

Logistics & Safety

HUB SITE: South Park Library

Hub Site Address: 8604 Eighth Ave. S., Seattle, WA 98108

Anticipated Traffic: of 1 – 24 completed surveys per day

Emergency & Safety

Emergency Meet Up Location: River City Skatepark, 736 S Cloverdale St, Seattle, WA 98108



Safety & Site Access Protocols:

- Use the Buddy System when possible.
- Carpool or public transportation is recommended.


Key Contacts

Role	Name	Contact Info
Site Point of Contact	Laura Harrington	laura.harrington@spl.org
Secondary Site Contact	n/a	
Hub Lead 1	Zsa Zsa Floyd	zsazsa@wearelec.org
Regional Coordinator	Janelle Rothfolk	janelle.rothfolk@kcrha.org / 425-457-2349

Site Access & Setup

Entry Point: Meeting space accessed via the main library entrance and data collection will occur in Study Room 106.



			
Enter building here.	Hallway access off main library entrance	Primary Meeting Space – Room 106	Primary Meeting Space Interior view

Schedule & Resources

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Shift Schedule

There will be at least 4 interviewers and 1 Hub Lead supporting the site each day.

Shift Type	Dates	Time
Morning Block	Mon, Fri (Feb 2, 6)	10:00 - 3:00 pm
Afternoon Block	Tues, Wed, Thur (Feb 3, 4, 5)	1:00 - 5:00 pm

SUPPLIES & KITS

Location: PIT Kits are stored with the Site Point of Contact. Kit Contents:

- Surveys & Tablets
- Emerald City Resource Guides

RESOURCES FOR RESPONDENTS

If you know a resource not listed, please share it with the Hub Lead!

1. PRINT: Emerald City Resource Guides

- **Action:** Distribute physical booklets to interested respondents.
- **Audience:** Best for those without reliable technology access.

2. DIGITAL: Findhelp.org & Emeraldcityresourceguide.org

- **Action:** Use these sites to search for specific shelter or food resources around zip code 98108.

Resources – [LINK](#)

3. WORD OF MOUTH:

VOLUNTEER NOTES

(Space for daily notes, wifi passwords, or specific door codes)

