

# JOSHUA MUTUNGA

mutungajoshua13@gmail.com

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+254 784 475699

Dear Mr/Mrs,

My name is Joshua Mutunga, and I'm interested in applying for the position of IT intern in your company. I recently completed my university studies (December 2021) at Jaramogi Oginga Odinga University of Science and Technology where I was undertaking a Bachelor's degree in ICT.

I have for a very long time been intrigued by technology and its complexities. I have always wanted to know more and how things worked, how communication was possible over the internet among other interests. I enjoyed software development and networking aspects of my course and understood them very well.

During my second year of study, I was attached at Nyali Golf and Country Club for a period of three months (May to August of 2019). I was mainly offering staff support and network maintenance. In my third year, I was attached at Diani Reef Beach Resort and Spa for a period of four months (January to April of 2021). The tasks here included network management and maintenance, CCTV installation, staff support and customer support. In both industrial attachments I learned how to work under pressure as well as how to prioritise tasks at hand. I also learned how to work with colleagues and following set protocols.

I would like to intern at your organisation as I find it fitting for my current needs; gaining additional experience as well as learning the dynamics of the IT industry. You will also benefit from my hardwork and dedication to achieving the company mission and vision.



JARAMOGI OGINGA ODINGA UNIVERSITY OF SCIENCE AND TECHNOLOGY  
SCHOOL OF INFORMATICS AND INNOVATIVE SYSTEMS

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Tel: 057-2501804  
Email: [siis@jooust.ac.ke](mailto:siis@jooust.ac.ke)  
Website: [www.jooust.ac.ke](http://www.jooust.ac.ke)

P.O. BOX 210 - 40601  
BONDO

8<sup>th</sup> February, 2022

Dear Sir/Madam

**RE: TO WHOM IT MAY CONCERN**

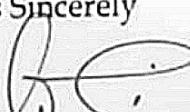
This is to confirm that KIOI, Joshua Mutunga Reg No. I231/0853/2017 is a bonafide student of Jaramogi Oginga Odinga University of Science and Technology in the School of Informatics and Innovative Systems.

In writing this letter I wish to confirm that the student has successfully completed a four year **Bachelors of Science Degree in Information Communication Technology** and currently awaiting graduation.

Any assistance rendered to the student in terms of sponsorship for further studies, employment or any appointment to a position of responsibility will be highly appreciated.

I will be glad to provide further information if required.

Yours Sincerely

  
Prof. Solomon Ogara  
Dean School of Informatics and Innovative Systems





24<sup>th</sup> April 2021

**TO WHOM IT MAY CONCERN**

**RE: JOSHUA MUTUNGA KIOI**

This serves to certify that **Mr. Joshua** underwent industrial attachment in **Information and Technology** department at Diani Reef Beach Resort & Spa from 25<sup>th</sup> January 2021 up to 25<sup>th</sup> April 2021.

During this period, he proved to be a hard working honest and reliable person, quick in grasping ideas and performed his duties diligently under minimal supervision. He coped well with his colleagues and the management.

We therefore do not hesitate to recommend him to any prospective employer, and wish him well in future career endeavors.

Yours faithfully,



Jotham M. Mwangombe  
**OPERATIONS MANAGER**

Diani Reef Beach Resort & Spa, Diani Beach Road,  
PO Box 35, UKUNDA 80400, Kenya, East Africa  
Ph : + 254 724 503322 / 0734 786300/3/5  
Mobile: 0723 786301 / 0734 786301  
Mobile: +254 713 086934  
Email: info@dianireef.com

Nairobi Sales & Reservations Office  
Phone: +254 (0) 722 509998/ 0734 330031  
Industrial Area, Dar es Salam Road  
Opp Eco Bank Hse No. 58  
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**BONDO**

