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About Me

I am highly creative individual who is motivated, self-sufficient, and hard working. I am a team player and a forward thinker. I believe that it is never too late to learn new skills.

Skills & Abilities

- ♦ Skillful in Illustrator, InDesign, Photoshop, and Microsoft Office Suites programs
- ♦ Proficient in web design (CSS, HTML, Javascript)
- ♦ Background in pencil sketching, acrylic painting, pastels, and yarn combing
- ♦ Professional and personable, accustomed to working in fast-paced environments
- ♦ A strong communicator, conflict resolver, and relationship builder.

Karissa Huey

UX/Graphic Designer

Work Experience

Black Market LA | Nov 2014 – Present

Assistant Manager/Manager (October 2017- March 2020)

- ♦ Email Marketing Manager/Designer: designed seasonal coupons that were sent out via email to our loyal customers using Constant Contact
- ♦ Monitored inventory to determine success or failure of a product, thus determining the restock inventory and introduction of new brands
- ♦ Maintained constant correspondence with brand representatives to generate and submit orders to maintain
- ♦ Trained new employees on customer service, and supervise employees to make sure tasks are completed efficiently and the store runs smoothly
- ♦ Calculated hours for employee payroll

Retail Sales Associate (2014-2017)

- ♦ Warmly greeted customers and efficiently processed transactions within a busy, fast-paced environment
- ♦ Provided personalized assistance to customers to ensure a positive shopping experience
- ♦ Positioned merchandise and lighting for maximum display effectiveness
- ♦ Managed inventory and maintained overall cleanliness, organization and decorum within the store

Education

Santa Monica College | 2016-Present

Associate Degree, Graphic Design

California State University, Long Beach | 2011-2014

Bachelors of Science, Geological Sciences

References: Available upon request