

S.E. THURSTON FIRE AUTHORITY BOARD OF FIRE COMMISSIONERS

REGULAR MEETING MINUTES November 5, 2025

MEMBERS IN ATTENDANCE:

Commissioner Jonathan Sprouffske-Zoom
Commissioner Steven Slater
Commissioner Dave Shepherd
Commissioner Stewart Kunkle
Commissioner Bill DeVore

STAFF:

Fire Chief, Mark King
Office Manager, Janet Notarianni

GUESTS:

IAFF Union President, Gabe Lakin
Receptionist, Sheri Shindell
Robert Shelley
Stephanie Kangiser

Commissioner Slater called the regular meeting of the SE Thurston Fire Authority Board of Fire Commissioners to order at 5:00 pm.

Pledge of Allegiance

PUBLIC COMMENT:

(Meeting was available on Zoom platform)
None.

APPROVAL OF AGENDA:

Commissioner Kunkel made the motion to approve the agenda as published, seconded by Commissioner DeVore. ***Motion Carried Unanimously.***

APPROVAL OF MINUTES:

Commissioner Kunkel made a motion to approve the Minutes from the October 8, 2025, regular meeting, and it was seconded by Commissioner Shepherd. ***Motion Carried Unanimously.***

CORRESPONDENCE:

Chief King presented three Thank You notes from community members expressing gratitude for services rendered by the department, and two Thank You notes from applicants following Firefighter interviews.

PRESENTATION:

None.

*S.E. THURSTON FIRE AUTHORITY
REGULAR MONTHLY MEETING
November 5, 2025*

BUDGET HEARING per RCW 84.55.120 –

APPROVE COUNTY BUDGET

DOCUMENTS FOR 2026 BUDGET –

Resolution #2025-FA-05-** Commissioner Kunkel made the motion to approve the Resolution as published, seconded by Commissioner DeVore. ***Motion Carried Unanimously.

***FTE Certification - SETFA** – Signed by Board.

***DOR Ordinance/Resolution #2025-FA-05 for**

SETFA- Commissioner Kunkel made the motion to approve the Resolution as published, seconded by Commissioner DeVore. ***Motion Carried Unanimously.***

***DOR Ordinance/Resolution #2025-Y2-01 for**

Yelm FD#2- Commissioner Kunkel made the motion to approve the Resolution as published, seconded by Commissioner DeVore. ***Motion Carried Unanimously.***

***DOR Ordinance/Resolution #2025-D4-01 for**

TCFD#4 - Commissioner DeVore made the motion to approve the Resolution as published, seconded by Commissioner Kunkle. ***Motion Carried Unanimously.***

DOR Levy Certification – SETFA** - Commissioner DeVore made the motion to approve the Resolution as published, seconded by Commissioner Kunkle. ***Motion Carried Unanimously.

DOR Levy Certification – Yelm FD#2** Commissioner Shepherd made the motion to approve the Resolution as published, seconded by Commissioner DeVore. ***Motion Carried Unanimously.

DOR Levy Certification – TCFD#4** - Commissioner DeVore made the motion to approve the Resolution as published, seconded by Commissioner Kunkle. ***Motion Carried Unanimously.

OLD BUSINESS:

- Station 22 Project- Department of Commerce granted an extension.
- Policy Review- none.
- Levy / Bond Planning- The team continues to meet with Loomis group once a month. We had an open house Nov 1st, Winter newsletter is going out soon, social media postings.

NEW BUSINESS:

- Fund Transfer Resolution #2025-FA-06 for Local Lease payment for vehicle #213 and #235. Commissioner DeVore made a motion to approve it, and it was seconded by Commissioner Shepherd. ***Motion Carried Unanimously.***
- Resolution #2025-FA-04 to Adopt 2026 BoFC Meeting Schedule. Commissioner Kunkel made a motion to approve it, and it was seconded by Commissioner DeVore. ***Motion Carried Unanimously.***

REPORTS:

- Fire Chief's Report - see Chief King's report attached.
- IAFF Local 3628- Union President Lakin, reported that two Union vacancies have been filled; Mark Fritsch is now the Vice President, and Kelly Corey is the Treasurer.

*S.E. THURSTON FIRE AUTHORITY
REGULAR MONTHLY MEETING
November 5, 2025*

- Thurston County Fire Commissioners Association - Commissioner Slater reports the next meeting will be November 28th and the legislative date is set for January 29th.

Vouchers:

| Voucher Approval | | | |
|-----------------------------|-----------|--------------|--------------|
| General Fund: | | | |
| 251004001- | 251004022 | \$196,165.01 | |
| 251005001- | 251005019 | \$45,305.09 | |
| Subtotal: | | | \$241,471.10 |
| EFT'S | | | |
| Payroll and Payroll Related | | \$500,852.32 | |
| Total: | | | \$742,323.42 |

Commissioner Kunkel made the motion to approve payment of vouchers, seconded by Commissioner Shepherd. ***Motion Carried Unanimously.***

GOOD OF THE ORDER:

- Breakfast with TCFD#17 2025- will be attended by Commissioner Kunkel, Tuesday, December 2nd.
- The Knights of Columbus Coats for Kids will be distributing coats November 30th.
- City of Yelm is hosting a free burger dinner to celebrate Veterans Day, November 11th.

Adjournment: 5:42pm.

Next Meeting: Regular Meeting on Wednesday, December 10, 2025, at 5:00 pm

IN PERSON WITH ZOOM OPTION

S.E. THURSTON FIRE AUTHORITY

By _____
Chair – Jonathan Sprouffske

By _____
Fire Chief/District Secretary – Mark King