**Kiara Altagracia Cepeda**

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Gotham Greens Farms | Bloomberg LP

Experienced analyst, and self-taught programmer with experience in ERP implementation focus on streamlining accounting processes and delivering data driven reports to key stakeholders. I am a problem solver that believes in over communicating with my team and setting achievable goals. I research and experiment with various problem-solving methods and deliver the most efficient. I strive to delivering the highest impact on every project.

CORE COMPETENCIES

* Python
* Standard Query Language (SQL) beginner/ intermediate
* Data visualization (Tableau)
* Data driven reporting
* Project management
* Collaboration
* Feedback implementation
* Curiosity (forever student)

PROFESSIONAL EXPERIENCE

**Gotham Greens Farms July 2022 – Present**

**Accounts Receivables Analyst**

Process account receivables and incoming payments in compliance with financial policies & procedures. Leverage data from numerous databases and internal tools (using Excel, Tableau, SAP or other data management systems) to perform reporting and analysis.

* Prepared receivables and revenue data for a frictionless ERP transition from SAP ERP or Oracle cloud based. Project is expected to complete on schedule at end of February 2024.
* Oversaw, reported and managed key large accounts, while looking for ways to increase revenue, recovering approximately, $200k from deduction disputes over my tenure, so far.
* Account management, proactively reached out to key accounts to maintain collaborative and communicative relationships.
* Collaborated with finance, sales, and orders team to navigate challenges and problem solve.

**Bloomberg LP June 2019 – Sept 2021**

**Accounting Operations Representative**

Account management. maintained collaborative and communicative relationships with a portfolio of clients. Acted as a main point of contact, or a sounding board for client and entrusted to collaborate with finance, sales or engineering as needed to mitigate client pain points.

* Utilized SAP to independently and remotely, update account receivables statements for a portfolio of 600 accounts with a total of 1,200 items
* Accomplished all aspects of financial management responsibilities for invoices ranging from $7,000 to $700,000;, investigated any disputes on items being invoiced, updated invoices to reflect new addresses, PO numbers, etc.

EDUCATION

Finance, Brooklyn College, Brooklyn, NY, 2019

*Studies included: Accounting principles, business ethics, XYZ*

TECHNICAL SKILLS

Python, SQL, Java (basic), Tableau, Google Suite, Microsoft Office

AWARDS

E. Gross, NSA and Kofi Hormeku scholarships. Study abroad scholarship for business in Japan.

RELEVANT LINKS

Github