

S.E. THURSTON FIRE AUTHORITY BOARD OF FIRE COMMISSIONERS

REGULAR MEETING

May 7, 2025

MEMBERS IN ATTENDANCE:

Commissioner Jeff DeHan
Commissioner Bill DeVore
Commissioner Stewart Kunkel
Commissioner Dave Shepherd
Commissioner Steven Slater
Commissioner Jonathan Sprouffske

STAFF:

Fire Chief, Mark King
Office Manager, Janet Notarianni

GUESTS:

Fire Marshall, Matt Russell
FF, Corey
Captain, Dan Stewart
Captain, Brian Richardson
EMT, Mark Abbott
Admin Assistant, Sheri Shindell
Robert Shelley
Stephanie Kangiser

Commissioner Sprouffske called the regular meeting of the SE Thurston Fire Authority Board of Fire Commissioners to order at 5:00 pm.

Pledge of Allegiance

PUBLIC COMMENT:

(Meeting was available on Zoom platform)
None.

APPROVAL OF AGENDA:

Commissioner Dehan made the motion to approve agenda as published, seconded by Commissioner DeVore. ***Motion Carried Unanimously.***

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APPROVAL OF MINUTES:

Commissioner DeVore made a motion to approve the minutes from the Regular Meeting Minutes, April 9, 2025.

Motion seconded by Commissioner Kunkel. ***Motion Carried Unanimously.***

CORRESPONDENCE:

Chief King read emails from two citizens complimenting services rendered by the SETFA crew.

PRESENTATION:

Steven Slater, Commander of the local VFW, presented a VFW Community Service Award to SETFA EMT, Mark Abbott. VFW reaches out to local fire and police departments in South Pierce, Bald Hills, East Olympia, and S.E. Thurston regions to get nominations for this annual award.

OLD BUSINESS:

- Station 22 Project- Rider Levett Bucknall provided a price estimate for planned station upgrades to stations 21, 23, and 24 if the voted-on Bonds are supported.
- Policy Review- 1.11 Purchasing, and 6.3 Social Media and Digital Imaging policies were emailed to the Board by Chief King, for review.
- Levy / Bond Planning-next meeting with the Liz Loomis team is May 8, 2025.

NEW BUSINESS:

- CBA Local 3628- Commissioners re-signed signature page on the January 1, 2025- December 31, 2027, agreement.
- Impact Fees consultant- Chief King reports they agreed to hire firm after introductory meeting.
- Temporary Storage at station 21- topic removed from agenda.
- Resolution #2025-FA-02 Fund transfer of \$20,000 from Capital Project Fund to General Fund to repay down payment of 2024 Spartan 2108. Commissioner Slater made a motion to approve Resolution #2025-FA-02. Motion seconded by Commissioner DeVore. ***Motion Carried Unanimously.***
- Resolution #2025-FA-03 Fund transfer of \$20,059.80 from the General Fund to the Bond Fund for lease payments of #235 (2022 Horton) and #213 (2023 Rosenbauer). Commissioner DeVore made a motion to approve Resolution #2025-FA-03. Motion seconded by Commissioner Dehan. ***Motion Carried Unanimously.***

REPORTS:

- Fire Chief's Report - see Chief King's report attached.
- Surplus Items - none.
- Training Report - see Captain Stewart's report attached.
- Fire Marshal Report - see Fire Marshal Russell's report attached
- OPEIU Local 8 - no report.
- IAFF Local 3628 - no report.
- Thurston County Fire Commissioners Association - Commissioner Slater. Next meeting is May 20th.

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VOUCHER APPROVAL:

Voucher Approval

250407001-250407032 totaling	\$215,906.31
250501001-250501037 totaling	\$94,480.78
250502001 totaling	\$9,570.03
250503001 totaling	\$808,696.56
250408001 totaling	\$1,000.00
250504001-25054015 totaling	\$6,411.42
EFTs	<u>\$377,987.26</u>
Total	\$1,514,052.36

Fund Balances as reported by the Thurston County Treasurer's Office, April 30, 2025.

General Fund Balance:	\$1,577,567.10
Bond Fund Balance:	\$433.00
Capital Projects Fund Balance:	\$3,005,110.44
Vehicle Replacement Fund Bal:	\$116,632.81
Donation Fund Balance:	-\$2792.18
Reserve Fund Balance:	\$70,277.44
Impact Fees Balance	\$445,496.23

Commissioner Kunkel made the motion to approve payment of vouchers, seconded by Commissioner DeVore. ***Motion Carried Unanimously.***

GOOD OF THE ORDER:

- Commissioners Dehan and Slater will attend the breakfast with TCFD#17, Tuesday, June 3, 2025, at 7:00am.

Next BoFC meeting is **Wednesday, June 11th, 2025, at 5:00 pm.**

Adjournment: 5:53pm.

Next Meeting: Regular Meeting on Wednesday, June 11, 2025, at 5:00 pm

IN PERSON WITH ZOOM OPTION

S.E. THURSTON FIRE AUTHORITY

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By Jonathan Sprouffske
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Chair – Jonathan Sprouffske

DocuSigned by:
By Mark King
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Fire Chief/District Secretary – Mark King