresourceguide.org**
- **Action:** Use these sites to search for specific shelter or food resources around zip code 98155.
       Resources – LINK
3. **WORD OF MOUTH:**

VOLUNTEER NOTES

(Space for daily notes, wifi passwords, or specific door codes)