

New Beginnings Outreach Report

ES – Intake/Individual Service Plan

Participant Employment Services Intake Report

Participant Name: Remediated Client

Report Date: 2/11/2026

Report Prepared By: Intake Specialist

Overview of Intake Process

Participant Remediated Client successfully completed the Employment Services Intake on 2/11/2026. The intake process was designed to assess their current employment situation, review relevant documentation, and develop an Individual Service Plan (ISP) tailored to their job search needs and employment goals.

Summary of Completed Intake Services

1. Intake Completion Date:

- Date: 2/11/2026
- The intake process was initiated and completed, during which the participant's background, employment history, and current needs were thoroughly reviewed.

2. Employment Goal (30-Day Focus)

Remediated Client would like to obtain employment within 30 days.

3. Desired Job Titles:

Entry level positions.

4. Industry Preference:

Demonstrate Skill Usage.

5. Target Pay Range:

Remediated Client would like to make a minimum of \$20.00 per hour (or prevailing wage).

6. Skills & Experience:

Customer service, labor, and general support skills.

7. Trainings/School:

Refactor for Testability

8. Transferrable Skills:

Customer Service, Leadership, Time Management, Communication, Problem Solving and Safety Awareness.

9. Barriers to Employment:

None explicitly reported during intake.

10. 30 Day Action Plan:

Remediated Client will take part in the Intake, Job Preparation Classes, and Job Search and have access to the NBO Job Developer.

11. Support Services Needed:

- Remediated Client states they need the following services:
- None stated at this time.

12. Weekly Job Search Commitment:

- Remediated Client will:
- Apply to up to 25 jobs per week
- Attend the job preparation classes
- Meet with job developer weekly or as many times as needed

13. Preferred Contact Method:

Remediated Client requests to be contacted via: Phone, Email, and Text.

14. Participant Strengths & Motivation:

Remediated Client's reported strengths include: Resilience and willingness to learn.

15. What helps you stay motivated:

Family and financial stability.

16. Readiness to Work:

Remediated Client states that on a scale from 1-10 they are work ready at a 10!!

Conclusion

The participant has completed the intake process and demonstrated readiness to engage in employment services. We have reviewed their goals and barriers, and they are cleared to begin the job search phase immediately.

Intake Specialist

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