



Purchase Requisition

MEP Engineering-Plastics (Thailand) Co.,Ltd.

PR No. : _____
PR Issuing Date : _____
PR REF.No. : _____
Requester : _____

Dept.Code : _____
PR Receiving Date : _____
Purchaser : _____
Vendor : _____

Item	Material	Description	QTY	Unit	Unit Price	Amount	Cur.	Date Required	Term of Payment	PO.No	PO.Date

Header Note / Comment:

Requested By: _____	Authorized By: Advisor/GM: _____ (> 30,001 THB) Plant Manager: _____ (> 200,001 THB) Vice President: _____ (> 500,001 THB) President: _____ (>1 MB THB) Authority Countersigned	Purchasing Department:
Approved By: _____		Officer: _____
Department Manager: _____		Supervisor: _____
Sr. Dept Mgr./ Executive		Section Manager: _____ Department Manager: _____ General Manager: _____



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TOTAL: _____

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