**UNIVERSITY EXAMINATION RESULTS  
PROVISIONAL RESULT SLIP**

NAME OF STUDENT: KIOI JOSHUA MUTUNGA

YEAR OF STUDY: I

PROGRAMME: BSC. INFORMATION AND COMMUNICATION TECHNOLOGY

REG NO.: I231/0853/2017

S/N	COURSE CODE	COURSE TITLE	ACADEMIC HOURS	GRADE
1	IIT 3111	INTRODUCTION TO COMPUTER SYSTEMS	42	B
2	ICT 3112	LINUX/UNIX SYSTEMS ADMINISTRATION	42	A
3	IIT 3112	INTRODUCTION TO PROGRAMMING	42	A
4	IIT 3114	HTML PROGRAMMING AND INTERNET TOOLS	42	C
5	SMA 3113	LOGICAL FUNCTIONS	42	B
6	SMA 3114	ANALYTICAL METHODS FOR COMPUTING	42	C
7	ZEL 3115	COMMUNICATION SKILLS	42	C
8	HCD 3114	HIV AND AIDS	42	B
9	ICT 3121	COMPUTER SYSTEMS FUNDAMENTAL	42	C
10	ICT 3122	PROGRAMMING IN JAVA	42	B
11	ICT 3123	FUNDAMENTALS OF ICT	42	B
12	ICT 3124	SYSTEMS THEORY	42	A
13	ICT 3125	FUNDAMENTALS OF DATABASE SYSTEMS	42	C
14	IIT 3121	DATA COMMUNICATION PRINCIPLES	42	A
15	ZDS 3121	DEVELOPMENT STUDIES	42	A
16	ZPH 3121	SOCIAL ETHICS AND INTEGRITY	42	B

RECOMMENDATION: PASS

PROCEED TO SECOND YEAR OF STUDY

**Key to Grading System**

- |                  |               |
|------------------|---------------|
| A. 70% and Above | -Excellent    |
| B. 60% - 69%     | -Good         |
| C. 50 - 59%      | -Satisfactory |
| D. 40 - 49%      | -Pass         |
| E. 39% and Below | -Fail         |

**Key to Symbols**

- |                       |
|-----------------------|
| NM - No               |
| IC - Incomplete Marks |

**NOTE:**

Pass Mark is 40%

Date Issued: \_\_\_\_\_

Signed: \_\_\_\_\_  
Dean: School of Informatics and Innovative Systems

Signed: \_\_\_\_\_  
Registrar, Academic Affairs





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**BONDO**

**UNIVERSITY EXAMINATION RESULTS  
PROVISIONAL RESULT SLIP**

**NAME OF STUDENT:** KIOI JOSHUA MUTUNGA

**YEAR OF STUDY:** 2

**PROGRAMME:** BSC. INFORMATION AND COMMUNICATION TECHNOLOGY

**REG NO.:** I231/0853/2017

S/N	COURSE CODE	COURSE TITLE	ACADEMIC HOURS	GRADE
1	ICT 3211	SYSTEMS DEVELOPMENT METHODS	42	A
2	ICT 3212	COMPUTER SYSTEMS ARCHITECTURE	42	C
3	ICT 3213	PROGRAMMING IN .NET	42	C
4	ICT 3214	TECHNICAL AND PROFESSIONAL COMMUNICATION SKILLS	42	B
5	ICT 3215	MULTIMEDIA TECHNOLOGY	42	A
6	ICT 3216	DATA STRUCTURES AND ALGORITHMS	42	B
7	IIT 3215	SYSTEM ANALYSIS AND DESIGN	42	A
8	IIT 3217	NETWORK DESIGN AND IMPLEMENTATION	42	C
9	ICT 3221	MOBILE COMMUNICATIONS	42	B
10	ICT 3222	WIRELESS INTERNET APPLICATIONS	42	A
11	ICT 3223	FUNDAMENTALS OF E-BUSINESS	42	B
12	ICT 3224	OPERATING SYSTEMS	42	D
13	ICT 3225	IT SECURITY	42	B
14	ICT 3226	MANAGEMENT INFORMATION SYSTEMS	42	B
15	ICT 3227	RESEARCH SKILLS AND DESIGN	42	B
16	BCM 3226	ENTREPRENEUR BUSINESS PROCESS	42	C

**RECOMMENDATION:** PASS

PROCEED TO THIRD YEAR OF STUDY

**Key to Grading System**

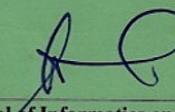
- A. 70% and Above -Excellent
- B. 60% - 69% -Good
- C. 50 – 59% -Satisfactory
- D. 40 – 49% -Pass
- E. 39% and Below -Fail

