

Logistics & Safety

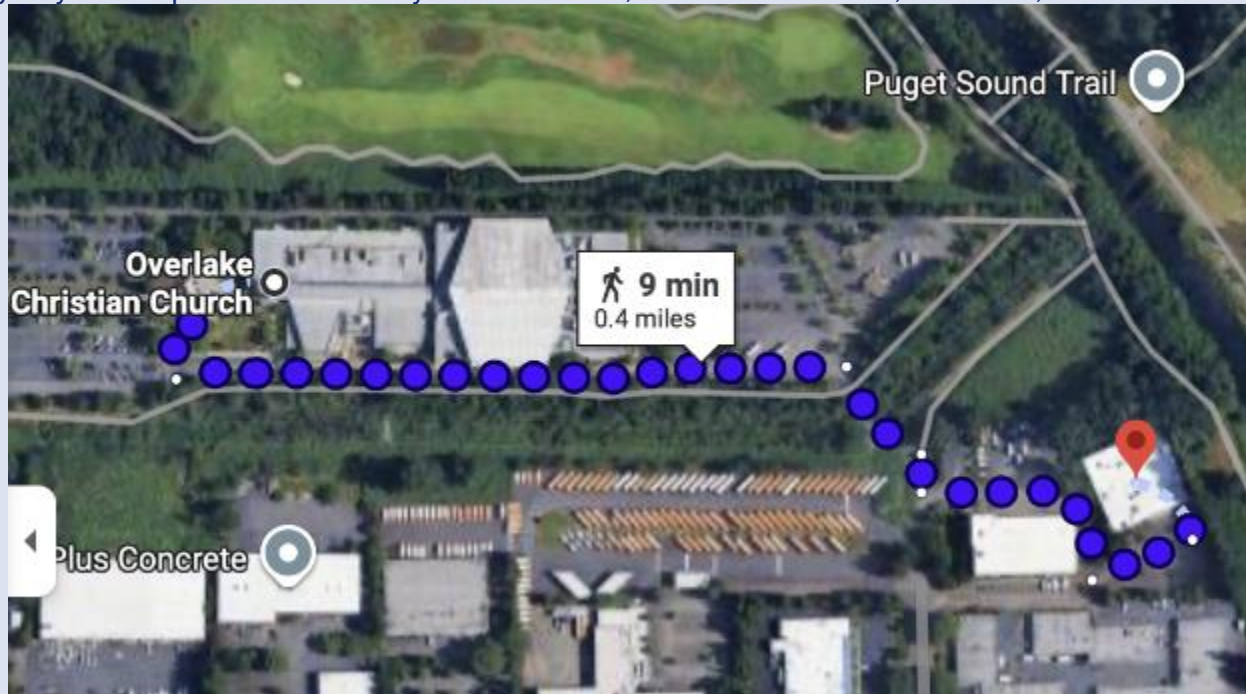
HUB SITE: Overlake Christian Church

Hub Site Address: 9900 Willows Rd. NE, Seattle, WA 98052

Anticipated Traffic: of 25 – 49 completed surveys per day

Emergency & Safety

Emergency Meet Up Location: Velocity Pickleball Club, 9660 153rd Ave NE, Redmond, WA 98052



Safety & Site Access Protocols:

- Use the Buddy System when possible.
- Carpool or public transportation is recommended.

Key Contacts

Role	Name	Contact Info
Site Point of Contact	Tina Brown	tinab@occ.org
Secondary Site Contact	n/a	
Hub Lead 1	Lia Fakhouri	lia.fakhouri@kcrha.org
Hub Lead 2	Claire Guilmette	claire.guilmette@kcrha.org
Regional Coordinator	Joel Bernstein	joel.bernstein@kcrha.org / 206-771-2097

Site Access & Setup

Entry Point: Meeting space accessed via the main building entrance and walking down a hallway.



			
Enter here. (SafeLot is located in the parking lot just out of view)	Arrow points to main survey location doorway, accessed via adjoining hallway.	Primary Meeting Space	

Schedule & Resources

HUB SITE: Overlake Christian Church

Shift Schedule

There will be at least 8 interviewers and 2 Hub leads supporting the site each day.

Shift Type	Dates	Time
Morning Block	Mon, Tues, Wed, Thur (Jan 27, 28, 29 & Feb 2, 3)	8:30 am to 1:30 pm

SUPPLIES & KITS

Location: PIT Kits are stored with the Site Point of Contact. Kit Contents:

- Surveys & Tablets
- Emerald City Resource Guides

RESOURCES FOR RESPONDENTS

If you know a resource not listed, please share it with the Hub Lead!

1. PRINT: Emerald City Resource Guides

- **Action:** Distribute physical booklets to interested respondents.
- **Audience:** Best for those without reliable technology access.

2. DIGITAL: Findhelp.org & Emeraldcityresourceguide.org

- **Action:** Use these sites to search for specific shelter or food resources around zip code 98052
Resources – [LINK](#)

3. WORD OF MOUTH:

Safe Lot serves primarily male identified and 2 spots for couples. Operates a safe parking program with 15 parking spaces for adult men and couples without children who are staying in their vehicle. Restrooms, shower facilities, case worker and faith-based support ministries are available to those in the program.

VOLUNTEER NOTES

(Space for daily notes, wifi passwords, or specific door codes)