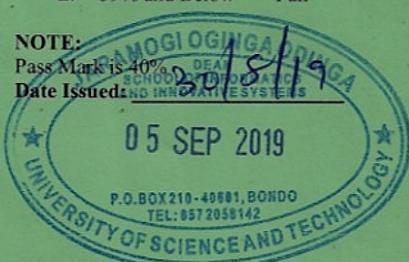
**Key to Symbols**

- NM – No Marks
- IC – Incomplete Marks

**NOTE:**

Pass Mark is 40%  
Date Issued: 20/8/19

Signed:   
Dean: School of Informatics and Innovative Systems



Signed: \_\_\_\_\_  
Registrar, Academic Affairs



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UNIVERSITY EXAMINATION RESULTS  
PROVISIONAL RESULT SLIP

NAME OF STUDENT: KIOI, Joshua Mutunga

YEAR OF STUDY: 3

DEGREE PROGRAMME: BSc. INFORMATION, COMMUNICATION & TECHNOLOGY

REG NO: I231/0853/2017

S/NO.	COURSE CODE	COURSE TITLE	ACADEMIC HOURS	GRADE
1.	ICT 3311	ICT Project Management	42	C
2.	ICT 3312	Advanced Operating Systems	42	C
3.	ICT 3313	ICT Policy and Internet Governance	42	B
4.	ICT 3314	ICT Diffusion, Transfer and Adoption	42	B
5.	ICT 3315	ICT 3315 Human Computer Interactions	42	B
6.	ICT 3316	Distributed Systems	42	A
7.	ICT 3317	Firewalls and Network Defense	42	A
8.	ICT 3318	Independent ICT Capstone Research	42	A
9.	ICT 3321	Network Systems Integration and Maintenance	42	B
10.	ICT 3322	Special Topics in Contemporary ICTs	42	A
11.	ICT 3323	E-government and Institutional Change	42	B
12.	ICT 3324	Service-Oriented Computing	42	D
13.	ICT 3325	User Interface Design & Programming	42	A
14.	ICT 3326	Software Engineering	42	A
15.	ICT 3327	Social Networking Computing	42	B
16.	ICT 3328	ICT Group Project	42	C

RECOMMENDATION: PASS; PROCEED TO FOURTH YEAR OF STUDY.

AVERAGE: 64.19

Key to Grading System:

- A. 70% and Above -Excellent
- B. 60% - 69% -Good
- C. 50 – 59% -Satisfactory
- D. 40 – 49% -Pass
- E. 39% and Below -Fail

NOTE:

Pass Mark is 40%

Date Issued: 1/10/2021



Signed:

Dean, School of Informatics and Innovative Systems

Signed:

Registrar, Academic Affairs



**JARAMOGI OGINGA ODINGA UNIVERSITY OF SCIENCE AND  
TECHNOLOGY**  
**OFFICE OF THE REGISTRAR (ACADEMIC AFFAIRS)**

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P.O. Box 210-40601 Bondo  
Bondo

**UNDERGRADUATE ACADEMIC TRANSCRIPT**

Name of Student: Mutunga Kioi Joshua  
School: School of Informatics and Innovative Systems  
Programme: BACHELOR OF SCIENCE (INFORMATION, COMMUNICATION  
AND TECHNOLOGY)

Registration No: I231/0853/2017  
Year of Study: Y4S1  
Academic Year: 2020/2021

COURSE CODE	COURSE TITLE	ACADEMIC HOURS	MARKS	GRADE
ICB 3405	IT and Society	3	73.00	A
ITB1399	Industrial Attachment	3	70.00	A
ITB1401	Cyber Law	3	68.00	B
ITB1403	Advanced Network Management	3	68.00	B
ITB1405	Web Application Technologies	3	76.00	A
ITB1407	ICT Policy & Strategic Planning	3	61.00	B
ITB1409	Introduction to Knowledge Management	3	77.00	A
ITB1411	Innovation Techniques & Models	3	57.00	C
ITB1413	Group Design Workshop	3	57.00	C

**KEY TO GRADING SYSTEM**

A : 70.00 - 100% - Excellent  
B : 60.00 - 69% - Good  
C : 50.00 - 59% - Average  
D : 40.00 - 49% - Pass  
F : 0.00 - 39% - Fail

**NOTE**

Pass Mark is 40%

Signed:

Registrar (Academic Affairs)

Date: 26 January, 2022



# THE COMPUTER SOCIETY OF KENYA PROFICIENCY EXAMINATION

## EXAMINATIONS TRANSCRIPT

STUDENT NAMES: JOSHUA MUTUNGA KIOI		REG. NO. 119848		
COLLEGE: UWEZO COLLEGE				
ENROLLED FROM: JANUARY 2017		TO: MARCH 2017		
Code	Course	Marks	Tuition Hours	Grade
D001	Introduction to Computers & Ms-Windows	91	20	A
D002	Ms-Word	69	20	B+
D003	Ms-Excel	82	20	A
D004	Ms-Access	84	20	A
D005	Ms-PowerPoint	89	20	A
D006	E-mail & Internet	91	20	A
D007	Ms-Publisher	62	20	B

Grading Scheme:

%Age: A=100-80, A-=70-79, B+=65-69, B=60-64, B-=55-59, C+=50-54, C=45-49, C-=40-44 Below 40 IS FAIL

OVERALL GRADE ATTAINED: ..... A .....

RESULT: PASS AND AWARD OF PROFICIENCY CERTIFICATE IN COMPUTER SYSTEMS OPERATIONS

Signature: ..... Date of Issue: 03<sup>rd</sup> APRIL 2017 Stamp.....

NB: This certificate has been issued without any alterations whatsoever

